NATIONAL TRUST Of GUYANA
Procurement Plan
FOR THE FISCAL YEAR 2024
Current Expenditure
Services

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								442			442	442	442 *		442	442	442	442	442	442	442	442		Project Code	
								Information)	(Department of Public	Advertisements for public tenders	Other Operating Expenses	Meals and Refreshments	Services	Cleaning and Extermination	Equipment Maintenance	Security charges	Water charges	Electricity charges	Internet	Telephone	Boat and taxi cost for staff traveling on official duties	Repairs & service of vehicle PSS 172 & PAB 844		Activity Description	9
56,766									4,500		1,050	750	2,024	3 52/	823	40,945	1,220	228	132	314	2,080	1,200		Government	Estimated Bu
-													-										(Foreign Funded	Estimated Budget (GS '000)
								SS			SS	SS	RFQ		RFQ	SS	SS	SS	SS	SS	SS	SS		(0)	Procurement Method
								January			January	January	January		January	January	January	January	January	January	January	January	Date of Advertisement	Estimated	Procurement Process (Advertise to Contract Award)
								December			December	December	December		December	December	December	December	December	December	December	December	Date of Award	nated	ocess (Advertise et Award)
																							Start	Estimated Dates	Contract Execution
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								500			261	188	881		206	10,236	305	57	33	78	520	300	,	0	
								1,000			262	188	881		206	10,236	305	57	33	78	520	300	,	02	Expenditure Phasing
								2,500			263	187	881		206	10,236	305	57	33	79	520	300		03	hasing
								500			264	187	881		205	10,237	305	57	33	79	520	300		04	
								Pending		C	Pending	Pending	Pending		Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending		Status	
																								Comments	



Accountant, Ms. Rajpattle Ramdat

Prepared By:



Accountant, Ms.Rajpattie Ramdat
ACCOUNTANT
National Trust of Guyana

CEO, Mrs. Nisvana Ramolyal
Chief Executive Officer
National Trust of Guy

Approved by:

	-															_		No.	
																442		Project Code	
											,					Consultancy for Technical services for design and supervision of all civil works (6242, 6255)		Activity Description	
2.880																2,880		Government	Estimated Budget (GS '000)
																	a	Foreign Funded	lget (GS '000)
																RFO	CP,SH)	(OT, RT, RFQ, RFP, SS,	Procurement Method
																January	Date of Advertisement	Estimated	Procurement Process (Advertise to Contract Award)
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NATIONAL TRUST OF GUYANA
Procurement Plan
FOR THE FISCAL YEAR 2024
Current Expenditure
Consultancy

NATIONAL TRUST OF GUYANA
Procurement Plan
FOR THE FISCAL YEAR 2024
Current Expenditure
Goods

			+	-						16,536			
1,000 1,500 Pending		1,000				September	July	RFQ		2,500	Production of new and improved interpretive information signs for five (5) heritage sites namely High Court, Indian Arrival Monument, 1763 Monument, Fort Zeelandia, Providence Temple	442	10
300 Pending	300	300				June	April	RFQ		300	Printing and Installation of 5 wooden Heritage Plaques (internal) for national and listed monuments/sites: Parliament Building, Hand-in-Hand, Christ Church, St. Bartholomew's Anglican Church, Providence Temple	442	9
2,500 1,000 Pending		2,500				September	July	RFQ		3,500	Updating and reprinting 2000 copies of Monuments Preservation Guidelines	442	∞
2,500 2,500 Pending		2,500				September	July	RFQ		5,000	Updating and reprinting 2500 copies of Places of Interest Booklet	442	7
240 240 240 Pending	240		240			December	January	SS		960	Subsistence for staff traveling out of town on official duties	442	6
301 301 Pending		301				September	April	RFQ		602	Purchase of Janitorial supplies	442	S
354 354 354 Pending	354		354			December	January	SS		1,416	Purchase of fuel for vehicles PSS 172, PAB 844 and brush cutters	442	4
- 400 668 575 Pending	400		1			September	April	RFQ		1,643	Purchase of office materials & supplies	442	w
150 150 150 Pending	150		150		12	December	January	RFQ		600	Purchase of field supplies for the maintenance dept	442	2
15 Pending	15	15				June	April	RFQ		15	Purchase of drugs for first aid kit	442	-
4	ζ.	4		End	Start	Date of Award	Date of Advertisement	CP,SH)	ď				
OI O2 O3 O4 Status	07 03	9		ates	Estimated Dates	ated	Estimated	(OT, RT, RFQ, RFP, SS,	Foreign Funded	Government	Activity Description	Project Code	No.
Expenditure Phasing	Expenditure Phasing	Expenditure Ph	Ę,	cution	Contract Execution	ocess (Advertise et Award)	Procurement Process (Advertise to Contract Award)	Procurement Method	lget (GS '000)	Estimated Budget (GS '000)			
						Goods							

Prepared By:

Accountant, Ms. Rajpattie Ramdat

Accountant
National Trust of Guyana

Chief Execution of Carpolis and Nationald, Mrs. Nirvana Ramdya

NATIONAL TRUST OF GUYANA Procurement Plan FOR THE FISCAL YEAR 2024 Current Expenditure Works

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442	442	442	442	442	442	442	442	442	442	442	442		Project Code	
1823 Monument	General electrical and plumbing	Monthly maintenance of existing facilities, pressure washing of walkways, minor routine repairs and repainting, cleaning and refilling of the fountain	1763 Monument, Georgetown	MAINTENANCE OF INFRASTRUCTURE	General maintenance and repairs to building	National Trust of Guyana	General maintenance and repairs to buildings	Indian Arrival Monument	General maintenance and repairs to buildings	Dutch Heritage Museum and Fort Zeelandia	MAINTENANCE OF BUILDINGS		Activity Description	
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	RFQ	OT			OT		RFQ		RFQ			CP,SH)	(OT, RT, RFQ, RFP, SS,	Procurement Method
	April	January			July		July		April			Date of Advertisement	Estir	Procurement Pro to Contrac
	October	December			October		August		July			Date of Award	Estimated	Procurement Process (Advertise to Contract Award)
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												End	Estimated Dates	Contract Execution
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	150	1,000						* -	700			í	S 	Expenditure Phasing
	200	1,000			1,000		800				***********		<u>03</u>	Phasing
	150	1,000		.	1,000							,	Q 	
	Pending	Pending			Pending		Pending		Pending				Status	
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Fort Nassau	General maintenance, electrical and plumbing	Repairs and repainting to timber benches, play area fence and gates and pergola connecting washroom and main building including all damages tiles	Cleaning and waxing of bronze statues	Site maintenance - scope - weed and clear site of all vegetation and debris/garbage and remove from the site 3 times per week, cleaning the trench to the main road of vegetation and debris and remove from the site including the lining of edges, clearing of concrete drains and complex and remove waste from site including moss, dirt, vegetation and sand build-up to enable functionality and emptying of fountain	Indian Arrival Monument Palmyra	Repairing of timber members, roof and stablization of loosened boulders and cleaning of windmill structure	Hog Island Sugar Windmill	Site maintenance: Scope - Weed and clear the entire site of all vegetation and debris/garbage 2 times per week and cart away materials from the site, including all areas around the monument structure, benab, and brick foundations, pruning/trimming of large and small trees/plants on site	Fort Kyk-Over Al	Site Maintenance - Scope - Weeding and clearing vegetation and debris from the Museum and Fort Zeelandia complex, Allow for the cleaning of debris in concrete drains around the museum and fort complex.	Dutch Heritage Museum & Fort Zeelandia	General electrical and plumbing	Cleaning and waxing of bronze statue and plaque	Site maintenance: Scope - Weeding, clearing, pressure washing of walkways, repairs and repainting of facilities, removal of garbage daily, polish bronze sculpture, repairs to lights and plumbing
	700	800	500	5,000		600		2,500		4,000		300	400	3,500
	RFQ	RFQ	RFQ	Or		RFQ		OT		ΟŢ		RFQ	RFQ	OT
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	October	October	October	December		October		December		December		December	October	December
				1,250				625		1,000				875
	700	500		1,250				625		1,000		300		875
		300		1,250		600		625	*****	1,000			400	875
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442	442	442	442	442	442	442		442	442	442	442	442	442
Sir James Douglas Monument	Site Maintenance: Weeding, pressuring and cleaning of walkways, steps, plaque, flag pole, fountain and routine repainting of all areas	Cubana Monument	Site Maintenance - scope - weed and clear site from all grass, vegetation and cart away debris, clear fence from vines and vegetation, sweep and clear monument and sanitary areas, clean and mop washrooms and sinks, pick up and remove garbage from site, keep all walkways, monument base, flag pole base, benches and shed areas clean and clear including careful power washing when required, repair and repaint all facilities as required.	Rose Hall Martyrs Memorial, Canje, Berbice	General maintenance, electrical and plumbing	Repairs to washroom, guard hut and reservoir	Site maintenance - Scope - weed and clear site of all vegetation and debris/garbage and cart away materials from site, including entire compound, northern parapets (both sides of trench) and eastern parapet, allow for manual removal of all grass and vegetation in between walkways joints, sweeping of all walkways and cleaning of benches and play facilities once per week.	Enmore Martyrs Monument	Repairs and repainting of fence	Cleaning and waxing of busts and bronze areas	Site maintenance: Scope - Weed and clear the site of all vegetation and debris/garbage and cart away materials from the site including the entire complex/grounds, northern, southern, and eastern parapets, allow for the emptying of the pond, cleaning of the pond from dirt, grime and debris rinse with clean water and refill with clean water when completed.	Non Aligned Monument	Repairs and repainting of benab, sanitary block and walkways
	2,000		2,450		800	1,000	4,000		500	500	2,700		600
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	October		December		December	October	December		October	October	December		October

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	500		612			500	1,000				675		
	500		613		800	500	1,000		500	500	675		600
	500		613				1,000				675		
	Pending		Pending	- Annon Control of the Control of t	Pending	Pending	Pending		Pending	Pending	Pending		Pending

	29		28		27		26				25		24		23	22
	442	442	442	442	442	442	442			442	442	442	442	442	442	442
	Site maintenance - weeding, clearing, cleaning of complex and memorial	1823 Demerara Revolt Memorial	Cleaning and repainting for Anniversary event	Cenotaph	Clean and repaint monument and surrounding area	Devonshire Castle Monument	facilities	walkways, cleaning of benches, monument base, signs, drains, flag pole, fence, repairs and repainting of all	Site Maintenance - scope - weeding, clearing and cleaning of compound, careful power washing of	Damon Monument	Site Maintenance - scope - weeding, clearing and cleaning of compound, cleaning of monument base, signs, drains/trench, flag pole, fence, repairs and repainting of all facilities	Emancipation Monument	Sites Maintenance - scope - weeding, clearing and cleaning of the tomb in Le Repentir and memorial at Hadfield St locations, careful power washing of walkways, pruning of trees, cleaning of benches, signs, drains, fence areas, repairs and repainting of all facilities as needed	Walter Rodney Memorials - Tomb and Memorial	Cleaning and waxing of bronze statue and plaque	Site Maintenance weeding clearing, repairing and repainting of all areas of the site including benches, fence, planter boxes and curbs, cleaning of grass and vegetation from walkways, pruning of plants and trees
46,800	500		800		150		500				600		2,500		300	600
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	RFQ		RFQ		RFQ		RFQ				RFQ		OT		RFQ	RFQ
	January		April		April		January				January		January		April	January
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Accountant National Trust of Guyana

Prepared By:

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