

Public Procurement Commission
Procurement Plan
Capital Expenditure
FOR THE FISCAL YEAR 2023

No.	Project Code	Activity Description	Estimated Budget (GS '000)		Procurement Method (OT, RT, RFQ, RFP, SS, CP,SH)	Procurement Process (Advertise to Contract Award)		Contract Execution		Expenditure Phasing				Status	Comments
			Government	Foreign Funded		Estimated		Estimated Dates		Q1	Q2	Q3	Q4		
						Date of Advertisement	Date of Award	Start	End						
1		Gold Purchase Management System	20,000		SS	1/1/2023	30/4/2023	1/5/2023	31/7/2023		6,000	10,000	4,000	Pending	Contract with Axis Guyana Inc (On Hold).
2		Payroll Software	2,500		RFP	1/3/2023	30/6/2023	1/7/2023	30/9/2023		750	1,750		Pending	Proposals will be requested from several businesses.
3		Vehicle (SUV)	7,000		RFQ	1/3/2023	30/4/2023	1/5/2023	31/8/2023		3,500	3,500		Pending	Quotations to be sourced - to be purchased for Bartica Office.
4		Security Camera System	1,100		RFQ	1/1/2023	31/1/2023			550	550			Pending	Quotations sourced, systems required for Bartica and Port Kaituma Locations. (Bartica already procured during first quarter).
5		Electronic balance: (Capacity > 10,200 g)	1,400		RFQ	1/3/2023	30/4/2023	1/5/2023	31/7/2023		700	700		Pending	Quotations to be sourced, balance required for the Laboratory to facilitate density checks.
6		Number Tracking system (Ticket Printing System)	3,000		RFQ	1/4/2023	31/5/2023	1/6/2023	31/8/2023		1,500	1,500		Pending	Quotations to be sourced, systems required for Bartica and Port Kaituma Offices.
7		Software	900		RFQ	1/4/2023	31/4/2023	1/5/2023	30/6/2023		450	450			Quotations to be sourced for new software products such as Adobe Reader, Utility tools and Microsoft Project.
8		Biometric time system	970		RFQ	1/3/2023	31/3/2023	1/4/2023	30/6/2023		485	485			Quotations to be sourced, systems required for Bartica and Port Kaituma Offices.
9		Office Furniture	2,067		RFQ	1/2/2023	28/2/2023	1/3/2023	31/5/2023	850	700	517		Pending	Quotations to be sourced from various businesses for chairs, cabinets and lockers.
10		Computers	1,550		RFQ	1/3/2023	30/4/2023	1/5/2023	31/7/2023		775	775		Pending	Quotations to be sourced from various businesses for complete computer systems.
11		Printers	340		RFQ	1/3/2023	30/4/2023	1/5/2023	31/7/2023		340			Pending	Quotations to be sourced from various businesses for Dot Matrix and HP Printers.
12		Drop Safe	175		RFQ	1/3/2023	30/4/2023	1/5/2023	30/6/2023		175			Pending	Quotations to be sourced.
13		32" Television	70		RFQ	1/3/2023	31/3/2023	1/4/2023	30/4/2023		70			Pending	Quotation to be sourced - to be purchased for Bartica Office.
14		Purchasing IT equipment	500		RFQ	1/3/2023	30/4/2023	1/5/2023	30/6/2023		250	250		Pending	Quotations to be sourced.
15		Refrigerator	85		RFQ	1/3/2023	31/3/2023	1/4/2023	30/4/2023		85			In Progress	Quotations to be sourced.
16		Daytona 1TD P3 - Air-Blower:	46		RFQ	1/3/2023	31/3/2023	1/4/2023	30/4/2023		46			In Progress	Quotations to be sourced.
			41,703							1,400	16,376	19,927	4,000		

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Prepared By: Baichan
 Designation: Finance Manager
 Date: Feb-24-2023

Approved by: A. Camero
 Designation: Admin Manager
 Date: 24th February, 2023

Note: Project codes are not available for Guyana Gold Board's Capital Goods and Services

FINANCE MANAGER
GUYANA GOLD BOARD
 133 Crown and Albert Streets Q/Town
 G/Town

ADMINISTRATIVE MANAGER
Guyana Gold Board
 113 Crown And Albert Sts Q/town
 G/town

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Construction

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1		Design & Construction of Building - Georgetown	400,000		OT	1/3/2023	30/6/2023	1/7/2023	30/6/2025	0		80,000.00	120,000.00	Pending	
			400,000	-								80,000	120,000		

Prepared By: Baichan
 Designation: Finance Manager
 Date: Feb - 24 - 2023

Approved by: A. Ramoo
 Designation: Admin Manager
 Date: 24th Feb, 2023

Note: Project codes are not available for Guyana Gold Board's Capital Construction

FINANCE MANAGER
GUYANA GOLD BOARD
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Public Procurement Commission
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Consultancy

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			Government	Foreign Funded		Estimated		Estimated Dates		Q1	Q2	Q3	Q4		
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Prepared By: Barchan
 Designation: Finance Manager
 Date: Feb-24-2023

Approved by: A. Carriero
 Designation: Admin Manager
 Date: 24th Feb, 2023

FINANCE MANAGER
GUYANA GOLD BOARD
 133 Crown and Albert Streets Q/Town
 G/Town

ADMINISTRATIVE MANAGER
Guyana Gold Board
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**Public Procurement Commission
Procurement Plan
FOR THE FISCAL YEAR 2023
Current Expenditure**

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					Estimated		Estimated Dates		Q1	Q2	Q3	Q4			
					Date of Advertisement	Date of Award	Start	End							
1		Employment Cost	259,540					1/1/2023	31/12/2023	62,000	62,000	62,000	73,540		
2		First Aid Supplies	420	RFQ	1/1/2023	31/12/2023	1/1/2023	31/12/2023	105	105	105	105			
3		Safety Equipment	1,250	RFQ	1/1/2023	31/12/2023	1/1/2023	31/12/2023	312	312	313	313			
4		Printing and Stationery Supplies	7,200	RFQ	1/1/2023	31/12/2023	1/1/2023	31/12/2023	1,800	1,800	1,800	1,800			
5		Fuel & Lubricanta	1,260				1/1/2023	31/12/2023	315	315	315	315			
6		Rental of Buildings	38,400				1/1/2023	31/12/2023	9,600	9,600	9,600	9,600			
7		Office Maintenance	1,460				1/1/2023	31/12/2023	365	365	365	365			
8		Office Supplies - Others	720	RFQ	1/1/2023	31/12/2023	1/1/2023	31/12/2023	180	180	180	180			
9		Interior/Out of Town Visits	4,230				1/1/2023	31/12/2023	1,057	1,057	1,058	1,058			
10		Transportation	4,400				1/1/2023	31/12/2023	1,100	1,100	1,100	1,100			
11		Shipment Expenses	950				1/1/2023	31/12/2023	230	240	240	240			
12		Repairs & Maint. Motor Vehicle	1,000				1/1/2023	31/12/2023	250	250	250	250			
13		Telephone Charges	8,880	RFQ	1/1/2023	31/12/2023	1/1/2023	31/12/2023	2,220	2,220	2,220	2,220			
14		Electricity Charges	9,120	RFQ	1/1/2023	31/12/2023	1/1/2023	31/12/2023	2,280	2,280	2,280	2,280			
15		Water Charges	660				1/1/2023	31/12/2023	165	165	165	165			
16		Security Cost	54,000				1/1/2023	31/12/2023	13,500	13,500	13,500	13,500			
17		Repairs & Maintenance office Equipment	2,400	RFQ	1/1/2023	31/12/2023	1/1/2023	31/12/2023	600	600	600	600			
18		Repairs to Laboratory Equipment	840	RFQ	1/1/2023	31/12/2023	1/1/2023	31/12/2023	210	210	210	210			
19		Maintenance of Burning/Sampling Tools & Equip.	4,200	RFQ	1/1/2023	31/12/2023	1/1/2023	31/12/2023	1,050	1,050	1,050	1,050			

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20		Professional/ Subscription/Membership Fees	8,190				1/1/2023	31/12/2023	2,047	2,047	2,048	2,048		
21		Audit Fees	3,500	RFQ	1/1/2023	31/12/2023	1/1/2023	31/12/2023	0	1,750	1,750	0		
22		Professional / Consultant Fees	2,400	RFQ	1/1/2023	31/12/2023	1/1/2023	31/12/2023	600	600	600	600		
23		Comprehensive Insurance	25,800				1/1/2023	31/12/2023	6,450	6,450	6,450	6,450		
24		Cheque Books & Bank Charges	2,460	RFQ	1/1/2023	31/12/2023	1/1/2023	31/12/2023	615	615	615	615		
25		Gifts & Donations	4,820				1/1/2023	31/12/2023	1,205	1,205	1,205	1,205		
26		Medical Expense	9,900	RFQ	1/1/2023	31/12/2023	1/1/2023	31/12/2023	2,100	2,100	2,100	3,600		
27		Stamp & Postage	7,950				1/1/2023	31/12/2023	1,987	1,987	1,988	1,988		
28		Advertisement	1,080				1/1/2023	31/12/2023	270	270	270	270		
29		Sample Test expenses	600				1/1/2023	31/12/2023	150	150	150	150		
30		Oxygen / Acetylene	3,480				1/1/2023	31/12/2023	870	870	870	870		
31		Propane	420				1/1/2023	31/12/2023	105	105	105	105		
32		Broker's & License fees	200				1/1/2023	31/12/2023	50	50	50	50		
33		Meal Allowance	3,100				1/1/2023	31/12/2023	775	775	775	775		
34		Office Supplies Consumables	1,100	RFQ	1/1/2023	31/12/2023	1/1/2023	31/12/2023	275	275	275	275		
35		Entertainment others	3,980				1/1/2023	31/12/2023	490	1,000	490	2,000		
36		Honorarium	150				1/1/2023	31/12/2023	30	40	40	40		
37		Board Meeting Expenses	360				1/1/2023	31/12/2023	90	90	90	90		
38		Depreciation	32,940				1/1/2023	31/12/2023	7,900	7,900	8,570	8,570		

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39		Special Projects - Compliance & PR	1,400				1/1/2023	31/12/2023	350	350	350	350		
40		Occupational Health & Safety	350				1/1/2023	31/12/2023	80	80	95	95		
41		Directors Emoluments	3,360				1/1/2023	31/12/2023	840	840	840	840		
42		Overseas Trips	1,600				1/1/2023	31/12/2023	0	800	800	0		
43		Education & Training	6,373				1/1/2023	31/12/2023	1,593	1,593	1,593	1,594		
44		Other Admin. Expenses	12,047				1/1/2023	31/12/2023	2,933	2,933	2,933	3,248		
			<u>538,490</u>						<u>129,144</u>	<u>132,224</u>	<u>132,403</u>	<u>144,719</u>		

Prepared By:

Barchan

Designation:

Finance Manager

Date:

Feb. 24 - 2023

Approved by:

A. Camuz

Designation:

Admin Manager

Date:

24th Feb, 2023

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