

## Services

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Accountant, Ms. Rajpatie Ramdat

# Accountant National Trust of Guyana

Handwritten:

CEO, Mes-Nirvana Ramdoyal  
Chief Executive Officer  
National Trust of Guyana

## Consultancy

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Prepared By  
Dandy

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**Accountant**  
National Trust of Guyana

Approved by: *Handwritten Signature*


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CEO, Mrs. Nirvana Ramdoyal  
Chief Executive Officer  
National Trust of Guyana



NATIONAL TRUST OF GUYANA  
Procurement Plan  
FOR THE FISCAL YEAR 2024  
Current Expenditure  
Goods

No.	Project Code	Activity Description	Estimated Budget (G\$ '000)		Procurement Method (OT, RT, RFQ, RFP, SS, CP,SH)	Procurement Process (Advertise to Contract Award)		Contract Execution		Expenditure Phasing				Status	Comments
			Government	Foreign Funded		Estimated		Estimated Dates		Q1	Q2	Q3	Q4		
						Date of Advertisement	Date of Award	Start	End						
1	442	Purchase of drugs for first aid kit	15		RFQ	April	June			15				Pending	
2	442	Purchase of field supplies for the maintenance dept	600		RFQ	January	December			150	150	150	150	Pending	
3	442	Purchase of office materials & supplies	1,643		RFQ	April	September			-	400	668	575	Pending	
4	442	Purchase of fuel for vehicles PSS 172, PAB 844 and brush cutters	1,416		SS	January	December			354	354	354	354	Pending	
5	442	Purchase of Janitorial supplies	602		RFQ	April	September				301	301		Pending	
6	442	Subsistence for staff traveling out of town on official duties	960		SS	January	December			240	240	240	240	Pending	
7	442	Updating and reprinting 2500 copies of Places of Interest Booklet	5,000		RFQ	July	September				2,500	2,500		Pending	
8	442	Updating and reprinting 2000 copies of Monuments Preservation Guidelines	3,500		RFQ	July	September				2,500	1,000		Pending	
9	442	Printing and Installation of 5 wooden Heritage Plaques (internal) for national and listed monuments/sites: Parliament Building, Hand-in-Hand, Christ Church, St. Bartholomews Anglican Church, Providence Temple	300		RFQ	April	June				300			Pending	
10	442	Production of new and improved interpretive information signs for five (5) heritage sites namely High Court, Indian Arrival Monument, 1763 Monument, Fort Zeelandia, Providence Temple	2,500		RFQ	July	September				1,000	1,500		Pending	
			16,536												

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