

**National Sports Commission
Procurement Plan
FOR THE FISCAL YEAR 2024
Capital Expenditure
Goods and Services**

No.	Project Code	Activity Description	Estimated Budget (G\$ '000)		Procurement Method (OT, RT, RFQ, RFP, SS, CP,SH)	Procurement Process (Advertise to Contract Award)		Contract Execution		Expenditure Phasing				Status	Comments
			Government	Foreign Funded		Estimated		Estimated Dates		Q1	Q2	Q3	Q4		
						Date of Advertisement	Date of Award	Start	End						
1	4406800	1 Generator, NSC	6.00		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024			6.00			
2	4406800	4 Security Cameras Set	0.20		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			0.20			
3	4406800	2 PA System	0.50		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			0.50			
4	4406800	1 Megaphone	0.10		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			0.10			
5	4406800	10 Security Cameras Set - Cliff Anderson Sports Hall	0.80		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			0.80			
6	4406800	10 Security Cameras Set - National Gymnasium	0.80		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			0.80			
7	4406800	10 Security Cameras Set - National Racquet Centre	0.80		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			0.80			
8	4406800	15 36,000BTU Air Conditioning Units	3.75		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			3.75			
9	4406800	6 Stage Lifting Motors	5.00		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			5.00			
10	4406800	1 Lawn Mower	5.00		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			5.00			
11	4406800	1 2 Ton Roller	2.00		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			2.00			
12	4406800	1 Generator	12.00		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			12.00			
13	4406800	1 Tractor	14.00		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			14.00			
14	4406800	5 Security Camera Set	2.00		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			2.00			
15	4406800	2 Microwaves	0.08		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			0.08			
16	4406800	1 Office Desk	0.10		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			0.10			
17	4406800	1 Executive Chair	0.12		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			0.12			
18	4406800	2 Office Chairs	0.12		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			0.12			
19	4406800	3 Sofas (President and Prime Minister's Booth & Presidential Suite)	1.05		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			1.05			
20	4406800	2 Water Dispensers	0.10		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			0.10			
21	4406800	1 Overhead net for practice pitch	0.25		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			0.25			
22	4406800	1 Generator, NTFC	12.00		RFQ	01.03.2024	01.04.2024	01.05.2024	12.12.2024			12.00			
			66.77	-											

Prepared By:

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Approved by:

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**National Sports Commission
Procurement Plan
FOR THE FISCAL YEAR 2024
Capital Expenditure
Construction**

No.	Project Code	Activity Description	Estimated Budget (GS '000)		Procurement Method (OT, RT, RFQ, RFP, SS, CP,SH)	Procurement Process (Advertise to Contract Award)		Contract Execution		Expenditure Phasing				Status	Comments
			Government	Foreign Funded		Estimated		Estimated Dates		Q1	Q2	Q3	Q4		
						Date of Advertisement	Date of Award	Start	End						
1	4406800	Construction of Stand - Region # 2 - Anna Regina	66.648		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024	30	36.648				
2	4406800	Construction of Spectator Stands - Anna Regina	76.725		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024	30	46.725				
3	4406800	Construction of Grass Mound - Anna Regina	73.049		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024	30	43.049				
4	4406800	Construction of Players' Pavilion- Anna Regina	113.012		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024	30	30.000		30	23.012	
5	4406800	Construction of Stand in Region #10 - Mc Kenzie	72.930		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024	30	42.930				
6	4406800	Construction of Spectator Stand in Region 10 - Mc Kenzie	76.065		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024	30	46.065				
7	4406800	Construction of Grass Mound- Mc Kenzie	38.659		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		38.659				
8	4406800	Construction of Players' Pavilion - Mc Kenzie	107.766		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024	30	30.000		47.766		
9	4406800	Construction of Pavilions - Region 6	12.838		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		12.838				
10	4406800	Construction of Pavilions - Region 10	27.964		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		27.964				
11	4406800	Construction of Multi-Purpose Hall - Region #1 Mabaruma	44.302		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		44.302				
12	4406800	Construction of Multi-Purpose Hall - Region #9 Lethem	67.007		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		67.007				
13	4406800	Construction of Multi-Purpose Hall - Region #8 Mahadia	60.905		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		60.905				
14	4406800	Construction of Multi-Purpose Hall - Region #3	25.701		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		25.701				
15	4406800	Construction of Multi-Purpose Hall - Region #7	31.894		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		31.894				
16	4406800	Procurement of Lights at Bayroc	29.800		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		29.800				

17	4406800	Construction of Stands at Bayroc	82.383		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024	30	52.383			
18	4406800	Plumbing upgrade	0.767		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		0.767			
19	4406800	Completion of Northern Face of Building - CASH	6.032		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		6.032			
20	4406800	Modification of Vented Walls (first floor)	2.167		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		2.167			
21	4406800	Construction of Northern Boundary Fence - Guyana National Stadium	2.011		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		2.011			
22	4406800	Completion of Asphaltting of Parking lot - NTFC	58.220		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		58.220			
23	4406800	Construction of stand/pavilion - GMRSC	50.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		50.000			
24	4406800	Construction of 6 lane synthetic training track (Region 4)	250.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		200.000	50		
25	4406800	Construction of 6 lane synthetic training track (Region 9)	250.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		200.000	50		
26	4406800	Asphaltting of Synthetic Track Region No.6	58.565		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		58.565			
27	4406800	Construction of Multi-purpose Hall - Region 2	100.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024	30	30.000	40		
28	4406800	Construction of Multi-purpose Hall - Region 5	100.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024	30	30.000	40		
29	4406800	Construction of Multi-purpose Hall - Region 6	100.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024	30	30.000	40		
30	4406800	Completion of Multi-purpose Hall - Region 1 (electrical, plumbing, washrooms/lockers, rubberized floors)	15.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		15.000			
31	4406800	Completion of Multi-purpose Hall - Region 3 (electrical, plumbing, washrooms/lockers, rubberized floors)	15.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		15.000			
32	4406800	Completion of Multi-purpose Hall - Region 7 (electrical, plumbing, washrooms/lockers, rubberized floors)	15.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		15.000			
33	4406800	Completion of Multi-purpose Hall - Region 8 (electrical, plumbing, washrooms/lockers, rubberized floors)	15.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		15.000			

34	4406800	Completion of Multi-purpose Hall - Region 9 (electrical, plumbing, washrooms/lockers, rubberized floors)	15.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		15.000				
35	4406800	Construction of Multi-purpose Hall - Region 10	100.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024	30	30.000	40			
36	4406800	Construction of Generator room, NSC	2.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		2.000				
37	4406800	Rehabilitation of Cliff Anderson Sports Hall - Completion of HVAC Installations	34.314		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		34.314				
38	4406800	Construction of dormitories	100.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024	30	30.000	40			
39	4406800	Construction of Cricket Academy Building	100.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024	30	30.000	40			
40	4406800	Construction of swimming pool - Region 6	100.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024	30	30.000	40			
41	4406800	Construction of swimming pool - Region 10	100.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024	30	30.000	40			
42	4406800	Upgrade of Grounds and Sports Facilities Enhancement	500.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		250.000	150	100		
43	4406800	Upgrading of grounds - Phase 2 Region 6	500.000		OT	01.03.2024	01.04.2024	01.05.2024	12.12.2024		250.000	150	100		
			3,597		-										

Prepared By:
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Approved by:
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**National Sports Commission
Procurement Plan
FOR THE FISCAL YEAR 2024
Consultancy**

No.	Project Code	Activity Description	Estimated Budget (GS '000)		Procurement Method (OT, RT, RFQ, RFP, SS, CP,SH)	Procurement Process (Advertise to Contract Award)		Contract Execution		Expenditure Phasing				Status	Comments
			Government	Foreign Funded		Estimated		Estimated Dates		Q1	Q2	Q3	Q4		
						Date of Advertisement	Date of Award	Start	End						
1	4406800	Supervision Services - Construction of spectators Stand & Players Pavillion Region 10	6.000		SS	01.03.2024	01.04.2024	01.05.2024	12.12.2024		6.000				
2	4406800	Consultancy (Design & Supervision-Rehabilitation of Cliff Anderson Sports Hall)	4.210		SS	01.03.2024	01.04.2024	01.05.2024	12.12.2024		4.210				
3	4406800	Consultancy Construction of Stands in Region #2 - Anna Regina	8.170		ss	01.03.2024	01.04.2024	01.05.2024	12.12.2024		8.170				
4	4406800	Supervision Services - Construction of Spectators Stand & Player's Pavillion Region 2	6.000		SS	01.03.2024	01.04.2024	01.05.2024	12.12.2024		6.000				
5	4406800	Consultancy Construction of Stands in Region #10 MacKenzie	7.150		SS	01.03.2024	01.04.2024	01.05.2024	12.12.2024		7.150				
6	4406800	Consultancy for Stands at Bayroc	7.150		SS	01.03.2024	01.04.2024	01.05.2024	12.12.2024		7.150				
			39												

Prepared By:
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Approved by:
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APPENDIX A: PROCUREMENT PLAN ¹⁾

AGENCY NAME: Ministry of Culture, Youth & Sport – NSC

FISCAL YEAR: 2024

EXPENDITURE CATEGORY: Recurrent

TYPE OF PROCUREMENT: Goods

Project Code ²⁾	Chart of Account Code ³⁾	Description of Activity	Estimated Budget		Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) ⁴⁾	Procurement Process (Advertise to Contract Award) ⁵⁾		Contract Duration (Months)	Expenditure Phasing			
			Government	Donor		Start	End		Q1	Q2	Q3	Q4
	6221	Purchase of Medical Supplies for Staff, first aid kits for athletes utilizing Facilities and health care supplies for The National Sports Commission Head Office, Cliff Anderson Sports Hall, National Gymnasium, National Racquet Centre, Six Head Lewis Gym, and National Sports Commission Homestretch Building.	5000		RFQ	1/1/2024	31/12/2024	12	1250	1250	1250	1250
	6222	Purchase of gardening tools and safety gears and chemicals for Handymen and rain gears for Handy men and drivers, trophies for NSC Sports Programmes and Polo Shirts and field gear for Coaches and Sports Organizers.	5000		RFQ	1/1/2024	31/12/2024	12	1250	1250	1250	1250
	6223	Purchase of Ink, Stamps and Stationery for The Cliff Anderson Sports Hall, National Gymnasium, NSC	15,000		RFQ	1/1/2024	31/12/2024	12	3750	3750	3750	3750

		Office Homestretch, Six Head Lewis Gym, National Racquet Centre and NSC Head Office										
	6231	Purchase of fuel and lubricants for 3 Motor Vehicles: PLL 1734, PTT 2467 & PWW 3139	5000		RFQ	1/1/2024	31/12/2024	12	1250	1250	1250	1250
	6243	Purchase of Fabuloso, Harpic and other Janitorial Supplies for The National Sports Commission Head Office, Cliff Anderson Sports Hall, National Gymnasium, National Racquet Centre, Six Head Lewis Gym, and National Sports Commission Homestretch Building.	12,000		RFQ	1/1/2024	31/12/2024	12	3000	3000	3000	3000
Total			42,000									

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Date **Programme Manager** **Date** **Head of Budget Agency**

Please type data DIRECTLY onto this form

Notes:

- 1) Form Header should include Name of the Agency (e.g. Ministry of Finance), Fiscal Year the Plan is being prepared (e.g. 2022), Category of Expenditure (e.g. Current or Capital), Type of Procurement.(Goods, Services, Works, Consultancy).
- 2) Appropriate project code for capital procurement activity.
- 3) Chart of Accounts code for recurrent procurement activities.
- 4) The Procurement Methods include Open Tender (OT), Restricted Tender (RT), Request for Quotation (RFQ), Request for Proposal (RFP), Single Source (SS), Community Participation (CP), and Shopping (SH).
- 5) For the procurement process the start date should be the date the procurement is advertised, or quotation/proposal requested while the end date should be the date the contract is expected to be awarded.

APPENDIX A: PROCUREMENT PLAN ¹⁾

AGENCY NAME: Ministry of Culture, Youth & Sport – NSC

FISCAL YEAR: 2024

EXPENDITURE CATEGORY: Recurrent

TYPE OF PROCUREMENT: Services

Project Code ²⁾	Chart of Account Code ³⁾	Description of Activity	Estimated Budget		Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) ⁴⁾	Procurement Process (Advertise to Contract Award) ⁵⁾		Contract Duration (Months)	Expenditure Phasing			
			Government	Donor		Start	End		Q1	Q2	Q3	Q4
	6224	Photocopying of coaches' manuals, banners, Registration forms and certificates for NSC Sports Programmes, Advertisements for Capital Bids, etc	6000		RFQ	1/1/2024	31/12/2024	12	1500	1500	1500	1500
	6264	Repairs, purchase of accessories, spares and quarterly servicing of 3 motor Vehicles: PLL 1734, PTT 2467 and PWW 3139.	2400		RFQ	1/1/2024	31/12/2024	12	600	600	600	600
	6271	Payment of Telephone Charges for the Cliff Anderson Sports Hall, National Gymnasium, National Racquet Centre, Homestretch Building and Head Office. 16 Telephone lines and 5 Internet accounts and the DOS' Telephone and Internet charges.	12,000		SS	1/1/2024	31/12/2024	12	3000	3000	3000	3000
	6272	Payment of electricity Charges for The National Sports Commission Head	20,000		SS	1/1/2024	31/12/2024	12	5000	5000	5000	5000

		Office, Cliff Anderson Sports Hall, National Gymnasium, National Racquet Centre, Six Head Lewis Gym and National Sports Commission Homestretch Building. 6 Electricity Meters.										
	6273	Payment of Water Charges for The National Sports Commission Head Office, Cliff Anderson Sports Hall, National Gymnasium, National Racquet Centre, Six Head Lewis Gym and National Sports Commission Homestretch Building. 6 Water Meters.	10,000		SS	1/1/2024	31/12/2024	12	2500	2500	2500	2500
	6281	Payment of Security Charges for The National Sports Commission Head Office, Cliff Anderson Sports Hall, National Gymnasium, National Racquet Centre, Six Head Lewis Gym, and National Sports Commission Homestretch Building.	37,618		OT	1/1/2024	31/12/2024	12	9405	9405	9405	9403
	6282	Repairing and servicing of Equipment. 22 Air Conditioning Units, 9 Computer Systems, Fire Extinguishers, etc.	6,380		RFQ	1/1/2024	31/12/2024	12	1595	1595	1595	1595
	6283	Payment for pest control, health care services, collection and disposal of refuse at The National Sports Commission Head Office, Cliff Anderson Sports Hall, National Gymnasium, National Racquet Centre, Six Head Lewis Gym and National Sports Commission Homestretch Building and Monthly Sanitization of buildings.	13,000		RFQ	1/1/2024	31/12/2024	12	3250	3250	3250	3250
	6291	Provision of Sports Training Camps	2000		RFQ	1/1/2024	31/12/2024	12	500	500	500	500
	6291	Sport Competitions at School and Community levels.	2000		RFQ	1/1/2024	31/12/2024	12	500	500	500	500

	6291	National Sports Conference	5000		RFQ	01/01/2024	31/07/2024	6	2500	2500		
	6291	Inter Guiana Games 2023	15000		RFQ	01/07/2024	31/12/2024	6			7500	7500
	6291	Sports Awards Ceremony	6000		RFQ	01/01/2024	31/07/2024	6	3000	3000		
	6291	The National Sports Academy Programme	40000		RFQ	01/01/2024	31/12/2024	12	10000	10000	10000	10000
Total			177,398									

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Date **Programme Manager** **Date** **Head of Budget Agency**

Please type data DIRECTLY onto this form

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 - 2) Appropriate project code for capital procurement activity.
 - 3) Chart of Accounts code for recurrent procurement activities.
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 - 5) For the procurement process the start date should be the date the procurement is advertised, or quotation/proposal requested while the end date should be the date the contract is expected to be awarded.

APPENDIX A: PROCUREMENT PLAN ¹⁾

AGENCY NAME: Ministry of Culture, Youth & Sport – NSC

FISCAL YEAR: 2024

EXPENDITURE CATEGORY: Recurrent

TYPE OF PROCUREMENT: Works

Project Code ²⁾	Chart of Account Code ³⁾	Description of Activity	Estimated Budget		Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) ⁴⁾	Procurement Process (Advertise to Contract Award) ⁵⁾		Contract Duration (Months)	Expenditure Phasing			
			Government	Donor		Start	End		Q1	Q2	Q3	Q4
	6242	Electrical, plumbing and sewage maintenance @ C.A.S.H	2000		RFQ	1/1/2024	31/12/2024	12	500	500	500	500
	6242	Electrical, plumbing and sewage maintenance @ N.R.C	2000		RFQ	1/1/2024	31/12/2024	12	500	500	500	500
	6242	Electrical, plumbing and sewage maintenance @ NSC H/O	2000		RFQ	1/1/2024	31/12/2024	12	500	500	500	500
	6242	Electrical, plumbing and sewage maintenance @ 6 Head Gym	2000		RFQ	1/1/2024	31/12/2024	12	500	500	500	500
	6242	Electrical, plumbing and sewage maintenance @ Nat gym	2000		RFQ	1/1/2024	31/12/2024	12	500	500	500	500
	6242	Repairs to Entrance Step @ Homestretch Building	3000		RFQ	1/1/2024	31/12/2024	12	750	750	750	750
	6242	Repairs to Advisor's Office @ Homestretch Building	2000		RFQ	1/1/2024	31/12/2024	12	500	500	500	500
	6242	Repairs to Lower flat offices @ NSC H/O.	5000		RFQ	1/1/2024	31/12/2024	12	1250	1250	1250	1250
	6255	Weeding and cleaning of Compound monthly at The National Sports Commission Head Office	800		RFQ	1/1/2024	31/12/2024	12	200	200	200	200

	6255	Weeding and cleaning of Compound monthly at Cliff Anderson Sports Hall	1000		RFQ	1/1/2024	31/12/2024	12	250	250	250	250
	6255	Weeding and cleaning of Compound monthly at National Gymnasium	1000		RFQ	1/1/2024	31/12/2024	12	250	250	250	250
	6255	Weeding and cleaning of Compound monthly at National Racquet Centre	3000		RFQ	1/1/2024	31/12/2024	12	750	750	750	750
	6255	Weeding and cleaning of Compound monthly at Six Head Lewis Gym	600		RFQ	1/1/2024	31/12/2024	12	150	150	150	150
	6255	Weeding and maintenance of Compound and surrounding areas National Sports Commission Homestretch	600		RFQ	1/1/2024	31/12/2024	12	150	150	150	150
Total			27,000									

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Date

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Programme Manager

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Date

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Head of Budget Agency

Please type data DIRECTLY onto this form

Notes:

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