

**Public Procurement Commission
Procurement Plan
FOR THE FISCAL YEAR 2023
Current Expenditure
Teaching Service Commission**

No.	Project Code	Activity	Estimated Budget (GS '000)	Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH)	Procurement Process (Advertise to Contract Award)		Contract Execution		Expenditure Phasing				Status	Comments
					Estimated		Estimated Dates		Q1	Q2	Q3	Q4		
					Date of Advertisement	Date of Award	Start	End						
	6221	To cater for minor over the counter drugs for general use in the Office	1,702	RFQ	Nil	nil	Jan	Dec	250	500	250	702	Awaiting Quotes	
	6222	To procure long boots etc for Officers on field trips	778			nil	Jan	May	350	428	-	-	Awaiting Quotes	
	6223	To purchase stationery for use in the Offices	2,697			nil	Jan	Dec	1,196	904	300	297	Awaiting Quotes	
	6224	To cater for newsprint; to Advertise for Bids and Senior Promotions 2023	5,557			nil	Jan	Dec	1,321	1,500	1,300	1,436	Awaiting Quotes	
	6231	To procure fuel for Commission fleet of vehicles	1,200			nil	Feb	Nov	250	500.00	250.00	200.00	Awaiting Quotes	
	6242	To cater for repair to Shed at front to TSC's building and the flooring on the 1st flooring	8,600	OT		nil	Mar	July	1,187	6,880	533	-	Awaiting Quotes	
	6243	To cater for cleaning agents for general use at the Commission including protection against COVID 19 and other illnesses	6,000	RFQ		nil	Feb	Dec	1,200	1,800	1,800	1,200	Awaiting Quotes	
	6255	To cater for repairs to fence and concrete around perimeter of fence	2,000	OT		nil	Mar	Aug	200	1,600	200	-	Awaiting Quotes	
	6261	To cater for travelling, subsistence and accommodation for Commissioners and staff on field assignments; to cater for travelling and subsistence for Accounting staff who may work behind the call of duties during the year; to cater for reimbursements to Commissioners.	6,496			nil	Jan	Dec	1,600	1,500	2,500	896	Awaiting Quotes	
	6262	Cater for Overseas conferences of Guyana Public Service Union	1,200			nil	Dec	Dec	-	-	-	1,200	Awaiting Quotes	
	6263	To procure postage stamps	125			nil	Mar	Mar	125				Awaiting Quotes	
	6264	To cater for minor repairs to fleet of vehicle	800	RTQ		nil	Feb	July	400	-	400		Awaiting Quotes	


Accountant
 Teaching Service Commission

6265	To cater for air travel around Guyana by Commissioners and staff	1,740	RTQ	nil	Feb	Aug	500	-	1,240	-	Awaiting Quotes
6271	Telephone charges	1,500		nil	Jan	Dec	550	300	300	350	Awaiting Quotes
6272	Electricity charges	3,000		nil	Jan	Oct	1,347	750	750	153	Awaiting Quotes
6273	Water charges	2,000		nil	Jan	Dec	700	300	300	700	Awaiting Quotes
6281	Security charges	6,396		nil	Jan	Dec	1,620	1,620	1,620	1,536	Awaiting Quotes
6282	To effect maintenance to A/C units and Computers with printers	1,440		nil	Feb	Nov	300	300	300	540	Awaiting Quotes
6283	To cater for cleaning and removal to garbage off-site.	400		nil	Jan	Sept	200	100	100	-	Awaiting Quotes
6284	To off-set expenses relating to Orientations, Work-study students; 3rd Phase of the TSC's Online Application Process.	5,510	OT	nil	Jan	Dec	1,000	1,500	1,500	1,510	Awaiting Quotes
6291	To cater for participant at National Events such as Mash, Teachers Day, Independence, Heritage etc	1,145	RTQ	nil	Feb	Oct	300	500	200	145	Awaiting Quotes
6292		-		nil							Awaiting Quotes
9293	To cater for Lunches and Snacks at Meetings; to cater for Refreshment for 7 Senior Staff and Commissioners; to cater for meals for Senior Promotions	11,130	RTQ	nil	Jan	Dec	2,400	3,100	3,000	2,630	Awaiting Quotes
9294	To provide for necessitous cases as may arise from time to time	150		nil	April	April	-	150	-	-	Awaiting Quotes
6302	To cater for Specialised training in particularly computer studies during the year	1,370	RTQ	nil	April	July	-	520	850	-	Awaiting Quotes
		72,936									

Prepared by:



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 Teaching Service Commission

Approved by:

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