MINISTRY OF CULTURE YOUTH AND SPORT - NATIONAL TRUST Procurement Plan FOR THE FISCAL YEAR 2025 Consultancy

						Consulta			Consultancy						
			Estimated Bu	dget (G\$ '000)	Procurement Method	Procurement P (Advertise to Contra		Contract	Execution		Expenditu	re Phasing			
No.	Project Code	Activity Description	Government	Foreign Funded	(OT, RT, RFQ, RFP, SS,	Estimated		Estimat	ed Dates	Q1	Q2	Q3	Q4	Status	Comments
				- · · · · · · · · · · · · · · · · · · ·	CP,SH)	Date of Advertisement	Date of Award	Start	End	Ţ	ζ-	•	· ·		
1		Consultancy for Technical services for design and supervision of all civil works (6242, 6255)	2880.00		RFQ			January	December	720	720	720	720	Pending	
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L			2,880												<u> </u>

Prepared By:	Approved by:
Accountant, Ms.Rajpattie Ramdat	CEO, Ms. Nirvana Ramdyal

MINISTRY OF CULTURE YOUTH AND SPORT - NATIONAL TRUST Procurement Plan FOR THE FISCAL YEAR 2025

			Estimated Budget	Procurement Method	Procurement Proces Contract A		Contract	Execution		Expenditu	ire Phasing			
No.	Project Code	Activity Description	(G\$ '000)	(OT, RT, RFQ, RFP,	Estimat	ed	Estimat	ed Dates					Status	Comments
				SS, CP, SH)	Date of Advertisement	Date of Award	Start	End	Q1	Q2	Q3	Q4		
1	442	Purchase of drugs for first aid kit	15	RFQ			April	June		15				
2	442	Purchase of field supplies for the maintenance dept	300	RFQ			January	December	75	75	75	75		
3	442	Purchase of office materials & supplies	1,643	RFQ			April	September	0	547	548	548		
4	442	Purchase of fuel for vehicles PSS 172, PAB 844 and brush cutters	1,416	SS			January	December	354	354	354	354		
5	442	Purchase of Janitorial supplies	602	RFQ			April	September		301	301			
6	442	Meals for staff traveling out of town on official duties	960	SS			January	December	240	240	240	240		
	442	PRINT AND NON-PRINT (PUBLICATIONS)												
7	442	Updating and reprinting 2500 copies of Places of Interest Booklet	5,000	RFQ			July	September			5,000		Pending	
8	442	Updating and reprinting 2000 copies of Monuments Preservation Guidelines	3,500	RFQ			July	September			3,500		Pending	
9	442	Printing and Installation of wooden Heritage Plaques (internal) for national and listed monuments/sites: Parliament Building, Hand-in-Hand, Christ Church, St. Bartholomew's Anglican Church, Providence Temple, GO INVEST, St. Peter's Church.	300	RFQ			April	June		300			Pending	
	442	Production of new and improved interpretive information signs for five (10) heritage sites namely High Court, Indian Arrival Monument, 1763 Monument, Fort Zeelandia, Providence Temple, Sir					Арш			300				
10		James Douglas, Jagan Memorial,	3,500	RFQ			July	September			2500		Pending	

	17,236						•

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Ministry of Culture, Youth and Sport - National Trust of Guyana Procurement Plan FOR THE FISCAL YEAR 2025 Current Works

			Estimated Budget	Procurement		rocess (Advertise act Award)	Contract	Execution		Expenditure	Phasing			
No.	Project Code	Activity Description	(G\$ '000)	Method (OT, RT, RFQ, RFP, SS,	Estir	nated	Estima	ted Dates					Status	Comments
				CP, SH)	Date of Advertisement	Date of Award	Start	End	Q1	Q2	Q3	Q4		
	442	Dutch Heritage Museum and Fort Zeelandia												
1	442	General maintenance and repairs to buildings	3,000	OT			April	October		1,000	1,000	1,000		
2	442	Repairing solar system for functional lights, switches,etc	1,000	OT			April	October			500	500		
	442	Indian Arrival Monument												
3	442	General maintenance and repairs to buildings	6,000	OT			April	October		2,000	2,000	2,000		
	442	National Trust of Guyana												
4	442	General maintenance and repairs to buildings	6,000	OT			April	October		2,000	2,000	2,000		
	442	Light House, Water Street, Kingston, Georgetown												
5		General maintenance and repairs to structure	3,500	OT			April	October		1,166	1,167	1,167		
	442	1763 Monument, Georgetown					April	October		1,166	1,167	1,167		
6		Site maintenance: Scope - Weeding, clearing of compound, trench and walkways, pressure washing of all walkways and surface areas, routine repairs and repainting of facilities including benches, signage, structures, pruning of trees, washing, cleaning and refilling of fountain, clearing and	4,000	ОТ			January	December	1,000	1,000	1,000	1,000		
	442	1823 Monument												
7		Site maintenance: Scope - Weeding, clearing, pressure washing of walkways, repairs and repainting of facilities, removal of garbage daily, polishing bronze sculpture, repairs to lights and plumbing	3,500	ОТ			January	December	875	875	875	875		

		est 1 4 1 01								1	
8		Cleaning and waxing of bronze statue and plaque	500	RFQ	April	October			500		
-		Dutch Heritage Museum &									
	442	Fort Zeelandia									
9	413	Site Maintenance - Scope - Weeding and clearing vegetation and debris from the Museum and Fort Zeelandia complex, Allow for the cleaning of debris in concrete drains around the museum & fort complex, including removal of weeds, garbage, moss, and sand buildup, etc.	4,000	ОТ	January	December	1,000	1,000	1,000	1,000	
+	442	Fort Kyk-Over Al									
10		Site maintenance: Scope - Weed and clear the entire site of all vegetation and debris/garbage 2 times per week and cart away materials.	2,500	ОТ	January	December	625	625	625	625	
	442	Indian Arrival Monument Palmyra									
11		Site maintenance - scope - weed and clear site of all vegetation and debris/garbage and remove from site 3 times per week, cleaning of trench to the main road of vegetation and debris and remove from site.	5,000	ОТ	January	December	1,250	1,250	1,250	1,250	
12		Cleaning and waxing of bronze statues	500	RFQ	April	October			500		
	442	Non-Aligned Monument									
13		Site maintenance: Scope - Weed and clear the site of all vegetation and debris/garbage and cart away materials, including the entire complex/grounds, northern, southern, and eastern parapets.	2,700	ОТ	January	December	675	675	675	675	
14		Cleaning and waxing of busts and bronze areas	300	RFQ	April	October			300		
	442	Enmore Martyrs Monument									

15		Site maintenance - Scope - weed and clear site of all vegetation and debris/garbage and cart away materials from the site, including the entire compound, northern parapets (both sides of the trench), and eastern parapet.	4,000	ОТ		January	December	1,000	1,000	1,000	1,000	
	442	Rose Hall Martyrs Memorial, Canje, Berbice										
16		Site Maintenance - scope - weed and clear site from all grass, vegetation, and cart away debris, clear fence from vines and vegetation, sweep and clear	3,500	ОТ		January	December	875	875	875	875	
	442	Cubana Monument										
17		Site Maintenance: Weeding, pressuring, and cleaning of walkways, steps, plaque, flag poles and fountain	2,000	ОТ		April	October	500	500	500	500	
	442	Sir James Douglas Monument										
18		Site Maintenance weeding clearing, repairing, and repainting of all areas of the site including benches and fence	1,000	ОТ		January	December	250	250	250	250	
	442	Walter Rodney Memorials - Tomb and Memorial										
19		Sites Maintenance - scope - weeding, clearing, and cleaning of the tomb in Le Repented and memorial at Hadfield St locations, careful power washing of walkways.	2,500	OT		January	December	625	625	625	625	
20	442	Emancipation Monument Site Maintenance - scope - weeding, clearing, and cleaning of the compound, cleaning of monument base, signs, drains/trench, flag pole, and fence.	1,200	OT		January	December	300	300	300	300	
	442	Devonshire Castle Monument										
21		Repairs to Monument	300	RFQ		April	October			300		
	442	Cenotaph		Ì								
22		Cleaning and repainting for the Anniversary event	800	RFQ		April	October			800		
	442	1823 Demerara Revolt Memorial										

23		Site maintenance - weeding, clearing, and cleaning of complex and memorial	600	RFQ	January	December	150	150	150	150	
	442	Ruimveldt Massacre Memorial									
24		Site maintenance - weeding, clearing, and cleaning of complex and memorial	500	RFQ	January	December	125	125	125	125	
	442	Damon's Cross									
25		Repairs to monument	200	RFQ	July	October			200		
	442	Burnham Mausoleum and Seven Pond Monument									
26		Cleaning and waxing of bronze tombs and sculpture	300	RFQ	April	October			300		

59,400

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MINISTRY OF CULTURE YOUTH AND SPORT - NATIONAL TRUST Procurement Plan FOR THE FISCAL YEAR 2025

Current Services

_		Current Services													
			Estimated Bu	dget (G\$ '000)	Procurement Method	Procurement Pr to Contra	ocess (Advertise ct Award)	Contract	Execution		Expenditu	re Phasing			
No.	Project Code	Activity Description	Government	Foreign Funded	(OT, RT, RFQ, RFP, SS,	Estin	nated	Estimate		Q1	Q2	Q3	Q4	Status	Comments
				Ü	CP,SH)	Date of Advertisement	Date of Award	Start	End		_	-			
1	442	Repairs & service of vehicle PSS 172 & PAB 844	1,200		SS			Jan	Dec	300	300	300	300		
2	442	Boat and taxi cost for staff traveling on official duties	2,080		SS			Jan	Dec	520	520	520	520		
3	442	Telephone	237		SS			Jan	Dec	59	59	59	60		
4	442	Internet	135		SS			Jan	Dec	33	33	34	34		
5	442	Electricity charges	300		SS			Jan	Dec	75	75	75	75		
6	442	Water charges	1,396		SS			Jan	Dec	349	349	349	349		
7	442	Security charges	51,000		SS			Jan	Dec	12,750	12,750	12,750	12,750		
8	442	Equipment Maintenance	1,459		RFQ			Jan	Dec	365	365	364	365		
9		Cleaning and Extermination Services	2,294		RFQ			Jan	Dec	573	573	574	574		
10	442	Meals and Refreshments	750		SS			Jan	Dec	188	188	187	187		
11	442	Other Operating Expenses	1,226		SS			Jan	Dec	306	306	307	307		
12	442	Advertisements for public tenders (Department of Public	4,500		SS			Jan	Dec	500	1,000	2,500	500		E.
			63,297	-											
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