

PROCUREMENT PLAN

AGENCY NAME		Audit Office of Guyana													
FISCAL YEAR		2025													
EXPENDITURE CATEGORY		Capital Expenditure													
TYPE OF PROCUREMENT		Office Equipment and Furniture													
No.	Programme Code	Line Item ID	Activity	Estimated Budget (GS '000)		Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH)	Procurement Process (Advertise to Contract Award)		Contract Duration (Months)	Expenditure Phasing				Status (In Progress / Pending)	Comments
				Govt	Donor		Estimated			Q1	Q2	Q3	Q4		
							Start	End							
1	081	2500300	(30) Laptop	8,400		OT	01/04/2025	01/09/2025	5		8,400			Pending	
2	081	2500300	(2) Multi function Printer	800		RFQ	01/03/2025	01/06/2025	3	800				Pending	
3	081	2500300	(2) Scanner	800		RFQ	01/03/2025	01/06/2025	3	800				Pending	
4	081	2500300	(5) Executive chairs	243		RFQ	01/03/2025	01/06/2025	3	243				Pending	
5	081	2500300	(20) Typist chairs	1,460		RFQ	01/03/2025	01/06/2025	3	1,460				Pending	
6	081	2500300	(8) Refrigerator	480		RFQ	01/03/2025	01/06/2025	3	480				Pending	
7	081	2500300	(13) Filing Cabinet	845		RFQ	01/03/2025	01/06/2025	3	845				Pending	
8	081	2500300	(3) AC Split Inverter Unit 12000 BTU	363		RFQ	01/03/2025	01/06/2025	3	363				Pending	
9	081	2500300	(1) Executive desk	97		RFQ	01/03/2025	01/06/2025	3	97				Pending	
10	081	2500300	(7) Writing desk	532		RFQ	01/03/2025	01/06/2025	3	532				Pending	
11	081	2500300	(7) water Dispenser	595		RFQ	01/03/2025	01/06/2025	3	595				Pending	
12	081	2500300	(2) Book shelf	150		RFQ	01/03/2025	01/06/2025	3	150				Pending	
13	081	2500300	(3) Microwave	150		RFQ	01/03/2025	01/06/2025	3	150				Pending	
14	081	2500300	(5) Shredder	625		RFQ	01/03/2025	01/06/2025	3	625				Pending	
15	081	2500300	(2) Spirial Binding Machine	80		RFQ	01/03/2025	01/06/2025	3	80				Pending	
				15,620											

12 FEB 2025
Date

Resand
Programme Manager

12 FEB 2025
Date



Head of Budget Agency

PROCUREMENT PLAN

AGENCY NAME		Audit Office of Guyana													
FISCAL YEAR		2024													
EXPENDITURE CATEGORY		Current Expenditure													
TYPE OF PROCUREMENT		Maintenance of Buildings													
No.	Programme Code	Line Item ID	Activity	Estimated Budget (GS '000)		Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH)	Procurement Process (Advertise to Contract)		Contract Duration (Months)	Expenditure Phasing				Status (In Progress / Pending)	Comments
				Govt	Donor		Estimated			Q1	Q2	Q3	Q4		
							Start	End							
1	081	6242	Replace defective windows and wall boards of the building.	1,570		OT	01/03/2024	01/04/2024	1	1,570				Pending	
2	081	6242	General service of sewer system.	500		OT	01/03/2024	01/04/2024	1	500				Pending	
3	081	6242	Repair to stairs cases.	1,530		OT	01/04/2024	01/05/2024	1		1,530			Pending	
4	081	6242	Repair stores and electrical panel area.	1,980		OT	01/04/2024	01/05/2024	1		1,980			Pending	
5	081	6242	Retile sections of ground floor.	1,000		OT	01/04/2024	01/05/2024	1		1,000			Pending	
6	081	6242	Electrical maintenance to building.	1,620		OT	01/04/2024	01/05/2024	1		1,620			Pending	
7	081	6242	Reroute storm water down pipes & plumbing work	1,400		OT	01/09/2024	01/11/2024	2		1,400			Pending	
8	081	6242	Routine maintenance	1,700		OT	01/01/2024	31/12/2024	12	300	500	600	300	Pending	

12 FEB 2025

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Heesand
Programme Manager

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