

Mrs. Shalimar Ali-Hack LLB (Hons) (U.W.I)
Attorney-at-Law
Director of Public Prosecutions



Chambers of the Director of Public Prosecutions,
P.O. Box 1031,
Georgetown, Guyana
Tel: 592-226-3192/0303/0668
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email: chambers@guyana.net.gy

24th February, 2023

Mrs. Pauline Chase
Public Procurement Commission
Lot 262 New Garden Street
Queenstown
Georgetown

Dear Mrs. Chase,

RE: 2023 Procurement Plans for Current and Capital Expenditures

The Office of the Director of Public Prosecutions hereby submit the 2023 Procurement Plans for Current and Capital Expenditures.

Please see attached forms for your perusal.

Thank you.

Yours sincerely,


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Shalimar Ali - Hack, SC
Director of Public Prosecutions



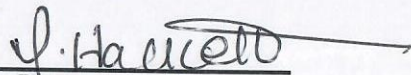
2023 PROCUREMENT PLAN - CURRENT EXPENDITURE

Agency: Public Prosecutions

Estimates Year: 2023 (\$000)

Chart of Account (COA)	Description of expenditure (goods/consultancy services/other services/works)	2023 Request	Tendering & Award								Implementation						Remarks / Issues (Required Actions & Next Steps)	
			Method of Procurement:					Start (Tender Adv)	Closed (Bids Closed)	Eval Report Sent for Approval	Award	Name of Contractor / Supplier	Contract Sum	Exp.	Start Date	End Date		Status
					G\$ M						Date (D-M-Y)					G\$ M		
Programme 1		13,179											-	-				
6223- Office materials & supplies	Purchase of stationery & office material	1,100		✓											1/2/2023	28/2/2023		
															1/3/2023	31/3/2023		
															1/5/2023	31/05/2023		
6223-Office Materials & Supplies	Purchase of ink & toner	2,200		✓											1/3/2023	31/05/2023		
															1/7/2023	31/07/2023		
6224- Print and Non Print	Purchase of West Indian Law Report	400													5/3/2023	5/31/2023		
6224-Print and Non Print	Renewal of Lexis Nexis online library & reasearch library	2,800		✓														
6243- Janitorial & cleaning supplies	Purchase of Janitorial and cleaning supplies	788		✓											3/1/2023	3/31/2023		
															1/6/2023	30/06/2023		
6282- Equipment Maintenance	Servicing of generator, AC Units, Printers	1,100		✓											1/3/2023	31/3/2023		
															1/6/2023	30/6/2023		
															1/10/2023	31/10/2023		
6284- Other Good & Service	Renewal of Microsoft Office Professional Suite,Avast, Adobe Acrobat and Biometric licence and Hosting of DPP website.	2,791		✓											3/1/2023	30/6/2023		
6293-Refreshment and Meals	Purchase of refreshments	2,000		✓											1/2/2023	30/06/2023		
															1/7/2023	15/12/2023		
Agency Total		13,179											-	-				

2023/02/24
Date


Programme Manager


Head of Budget Agency

DIRECTOR
OF
PUBLIC PROSECUTIONS

2023 PROCUREMENT PLAN - CURRENT EXPENDITURE

Agency: Public Prosecutions

Estimates Year: 2023 (\$000)

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			Open Tender	Quotation	Restricted	Sole Sourcing	Community Participation											
Programme 1		G\$ M											G\$ M		Date (D-M-Y)		%	
		13,179											-	-				
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Agency Total		13,179											-	-				

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Programme Manager


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APPENDIX A: PROCUREMENT PLAN 1)

AGENCY NAME: PUBLIC PROSECUTIONS
FISCAL YEAR: 2023
EXPENDITURE CATEGORY: CAPITAL
TYPE OF PROCUREMENT: GOODS AND SERVICES

Project Code 2)	Chart of Account Code 3)	Description of Activity	Estimated Budget		Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) ⁴⁾	Procurement Process (Advertise to Contract Award) ⁵⁾		Contract Duration (Months)	Expenditure Phasing			
			Government	Donor		Start	End		Q1	Q2	Q3	Q4
		Computer / Accessories / Components:										
4000700	7011	(a) 10 SSD Hard Drives	150,000.000		RFQ	1-Mar-23	31-Mar-23					
4000700	7011	(b) 20 External CD / DVD RW Write / Read Drive USB	300,000.000		RFQ	1-Mar-23	31-Mar-23					
4000700	7011	(c) 7 Webcams for Desktops Computers	105,000.000		RFQ	1-Mar-23	31-Mar-23					
4000700	7011	(d) 20 USB Docking Stations	560,000.000		RFQ	1-Mar-23	31-Mar-23					
4000700	7011	32 Inch HDMI Adjustable Curved Monitor	90,000.000		RFQ	1-Mar-23	31-Mar-23					
4000700	7011	2 Unifi / Ubiquiti Network Routers	70,000.000		RFQ	1-Mar-23	31-Mar-23					
4000700	7011	12 U Network Cabinets	130,000.000		RFQ	1-Mar-23	31-Mar-23					
4000700	7011	10 APC Battery Backups 850 VA	350,000.000		RFQ	1-Mar-23	31-Mar-23					
4000700	7011	2 CZUR ET 18 Pro Professional Document Scanner	357,000.000		RFQ	1-Mar-23	31-Mar-23					
4000700	7011	22 Executive Desks	1,980,000.000		RFQ	1-Mar-23	31-Mar-23					
4000700	7011	23 Executive Chairs	1,610,000.000		RFQ	1-Mar-23	31-Mar-23					
4000700	7011	6 Visitor's Chairs	150,000.000		RFQ	1-Mar-23	31-Mar-23					
4000700	7011	2 Mini Refridgerator	110,000.000		RFQ	1-Mar-23	31-Mar-23					
4000700	7011	20 Laptops	4,000,000.000		OT	3-Apr-23	31-May-23					
4000700	7011	7 Desktop Computers	1,365,000.000		RFQ	3-Apr-23	28-Apr-23					
4000700	7011	iPad Mini 6th Gen Wifi / Only 256 GB / 7.6 Inch / Keyboard Accessory / Apple Pencil 2nd Gen	250,000.000		RFQ	3-Apr-23	28-Apr-23					
4000700	7011	8 HP Multifunctional Printers	1,600,000.000		RFQ	3-Apr-23	28-Apr-23					
4000700	7011	Custom Built Wooden Filing Cabinet	310,000.000		RFQ	2-May-23	31-May-23					
4000700	7011	Installation of Fire Alarm and Smoke Detector System	2,200,000.000		RFQ	2-May-23	31-May-23					

4000700	7011	10 LB CO2 Fire Extinguishers	650,000.000		RFQ	2-May-23	31-May-23					
4000700	7011	Supply and Installation of Grills for Windows on the Western Wing First Floor of the DPP's Office	240,000.000		RFQ	2-May-23	31-May-23					
4000700	7011	6 Hand Towel Paper Dispenser	180,000.000		RFQ	1-Jun-23	30-Jun-23					
4000700	7011	Heavy Duty Vacuum Cleaner	125,000.000		RFQ	1-Jun-23	30-Jun-23					
4000700	7011	12 Metal Filing Cabinets - 2 Drawer	900,000.000		RFQ	4-Jul-23	31-Jul-23					
4000700	7011	6 Metal Filing Cabinets - 4 Drawer	390,000.000		RFQ	4-Jul-23	31-Jul-23					
4000700	7011	8 Wooden Bookshelves	600,000.000		RFQ	4-Jul-23	31-Jul-23					
4000700	7011	2 Fellowes Heavy Duty Paper Shredders	240,000.000		RFQ	2-Aug-23	31-Aug-23					
4000700	7011	7 Standard Paper Shredders	280,000.000		RFQ	2-Aug-23	31-Aug-23					
4000700	7011	7 Air Conditioning Units	1,120,000.000		RFQ	4-Sep-23	31-Aug-23					
Total												

2023-02-24
Date

J. Lubiano
Programme Manager

Date

CAS
Head of Budget Agency

Please type data DIRECTLY onto this form

Notes:

- 1) Form Header should include Name of the Agency (e.g. Ministry of Finance), Fiscal Year the Plan is being prepared (e.g. 2022), Category of Expenditure (e.g. Current or Capital), Type of Procurement.(Goods, Services, Works, Consultancy).
- 2) Appropriate project code for capital procurement activity.
- 3) Chart of Accounts code for recurrent procurement activities.
- 4) The Procurement Methods include Open Tender (OT), Restricted Tender (RT), Request for Quotation (RFQ), Request for Proposal (RFP), Single Source (SS), Community Participation (CP), and Shopping (SH).
- 5) For the procurement process the start date should be the date the procurement is advertised, or quotation/proposal requested while the end date should be the date the contract is expected to be awarded.

**DIRECTOR
OF
PUBLIC PROSECUTIONS**

APPENDIX A: PROCUREMENT PLAN 1)

AGENCY NAME: PUBLIC PROSECUTIONS
FISCAL YEAR: 2023
EXPENDITURE CATEGORY: CAPITAL
TYPE OF PROCUREMENT: WORKS

Project Code 2)	Chart of Account Code 3)	Description of Activity	Estimated Budget		Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) ⁴⁾	Procurement Process (Advertise to Contract Award) ⁵⁾		Contract Duration (Months)	Expenditure Phasing			
			Government	Donor		Start	End		Q1	Q2	Q3	Q4
		Computer / Accessories / Components:										
4000700	7011	Construction of a Modern Security Hut with Washroom Facilities	9,291,876.000		OT	3-Apr-23	31-May-23	2				
4000700	7011	Construction of a Perimeter Fence for the DPP's Office	24,089,725.000		OT	1-Jun-23	31-Jul-23	2				
4000700	7011	Construction of Concrete Drain and Main Entrance Bridge	9,766,399.000		OT	1-Jun-23	31-Jul-23	2				
Total												

2023-02-24
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Programme Manager

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