

CAPITAL PROCUREMENT PLAN 2023

Project Code	Description of Activity	Estimated Budget		Procurement Method (OT, RT, RFQ, RFP,	Procurement Process (Advertise to Contract Award)		Contract Duration (Months)	Expenditure Phasing			
		Government	Doner		Start	End		Q1	Q2	Q3	Q4
16 -	MINISTRY OF AMERINDIAN AFFAIRS	2,909.500									
161 -	POLICY DEVELOPMENT AND ADMINISTRATION	88.500									
1214500 -	Buildings	42.000									
	Construction of a Central Stores - Student Dorms	35.000		OT	6th March,2023	11th April,2023			17.500	12.500	5.000
	Construction of wooden revetment 120' - Amerindian Residence	7.000		OT	6th March,2023	11th April,2023			3.500	3.500	
2406700 -	Land and Water Transport	19.000									
	9 ATV - welfare officers and CDOs - PK, Moruca, Chinoweng, Kaikan, Shulinab, Lethem, Aishalton,	19.000		OT	10th February, 2023	24th March, 2023			19.000		
2508300 -	Office Furniture and Equipment	27.500									
	80 KVA Generator with transfer switch - Tertiary	7.200		OT	15th May,2023	26th June,2023				7.200	
	81 KVA Generator with transfer switch - Amerindian Residence (Princess St.)	7.200		OT	15th May,2023	26th June,2023				7.200	
	1 Security Camera System	0.170		RFQ	1st March 2023	30th March 2023		0.170			
	1 Point of Sale System	0.300		RFQ	1st March 2023	30th March 2023		0.300			
	1 Lap Top/Note Book	0.350		RFQ	1st March 2023	30th March 2023		0.350			
	5 Complete Desktop Computers	1.250		RFQ	1st March 2023	30th March 2023		1.250			
	4 Executive Chairs	0.286		RFQ	1st March 2023	17th March 2023		0.286			
	1 High Back Executive Chair	0.090		RFQ	1st March 2023	17th March 2023		0.090			
	15 Dining Hall Chairs	0.126		RFQ	1st March 2023	17th March 2023		0.126			
	2 Pressure Pot - 14 lts	0.055		RFQ	1st March 2023	17th March 2023		0.055			
	1 Washer & dryer	0.750		RFQ	10th April 2022	18th April 2023			0.750		
	2 Scale 300kg	0.040		RFQ	10th April 2022	18th April 2023			0.040		
	4 Venetian Blinds	0.429		RFQ	10th April 2022	18th April 2023			0.429		
	1 Coffee Table	0.050		RFQ	10th April 2022	18th April 2023			0.050		
	2 Kettle	0.050		RFQ	10th April 2022	18th April 2023			0.050		
	1 Cubicle with desk	0.165		RFQ	10th April 2022	18th April 2023			0.165		
	2 Office Desk with 6 drawers	0.187		RFQ	10th April 2022	18th April 2023			0.187		
	1 Office Desk with 6 drawers (Indigenous carvings	0.200		RFQ	10th April 2022	18th April 2023			0.200		
	1 Fridge medium size 12 cu ft	0.080		RFQ	10th April 2022	18th April 2023			0.080		
	2 Large fridge	0.300		RFQ	10th April 2022	18th April 2023			0.300		
	1 Freezer	0.175		RFQ	10th April,2023	18th April,2023			0.175		

	1 Photocopier with Printer	1.000		RFQ	4th May 2023	11th May 2023			1.000		
	4 Printer - Colour Laser Jet Pro MFPM479 FDW	0.800		RFQ	4th May 2023	11th May 2023			0.800		
	11 Backup Batteries for Computer	0.341		RFQ	4th May 2023	11th May 2023			0.341		
	1 Television Set - 50"	0.150		RFQ	4th May 2023	11th May 2023			0.150		
	2 Blender	0.030		RFQ	4th May 2023	11th May 2023			0.030		
	1 6 burner gas stove	0.125		RFQ	4th May 2023	11th May 2023			0.125		
	1 6 Buner Industrial stove	0.350		RFQ	4th May 2023	11th May 2023			0.350		
	1 4 burner gas stove	0.050		RFQ	4th May 2023	11th May 2023			0.050		
	1 Laptop speakers	0.049		RFQ	4th May 2023	11th May 2023			0.049		
	2 Dough Mixer	0.400		RFQ	4th May 2023	11th May 2023			0.400		
	2 Metal Filing Cabinet - 4 drawer	0.110		RFQ	4th May 2023	11th May 2023			0.110		
	24 Single Beds and Mattress Single	0.696		RFQ	15th May 2023	30th May 2023			0.696		
	1 Vacuum	0.070		RFQ	15th May 2023	30th May 2023			0.070		
	1 Heat Extractor	0.090		RFQ	15th May 2023	30th May 2023			0.090		
	3 Microwave	0.132		RFQ	15th May 2023	30th May 2023			0.132		
	10 Office Chairs	0.661		RFQ	15th May 2023	30th May 2023			0.661		
	20 Metal Chairs	0.300		RFQ	15th May 2023	30th May 2023			0.300		
	8 Pressing Iron (for clothes)	0.064		RFQ	15th May 2023	30th May 2023			0.064		
	4 Water Dispenser	0.219		RFQ	15th May 2023	30th May 2023			0.219		
	10 Fans	0.150		RFQ	15th May 2023	30th May 2023			0.150		
	2 Ceiling Fans	0.050		RFQ	15th May 2023	30th May 2023			0.050		
	10 Wall fans	0.230		RFQ	15th May 2023	30th May 2023			0.230		
	1 Pressure Washer	0.200		RFQ	15th May 2023	30th May 2023			0.200		
	5 Lap Top/Note Book	0.450		RFQ	15th May 2023	30th May 2023		0.450			
	2 Food Processor	0.090		RFQ	15th May 2023	30th May 2023			0.090		
	1 Sewing machine	0.175		RFQ	15th May 2023	30th May 2023			0.175		
	1 3 Piece suite	0.600		RFQ	15th May 2023	30th May 2023			0.600		
	1 Large Network Server Cabinet	0.300		RFQ	15th May 2023	30th May 2023			0.300		
	1 Biotime Multimedia Finger Print Device	0.165		RFQ	15th May 2023	30th May 2023			0.165		
162	COMMUNITY DEVELOPMENT AND EMPOWERMENT	2,821.000									
1400100 -	Amerindian Development Fund	2,740.000									
	Rollover:	49.747									
	Consultancy for construction of NTC Secretariat.- Retention (1.747)	1.747		OT		31st December,2020			1.747		
	PS TO RECHECK										
	Construction of NTC Secretariat- Retention	48.000		OT		31st December,2021			20.000	15.000	13.000
	New:	2,690.253									
	Consultation of Amerindian Act	80.253		OT	1st March,2023	31st December,2023			20.000	40.000	20.253
	Amerindian Women Youth Ambassadors Project	20.000		SS	1st March,2023	31st December,2023			20.000		
	Presidential Grants (233 Villages)	361.200		CP					180.600	180.600	

Furnishing for NTC Secretariat	20.000	RFQ				10.000	10.000	
Youth Entrepreneurship & Apprenticeship Programme Stipend for 3000 (2645 current) youths @ 30,000	1,080.000	CP			270.000	270.000	270.000	270.000
CSO Training Kits	300.000	RFQ				150.000	150.000	
Small engine and ATV repairs (120 kits)								
Garment construction (120 kits)								
Tourism and hospitality (60 villages)								
Tractor driving, servicing and maintenance (100 villages)								
Continuation of training in ATV and small engine repair, Tourism and Hospitality, Business Dev Plan and Garment	90.000	RFQ			15.000	30.000	30.000	15.000
Economic Projects								
Bakery Shop (Women's Project)								
Oronoke - 1	6.000	CP				6.000		
Mabaruma Settlement - 1	6.000	CP				6.000		
Arakaka - 1	6.000	CP				6.000		
Akawini - 2	6.000	CP				6.000		
Isseneru - 7	6.000	CP				6.000		
Sewing Centers (Women's Project)								
Barima Koriabo -1	6.000	CP				6.000		
Hobodela -1	6.000	CP				6.000		
Karlako -1	6.000	CP				6.000		
Kokerite -1	6.000	CP				6.000		
Sebai -1	6.000	CP				6.000		
Four Milles -1	6.000	CP				6.000		
Phillipai -7	6.000	CP				6.000		
Tassarene -7	6.000	CP				6.000		
Arau -7	6.000	CP					6.000	
Micobie -8	6.000	CP					6.000	
Kamana -8	6.000	CP					6.000	
Kanapang -8	6.000	CP					6.000	
Muruwa -8	6.000	CP					6.000	
Sand Hill -8	6.000	CP					6.000	
Sand Creek - 9	6.000	CP					6.000	
Potarinau - 9	6.000	CP					6.000	
Sawmilling Enterprise (Youth Projects)								
Bethany - 2	7.000	CP					7.000	
St. Monica - 2	7.000	CP					7.000	
Mashabo -2	7.000	CP					7.000	

Parikwaranau - 9	7.000	CP						7.000
Paramakatoi - 8	7.000	CP						7.000
Kurukabaru - 8	8.000	CP						8.000
Wood working center (Youth Projects)								
One Mile - Port Kaltuma - 1	6.000	CP					6.000	
Kurukabaru - 8	6.000	CP					6.000	
Monkey Mountain - 8	6.000	CP					6.000	
Block making Factory (Youth Project)								
Karrau - 7	5.000	CP						5.000
Swan - 4	5.000	CP						5.000
Fishing Projects (Farmers)								
Morwhanna - 1	8.000	CP					8.000	
Waramadong - 7	5.000	CP					5.000	
Livestock Rearing								
Taruka -8	5.000	CP					5.000	
Tuseneng -8	5.000	CP					5.000	
Katu'ur -9	3.000	CP					3.000	
Kaicumbay -9	3.000	CP					3.000	
Red Creek -8	2.000	CP					2.000	
							0.000	
Meat Center - Meriwau - 9	15.000	CP					15.000	
Guest House (Tourism)								
Moraikobai -5	8.000	CP					8.000	
St Cutbert's Mission -4	3.500	CP					3.500	
Parulma -7	5.000	CP					5.000	
Batavia -7	8.000	CP					8.000	
Kato -8	10.000	CP						10.000
Waipa -8	10.000	CP						10.000
Karlsparu -8	7.000	CP						7.000
Tuseneng -8	5.000	CP						5.000
Development of Lake Front into Tourist Area								
Tapakuma -2	5.000	CP					5.000	
Sand Creek -9	5.000	CP					5.000	
Solar Fruit Processing Project								
St. Ignatius -9	5.000	CP					5.000	

Aishalton -9	5.000	CP					5.000		
Itabac -9	5.000	CP					5.000		
Paipang -9	5.000	CP					5.000		
Shade House									
Matthew's Rldge -1	5.000	CP					5.000		
Barabina -1	5.000	CP					5.000		
St. Monica -2	5.000	CP					5.000		
Capoey -2	5.000	CP					5.000		
Kabakaburi -2	5.000	CP					5.000		
Banakarl -4	4.000	CP					4.000		
Kamarang -7	5.000	CP					5.000		
Kaburi -7	5.000	CP					5.000		
Jawalla -7	5.000	CP					5.000		
Bashvale/Mountain Foot -8	5.000	CP					5.000		
Kurukubaru -8	5.000	CP					5.000		
St. Ignatius -9	5.000	CP						5.000	
Kalcumbay -9	5.000	CP						5.000	
Yupukarl -9	5.000	CP						5.000	
Achlwib -9	5.000	CP						5.000	
Parabara -9	5.000	CP						5.000	
Yakarinta -9	5.000	CP						5.000	
Karasabai -9	5.000	CP						5.000	
Yurong Paru -9	5.000	CP						5.000	
Shullnab -9	5.000	CP						5.000	
Sawarlwau -9	5.000	CP						5.000	
Apoterl -9	5.000	CP						5.000	
Rupanau -9	5.000	CP						5.000	
Agro Processing									
Wakapoa -2	4.000	CP					4.000		
Cashew Island -6	5.000	CP					5.000		
Itabac -8	5.000	CP					5.000		
Wlpa -8	5.000	CP					5.000		
Tuseneng -8	5.000	CP					5.000		
Farine Processing									
Itabac -8	5.000	CP					5.000		
Tuseneng -8	5.000	CP					5.000		
Waipa -8	5.000	CP						5.000	
Palpang -9	5.000	CP						5.000	
Catching and preservation of fresh water fish - Cashew	5.000	CP					5.000		

6231-Purchase of fuel and Lubricants Purchase of fuel for Head Office (\$16,574,000) and fuel for CDO's (\$10,586,000) and \$ 7,840,000 is allocated for the purchase of fuel (avg 2 drums diesel) for 91 TRACTORS TO BE DRIVEN FROM G/TOWN TO THE VILLAGES ALLOCATED.	35,000,000	v	v	1/2/2023	11/10/2023	Funds to be warrented for ALL quarters. Fuel for Minister to be purchd for every quarter.
6242-Maintenance of Buildings Head Office: Repainting interior of building, electrical and plumbing maintenance (\$2,500,000). Sophia (AmerIndian Village): Re polishing and repairs to benabs, electrical and plumbing maintenance (\$1,000,000). Tertiary Dorm: Re-painting of the exterior of the entire dormitory, Recapping of ceiling, electrical and plumbing maintenance (\$4,570,000) and Scholarship student's dorm: Repairs to broken Library door, hinges and lock, Repairs to lockers, broken windows and door locks/ panes and hinges to be replaced in rooms and Kitchen, electrical and plumbing maintenance	15,000,000	v		1/2/2023	11/10/2023	Request of relase of funds will be done base on works completed
6243-Janitorials and Cleaning Supplies	8,000,000	v		1/2/2023	11/10/2023	Quotation to be aquired for ALL quarters.

6255-Maintenance of Infrastructure Head Office: Cleaning of water tanks, repairs to back guard hut, recapping concrete bridge and front of yard, trimming trees in compound at Head Office (\$4,432,000), Amerindian Village, Sophia: repainting trestle and septic tank, trimming trees in compound, cleaning trench and drain, repainting fence, sand filling compound and weeding. (\$1,720,000) Hinterland Scholarship dorm: Recapping walkway & the eastern side of the building, revetment of trench in the compound, cleaning of the water- tanks, repair and repainting of the guard hut at the (\$1,748,000). Tertiary Dorm: Welding of chain	8,200,000	v						1/2/2023		30/11/2023							Request of release of funds will be done base on works completed
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6261-Local Travel and Subsistence Meals and accommodation Visits to 233 Amer Villages/Satellites by: Projects Dept Management Development Officers (\$11,000,000) to monitor projects implementation, operationalizing etc, Governance Dept including Community Development Officers who monitor projects, conduct spot checks on financial records, disseminate information to village Councils, investigate issues affecting communities etc (\$8,800,000), Ministerial outreaches (\$5,840,000), Audit of 20 Villages (\$3,468,000) and field visits by the PS, DPS, Field Auditor, Engineer, Legal officer etc (\$10,500,000). Local travel for general admin staff (\$1,804,600)	41,413,000	v						1/2/2023		15/12/2023						Ministerial outreaches and Field officers visits will be done monthly.
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6264-Vehicle Spares and Services Maintenance of the following Four (4) Motor Cycles In the various villages for Community Development Officers/welfare officers. Sixteen (16) ATVs in the various villages for Community Development Officers/welfare officers. Six (6) Pickups, One (1) Coaster Bus, three (3) Mini buses, Five (5) cars, two (2) SUV and One (1) Motor Cycle), One (1) Lorry at the Ministry Head Office. =39 Vehicle in all at the Head Office and in the fields.	25,910,000	v						1/2/2023		15/12/2023							Maintenance of Vehicles will be done montly.
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6265-Other, Transport, Travel and Postage Hinterland travelling (Land, water (hires) and air (flights) for enhanced visits to 233 Amerindian Villages/Satellites by: Projects Dept - Management Development Officers (\$26,000,000) to monitor projects implementation, operationalizing etc, Governance Dept (19,500,000) for Community Development Officers who monitor projects, conduct spot checks on financial records, disseminate information to village Councils, investigate issues affecting communities etc, Audits of 20 village councils (\$9,550,000) Ministerial outreaches (\$31,300,000), Permanent Secretary, Internal Auditor, Engineer, Field Auditor (\$5,000,000), postage of capital items (\$20,000,000) and transportation of tractors (\$25,000,000).	136,650,000	v	v			1/2//2023			15/12/2023							Ministerial outreaches and Field officers visits will be done montly.
6281-Security services Provide Security for Head Office, Amerindian Residence, Permanent Secretary Residence, Amerindian Village Sophia, Hinterland Scholarship Dormitory and Tertiary Dorm.	50,000,000	v					1/2/2023			15/12/2023						Tender has to be done.

6282-Equipment maintenance Maintenance of equipment such as Air Condition Units, Desktop and Laptop computers, Radio sets, Gas stoves, photocopier, scanner, fax machine, refrigerators and freezers for the Ministry.	4,642,000	v					1/2/2023			15/12/2023							Equipment maintenance will be done montly.
6283-Cleaning and Extermination Services <input checked="" type="checkbox"/> Cleaning and fumigation services to be done at the 4 locations - Amerindian Residence, Ministry's Head Office, Tertiary Dorm, Hinterland Scholarship Dorm. <input checked="" type="checkbox"/> Exterminating services, rental of skip bins, sanitact, pest services and sewage removals.	7,000,000	v					1/2/2023			15/12/2023							Cleaning and extermination will be done monthly.
6284-Other Repairs to office furniture (\$1,200,000), Photocopying, Binding of documents (\$1,000,000), Advertisement of bids, vacancies (\$7,300,000),purchase of fuel drums hose, Drums and vehicle logos (\$1,500,000) and Payment for Services- Driver/Porters fees for transportation of Tractors, labour for transporting capital purchases (\$ 3,000,000).	14,000,000	v				v	1/2/2023			31/11/2023							all advertising be done and paid within the second quarter. Fuel drums MUST be purchased in the first half of the year, others must be done in the first 2 months of the last quarter.

6291- National and Other Events Hosting of NTC \$91,787,000, Contribution to Moruca expo (500,000) Contribution to Rupununi Rodeo and EXPO (\$3,000,000), Republic Day (\$2,713,000).	98,000,000	v	v	1/2/2023	31/8/2023												Planning of NTC will start in the Second quarter.
6293-Refreshment and meals Refreshments for staffs who are required to work beyond the call of duty, policy meetings, audit meetings and Budget meetings, refreshments for Minister and drinking water for Head Office, Hinterland Scholarship Dorm, Amerindian Residence, Welfare and Tertiary Dorm.	6,614,000	v		1/2/2023	15/12/2023												Will be Bought every 2 months
6294-Other Payment to (5) Ministerial Board Members: annual cost = 504,000. Financial assistance to Villages, Schools, NGO's requesting support for sport events, fundraising activities etc \$(3,500,000) and Purchase of Buntins , flags etc for National events (\$1,096,000),Purchase of Kitchen utensils for Ministry Staff Room, PS and Minister Secretariat and admin (\$350,000), setting up of Ministry website (\$1,500,000), Annual cloud storage (\$400,000) and license for anti virus and Microsoft office suite annual subscription (\$260,000).	11,110,000	v		1/2/2023	15/12/2023												Ministerial Board be paid. Acquire quotation for Kitchen utensils. Must be purchased and distributed in the Second quarter of the year. All other activities will be done in the Second quarter of the year.

Programme 2	270,271,000											-	-				
6231-fuel and Lubricants Purchase cooking gas, fuel for Generator, Pressure washer and Brush cutter for Hinterland Scholarship, Tertiary Dorm an Amerindian Residence. (\$ 2,178,000) Purchase for fuel for five (5) welfare officers to conduct field visits. Region # 1-2 welfare officer, Region # 8-1 Welfare Officer and Region # 9-2 Welfare officer.(\$ 3,864,000)	6,042,000		v				1/1/2023			15/12/2023							Fuel to be warrented for the first quarter and quotation for cooking gas to be aquired.
6261-Local Travel and Subsistence Meals and accommodation for Five (5) Welfare Officers in Regions no 1, 8 & 9,\$ 5,093,000) conducting field visits addressing welfare issues. Supervisory visits to Welfare Officers in the Regions 1, 8 & 9 by Senior Social Worker, Prison Visits and local travel of patients and staff when Ministry Transportation is unavailable (\$ 907,000)	6,000,000		v				1/2/2023			15/12/2023							All field visits MUST BE done before Mid-December and ALL bills be cleared and submitted to the Accounts Department.

6265-Other, Transport, Travel and Postage Transportation (Boat, Vehicle Hires and Flights for Welfare Officers who assist with various communities (\$7,010,000) and transportation of patients to their respective interior locations after seeking medical attention in Georgetown (\$34,890,000).	42,000,000	v	v			1/2/2023			15/12/2023							quotations to be acquired and send to tender board for approval for All flights.
6284-Other Support to families/patients for difficult/financial circumstances, affected by natural disasters, fires etc (\$2,520,000), Assistance for burials (\$17,280,000), medical treatment\$ 3,684,000 (e.g. Ultra Sounds MRI, etc and Cancer Treatments (\$3,120,000), Support to Amerindian Prisoners (\$1,000,000), Processing of Birth Certificates (\$600, 000), Purchase of Medication, Essential items for Patients at the Amerindian Residence (.1,996,800) and transportation of deceased bodies to Amerindian Villages (\$6,000,000).	36,200,000	v		v		1/2/2023			15/12/2023							Finacial assistance for CT scans, burials, birth certificate will be done montly.
6291-National and Other Events Hosting of National events for Hinterland Scholarship Students and hosting of Mashramani, Independence (\$2,531,000); Celebration of Heritage (\$124 mil).	126,531,000	v				1/1/2023			30/10/2023							All payments to be made for Heritage by October ,2023

6292-Dietary Dietary for Amerindian Residence (\$30,500,000) and Hinterland Scholarship Dorm (\$19,500,000)	50,000,000	v	v					1/1/2023		30/10/2023								Tender document prepared/Advertised
6294-Other Purchase of Kitchen utensils, curtains, pillow, bed sheets Shower curtains etc at the (Amerindian Residence (\$1,000,000), Student Dormitory (\$600,000) and Tertiary dorm (\$400,000) and purchase of COVID items MASKS, SANITIZERS ETC (\$498,000) for patients at the Amerindian Residence and students at both dormitories and support to vulnerable communities (\$1,000,000).	3,498,000		v					1/1/2023		30/10/2023								quotations to be acquired.
Agency Total	743,005,000																	


Permanent Secretary
Ministry of Amerindian Affairs