



Promoting Transparency and  
Efficiency in Public Procurement

**Public Procurement Commission**

262 New Garden Street

Georgetown, Guyana

Tel: (592) 226-3729, (592) 231-7306, (592)226-2364

Email: publicprocurement@ppc.org.gy

**APPLICATION FOR BID PROTEST REVIEW**

*made pursuant to Part VII of the Procurement Act, Cap. 73:05*

Name of Applicant:

Address of Applicant:

Email:  Telephone:

Contract ID No.:  Date of Opening:

Procuring Entity:

Tender Board:

Has there been a contract award: [ ☐ ] Yes [ ☐ ] No [ ☐ ] unaware

If yes, date of publication of the award:

Name of winning Contractor/Supplier:

Did you submit a Bid Protest to the Procuring Entity: [ ☐ ] Yes [ ☐ ] No

If yes, date of submission of Bid Protest:   
*attach copy of Bid Protest*

If no, reason for not so doing:

Have you received a response to your Bid Protest? [ ☐ ] Yes [ ☐ ] No  
*If yes, attach a copy of the response if in writing*

Date of decision by procuring entity to your Bid Protest:

Description of alleged breach by the procuring entity:

Remedy being sought:

I the undersigned, hereby verify that the statements herein are true, a copy hereof has been sent to the subject procuring entity named herein and the applicable registration fee has been paid.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Capacity: \_\_\_\_\_

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**\*NOTE:**

This application is to be submitted to the Public Procurement Commission (and in its absence to the National Procurement and Tender Administration Board), only AFTER the submission of a bid protest to the procuring entity.

If the procuring entity fails to review the bid protest within five (5) business days of its submission to it or you are dissatisfied with the result of the review, then you may submit this application for a bid protest review.



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### BID PROTEST FORM

*This Form was created by the Public Procurement Commission (PPC)  
in accordance with S. 17(2) of the Procurement Act, Cap. 73:05, for use in Bid Protest proceedings.*

**Pursuant to Section 52 of the Procurement Act, Cap. 73:05, I/we, the undersigned, do hereby submit this protest to the rejection of my/our bid, as follows:**

Name of Applicant:

Address of Applicant:

Email:  Telephone:

ContractIDNo.:  Bid Opening Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
DD MM YYYY

Procuring Entity:

Procuring Board: [ ☐ ] NPTAB [ ☐ ] Ministerial [ ☐ ] Regional [ ☐ ] Other

Has there been a contract award? ☐ Yes ☐ No ☐ Unaware

Name of Contractor/Supplier awarded:

If yes, date of publication of the award: \_\_\_\_/\_\_\_\_/\_\_\_\_  
DD MM YYYY

Has the contract been signed?: [ ☐ ] Yes [ ☐ ] No [ ☐ ] Unaware

If yes, date of contract: \_\_\_\_/\_\_\_\_/\_\_\_\_ [ ☐ ] Unaware  
DD MM YYYY

When did you become aware of the circumstances giving rise to the complaint?

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Reason for bid protest:

Relief being sought (*tick appropriate box(es)*)-

- [        ] compensation for the cost of the bid preparation
- [        ] annulment of the unlawful act or decision
- [        ] an order that the procurement proceedings be terminated
- [        ] other:

\_\_\_\_\_

I, \_\_\_\_\_, the undersigned, do hereby declare that the information provided herein is true and correct.

Date:        \_\_\_\_/\_\_\_\_/\_\_\_\_  
                 DD MM YY

Signature:        \_\_\_\_\_

Name:        \_\_\_\_\_

Designation:        \_\_\_\_\_

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**\*NOTE**

- If the contract for the tender has not been signed, a copy of this completed Bid Protest Form must be submitted to the procuring entity within five (5) business days following the date of the publication of the contract award decision.
- If the contract for the tender has been signed, you must submit this completed Bid Protest Form directly to the Bid Protest Committee no later than seven (7) days after you became aware of the circumstances giving rise to the complaint.