

Ministry of Tourism Industry & Commerce
Programme One: Policy Development & Administration
Procurement Plan
FOR THE FISCAL YEAR 2025
Current Expenditure

| No. | Chart of Account | Activity Description | Estimated Budget (GS '000) | Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|---------------------------------------|--|----------------------------|---|---|---------------|--------------------|-----|---------------------|--------|-------|--------|--------|----------|
| | | | | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 2310101 - Strategic | | | | | | | | | | | | | |
| | 6221 | Procurement of Medical Supplies | 10 | RFQ | 1-Feb-2025 | 28-Feb-2025 | | | - | 10 | - | - | | |
| | 6222 | - Procurement of Field Materials and Supplies | 50 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | - | 50 | - | - | | |
| | 6223 | - Procurement of Office Material & Supplies | 950 | RFQ | 1-Feb-2025 | 30-Sep-2025 | | | 160 | 240 | 240 | 310 | | |
| | 6224 | - Procurement of Print and Non-Print Materials | 500 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | - | 125 | 250 | 125 | | |
| | 6243 | - Procurement of Janitorial & Cleaning Supplies | 650 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 108 | 162.00 | 162 | 218.00 | | |
| | 6261 | Procurement of Transportation, Accommodation and Meal Services | 4,500 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 750 | 1,250 | 1,450 | 1,050 | | |
| | 6265 | Procurement of Chartered Services | 3,200 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 500 | 700 | 1,200 | 800 | | |
| | 6271 | Procurement of Telephone Services | 1,224 | SS | 1-Mar-2025 | 15-Dec-2025 | | | 204 | 306 | 306 | 408 | | |
| | 6284 | Procurement of Goods and Services such as media streaming , Television and Radio Services , hosting Services graphic Services. And, Consultancy to implement Community Business Clinic Programme | 5,777 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 650 | 1,800 | 1,400 | 1,927 | | |
| | 6291 | National and Other Events | 10,301 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 1,500 | 2,001 | 2,700 | 4,100 | | |
| | 6293 | - Procurement of Refreshments and Meals | 980 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 240 | 240 | 240 | 260 | | |
| | 6294 | Procurement of Accent Pieces abd Cutlery | 115 | RFQ | 1-Mar-2025 | 31-Mar-2025 | | | 115 | - | - | - | | |
| | 6302 | Procurement of Training Services | 2,500 | RFQ | 1-Feb-2025 | 30-Sep-2025 | | | 619 | 1,071 | 810 | - | | |
| | 2310102 - Strategic Management | | | | | | | | | | | | | |
| | 6221 | - Drugs and Medical Supplies | 15 | RFQ | 1-Feb-2025 | 28-Feb-2025 | | | 4 | 4 | 3 | 4 | | |
| | 6223 | - Office Material & Supples | 680 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 200 | 120 | 210 | 150 | | |
| | 6224 | - Print & Non Print | 150 | RFQ | 1-Feb-2025 | 30-Sep-2025 | | | - | 50 | - | 100 | | |
| | 6243 | - Janitorial & Cleaning Supplies | 270 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 48 | 72 | 72 | 78 | | |
| | 6261 | Procurement of Transportation, Accommodation and Meal Services | 1,800 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 450 | 450 | 450 | 450 | | |
| | 6265 | Procurement of Chartered Services | 500 | RFQ | 1-Nov-2025 | 15-Dec-2025 | | | - | - | - | 500 | | |
| | 6271 | Procurement of Telephone Services | 800 | RFQ SS | 1-Feb-2025 | 15-Dec-2025 | | | 70 | 110 | 260 | 360 | | |
| | 6272 | Electricity Charges | 800 | RFQ SS | 1-Jun-2025 | 15-Dec-2025 | | | - | 400 | - | 400 | | |
| | 6281 | Security Services | 6,492 | RFQ | 1-May-2025 | 15-Dec-2025 | | | - | - | 3,243 | 3,249 | | |
| | 6284 | Other Goods & Services | 960 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 240 | 240 | 240 | 240 | | |

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FOR THE FISCAL YEAR 2025
Current Expenditure

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|-----|----------------------------------|---|----------------------------|---|---|---------------|--------------------|-----|---------------------|-------|-------|-------|--------|----------|
| | | | | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 6291 | National and Other Events | 1,500 | RFQ | 1-Nov-2025 | 15-Dec-2025 | | | - | - | - | 1,500 | | |
| | 6293 | - Refreshment & Cleaning Supplies | 610 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 110 | 165 | 165 | 170 | | |
| | 6294 | - Other | 25 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | - | 25 | - | - | | |
| | 2310201 - General Admin | | | | | | | | | | | | | |
| | 6221 | - Drugs and Medical Supplies | 40 | RFQ | 1-Feb-2025 | 28-Feb-2025 | | | 40 | - | - | - | | |
| | 6222 | - Procurement of Field Materials and Supplies | 100 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 80 | 20 | - | - | | |
| | 6223 | - Procurement of Office Material & Supplies | 1,536 | RFQ | 1-Feb-2025 | 15-Sep-2025 | | | 279 | 419 | 419 | 419 | | |
| | 6224 | - Print & Non Print | 1,200 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 300 | 300 | 300 | 300 | | |
| | 6231 | - Fuel and Lubricants | 5,251 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 1,600 | 1,500 | 1,800 | 351 | | |
| | 6242 | - Maintenance of Building | 2,709 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 700 | 1,009 | 600 | 400 | | |
| | 6243 | - Janitorial & Cleaning Supplies | 2,200 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 440 | 660 | 660 | 440 | | |
| | 6255 | - Maintenance of Other Infrastructure | 1,200 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 240 | 360 | 360 | 240 | | |
| | 6261 | Local Travel & Subsistence | 120 | RFQ | 1-Feb-2025 | 30-Nov-2025 | | | 24 | 36 | 36 | 24 | | |
| | 6263 | Postage, Telex and Cablegram | 5 | RFQ | 1-Jun-2025 | 30-Jun-2025 | | | - | 5 | - | - | | |
| | 6264 | Vehicle Spares and Service | 4,900 | RFQ | 1-Feb-2025 | 30-Nov-2025 | | | 980 | 1,470 | 1,470 | 980 | | |
| | 6271 | Telephone Charges | 1,500 | RFQ SS | 1-Feb-2025 | 30-Nov-2025 | | | 64 | 300 | 450 | 686 | | |
| | 6272 | Electricity Charges | 9,000 | RFQ SS | 1-Feb-2025 | 30-Nov-2025 | | | 1,800 | 2,700 | 2,700 | 1,800 | | |
| | 6273 | Water Charges | 2,800 | RFQ SS | 1-Feb-2025 | 30-Nov-2025 | | | 560 | 840 | 840 | 560 | | |
| | 6281 | Security Services | 13,774 | RFQ | 1-Feb-2025 | 30-Nov-2025 | | | 3,444 | 3,444 | 3,444 | 3,444 | | |
| | 6282 | Equipment Maintenance | 2,912 | RFQ | 1-Mar-2025 | 30-Nov-2025 | | | 324 | 971 | 971 | 647 | | |
| | 6283 | Cleaning and Extermination Services | 1,100 | RFQ | 1-Mar-2025 | 30-Nov-2025 | | | 275 | 275 | 275 | 275 | | |
| | 6284 | Other | 4,500 | RFQ | 1-Feb-2025 | 30-Nov-2025 | | | 2,900 | 1,000 | 300 | 300 | | |
| | 6291 | National and Other Events | 7,200 | RFQ | 1-Feb-2025 | 30-Nov-2025 | | | 3,000 | 1,600 | 750 | 1,850 | | |
| | 6293 | - Procurement of Refreshments and Meals | 700 | RFQ | 1-Feb-2025 | 30-Nov-2025 | | | 140 | 210 | 210 | 140 | | |
| | 6294 | - Other | 40 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 40 | - | - | - | | |
| | 6311 | Rates and Taxes | 730 | SS | 1-Feb-2025 | 28-Feb-2025 | | | 730 | - | - | - | | |
| | 2310202 - Human Resources | | | | | | | | | | | | | |
| | 6221 | - Drugs and Medical Supplies | 30 | RFQ | 1-Feb-2025 | 28-Feb-2025 | | | 5 | 10 | 10 | 5 | | |
| | 6223 | - Procurement of Office Material & Supplies | 400 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 100 | 100 | 100 | 100 | | |
| | 6224 | - Print & Non Print | 100 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 25 | 25 | 25 | 25 | | |
| | 6243 | - Janitorial & Cleaning Supplies | 230 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 58 | 58 | 58 | 58 | | |
| | 6261 | Local Travel and Subsistence | 10 | RFQ | 1-Jul-2025 | 31-Jul-2025 | | | - | - | 10 | - | | |

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Current Expenditure

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|-----|--|---|----------------------------|---|---|---------------|--------------------|-----|---------------------|--------|-------|-------|--------|----------|
| | | | | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 6271 | Telephone Charges | 220 | SS | 1-Feb-2025 | 15-Dec-2025 | | | 55 | 55 | 55 | 55 | | |
| | 6284 | Other | 90 | SS | 1-Mar-2025 | 30-Mar-2025 | | | 90 | - | - | - | | |
| | 6293 | - Procurement of Refreshments and Meals | 110 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 27 | 27 | 28 | 28 | | |
| | 6294 | - Other | 410 | RFQ | 1-Mar-2025 | 30-Sep-2025 | | | 50 | 50 | 200 | 110 | | |
| | 6302 | Procurement of training services | 881 | RFQ | | | | | 160 | 160 | 400 | 161 | | |
| | 2310203 - Budget and Finance | | | | | | | | | | | | | |
| | 6221 | - Drugs and Medical Supplies | 30 | RFQ | 1-Feb-2025 | 28-Feb-2025 | | | 10 | 10 | 10 | - | | |
| | 6223 | - Procurement of Office Material & Supplies | 630 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 190 | 60 | 200 | 180 | | |
| | 6224 | - Print & Non Print | 130 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | - | 60 | - | 70 | | |
| | 6243 | - Janitorial & Cleaning Supplies | 400 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 100 | 100 | 100 | 100 | | |
| | 6261 | Local Travel and Subsistence | 700 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 175 | 175 | 175 | 175 | | |
| | 6271 | Telephone Charges | 500 | SS | 1-Apr-2025 | 15-Dec-2025 | | | - | 150 | 150 | 200 | | |
| | 6293 | - Procurement of Refreshments and Meals | 240 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 42 | 66 | 66 | 66 | | |
| | 2310301 - Planning, Monitoring & Evaluation | | | | | | | | | | | | | |
| | 6223 | - Procurement of Office Material & Supplies | 289 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 52 | 79 | 80 | 78 | | |
| | 6243 | - Janitorial & Cleaning Supplies | 100 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 18 | 27 | 28 | 27 | | |
| | 6261 | Local Travel and Subsistence | 250 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 33 | 66 | 67 | 84 | | |
| | 6293 | - Procurement of Refreshments and Meals | 100 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 18 | 27 | 28 | 27 | | |
| | 2310401 - Events Management | | | | | | | | | | | | | |
| | 6221 | - Drugs and Medical Supplies | 45 | RFQ | 1-Feb-2025 | 28-Feb-2025 | | | 45 | - | - | - | | |
| | 6222 | - Procurement of Field Materials and Supplies | 700 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 300 | 300 | - | 100 | | |
| | 6223 | - Procurement of Office Material & Supplies | 2,000 | RFQ | 1-Feb-2025 | 15-Sep-2025 | | | 800 | - | 800 | 400 | | |
| | 6224 | - Print & Non Print | 600 | RFQ | 1-Apr-2025 | 15-Dec-2025 | | | - | 510 | 90 | - | | |
| | 6231 | - Fuel and Lubricants | 2,463 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 650 | 600 | - | 1,213 | | |
| | 6242 | - Maintenance of building | 5,070 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 920 | 3,100 | 700 | 350 | | |
| | 6243 | - Janitorial & Cleaning Supplies | 1,900 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 700 | 700 | 250 | 250 | | |
| | 6251 | Maintenance of Roads | 9,000 | OT | 1-Mar-2025 | 15-Dec-2025 | | | 1,174 | 7,826 | - | - | | |
| | 6252 | Maintenance of Bridges | 3,000 | RFQ | 1-May-2025 | 30-Jun-2025 | | | - | 3,000 | - | - | | |
| | 6255 | Maintenance of Other Infrastructure | 18,400 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 1,435 | 10,805 | 3,280 | 2,880 | | |
| | 6261 | Local Travel & Subsistence | 200 | RFQ | 1-Jun-2025 | 15-Dec-2025 | | | - | 100 | - | 100 | | |

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Programme One: Policy Development & Administration
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Current Expenditure

| No. | Chart of Account | Activity Description | Estimated Budget (GS '000) | Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|------------------|---|-------------------------------|--|--|------------------|--------------------|-----|---------------------|---------------|---------------|---------------|--------|----------|
| | | | | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 6271 | Telephone Charges | 1,500 | SS | 1-Feb-2025 | 15-Dec-2025 | | | 375 | 375 | 375 | 375 | | |
| | 6272 | Electricity Charges | 25,000 | SS | 1-Feb-2025 | 15-Dec-2025 | | | 6,250 | 6,250 | 6,250 | 6,250 | | |
| | 6273 | Water Charges | 5,800 | SS | 1-Feb-2025 | 15-Dec-2025 | | | 1,450 | 1,450 | 1,450 | 1,450 | | |
| | 6281 | Security Services | 32,949 | OT | 1-Feb-2025 | 15-Dec-2025 | | | 8,237 | 8,237 | 8,237 | 8,238 | | |
| | 6282 | Equipment Maintenance | 2,160 | RFQ | 1-Mar-2025 | 15-Dec-2025 | | | 900 | - | 1,060 | 200 | | |
| | 6283 | Cleaning and Extermination Services | 1,200 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 78 | 376 | 377 | 369 | | |
| | 6284 | Other | 2,800 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 2,540 | - | 260 | - | | |
| | 6291 | - Procurement of Items for National and Other Events | 71,000 | RFQ | 1-Feb-2025 | 30-Nov-2025 | | | 26,600 | 9,500 | 21,900 | 13,000 | | |
| | 6293 | - Procurement of Refreshment and Meals | 500 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | - | 150 | 250 | 100 | | |
| | 6294 | - Other | 80 | RFQ | 1-Apr-2025 | 31-Jul-2025 | | | - | 50 | 30 | - | | |
| | 6302 | Training | 528 | RFQ | 1-Feb-2025 | 15-Dec-2025 | | | 145 | 383 | - | - | | |
| | | Total | | | | | | | 77,734 | 81,726 | 76,084 | 66,078 | | |
| | | | 301,621 | | | | | | | | | | | |

Prepared By:

R. Singh

Approved by:

M. M. S.
 PERMANENT SECRETARY
 Ministry of Tourism Industry & Commerce

Ministry of Tourism Industry & Commerce
Programme One: Policy Development & Administration
Procurement Plan
FOR THE FISCAL YEAR 2025
Consultancy

| No. | Project Code/ Chart of Account | Activity Description | Estimated Budget (GS '000) | | Procurement ethod (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|---|---|----------------------------|-------------------|--|---|------------------|--------------------|-------------|---------------------|-----|----|-------|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 2310101 - Strategic Direction 6284 | Procurment of Consultancy to implement Community Business Clinic Programme | 1,547 | | RFQ | 1-May-2025 | 1-Jun-2025 | 7-Jun-2025 | 31-Aug-2025 | 748 | 799 | 0 | 0 | | |
| | 2310301 Planning Monitoring & Evaluation Unit 6284 | Procurment of Consultancy to formulate the Ministry's 2026- 2031 Strategic Plan | 1,326 | | | 3-Nov-2025 | 30-Nov-2025 | 1-Dec-2025 | 15-Dec-2025 | 0 | 0 | 0 | 1326 | | |
| | | | 2,873 | | | | | | | 748 | 799 | - | 1,326 | | |

Prepared By:

R. Singh

Approved by:

[Signature]
 SECRETARY
 Ministry of Tourism Industry & Commerce

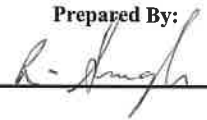
Ministry of Tourism, Industry & Commerce
Programme One: Policy Development & Administration
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FOR THE FISCAL YEAR 2025
Capital Expenditure
Goods and Services

| No. | Project Code | Activity Description | Estimated Budget (G\$ '000) | | Procurement method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|--|--|-----------------------------|----------------|---|---|---------------|--------------------|------------|---------------------|-----|-----|----|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 2508500 - Furniture & Equipment | | | | | | | | | | | | | | |
| | | 1 Data Loss Prevention Software | 100 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 100 | 0 | 0 | | |
| | | 1 Fireproof Safe | 100 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 100 | | 0 | | |
| | | 1 Camera | 530 | | RFQ | 1-Mar-2025 | 31-May-2025 | 1-Jun-2025 | 1-Jul-2025 | 0 | 0 | 530 | 0 | | |
| | | 2 Data Backup Drives with Encryptions | 160 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 160 | 0 | 0 | | |
| | | 1 Desktop Computer | 255 | | RFQ | 1-Mar-2025 | 31-May-2025 | 1-Jun-2025 | 1-Jul-2025 | 0 | | 255 | 0 | | |
| | | 1 Computer Monitor | 130 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 130 | 0 | 0 | | |
| | | 15 Surveillance Cameras and Installation | 750 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 750 | 0 | 0 | | |
| | | 1) 2 piece arm chair for Minister's Studio Room | 300 | | RFQ | 1-Mar-2025 | 31-May-2025 | 1-Jun-2025 | 1-Jul-2025 | 0 | 0 | 300 | 0 | | |
| | | 1) 2 piece sofa set for Minister's waiting Room. | 360 | | RFQ | 1-Mar-2025 | 31-May-2025 | 1-Jun-2025 | 1-Jul-2025 | 0 | 0 | 360 | 0 | | |
| | | 1 Studio Light | 100 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 100 | 0 | 0 | | |
| | | 1 Lavalier Microphone | 110 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 110 | 0 | 0 | | |
| | | 1 Air Conditioning Unit (18,000 BTU) | 375 | | RFQ | 1-Mar-2025 | 31-May-2025 | 1-Jun-2025 | 1-Jul-2025 | 0 | 0 | 375 | 0 | | |
| | | 1 Tree Trimmer | 174 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 174 | 0 | 0 | | |
| | | 1 Door Keypad Lock | 150 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 150 | 0 | 0 | | |
| | | 1 Multifunction Printer | 165 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 165 | 0 | 0 | | |
| | | 1 Laptop | 250 | | RFQ | 1-Mar-2025 | 31-May-2025 | 1-Jun-2025 | 1-Jul-2025 | 0 | 0 | 250 | 0 | | |
| | | 2 Guest Chairs | 70 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 70 | 0 | 0 | | |
| | | 2 Brush Cutters | 244 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 244 | 0 | 0 | | |
| | | 1 Laptop with removable keyboard | 250 | | RFQ | 1-Mar-2025 | 31-May-2025 | 1-Jun-2025 | 1-Jul-2025 | 0 | 0 | 250 | 0 | | |
| | | 1 Portable Projector Screen with Tripod | 60 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 60 | 0 | 0 | | |
| | | 1 Tripod | 60 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 60 | 0 | 0 | | |
| | | 3 Cubicle Desk | 375 | | RFQ | 1-Mar-2025 | 31-May-2025 | 1-Jun-2025 | 1-Jul-2025 | 0 | 0 | 425 | 0 | | |
| | | 1 Camera and Tripod Bundle Kit | 350 | | RFQ | 1-Mar-2025 | 31-May-2025 | 1-Jun-2025 | 1-Jul-2025 | 0 | 0 | 350 | 0 | | |
| | | 1 Clip on wireless microphone/recorder and lavaliers | 78 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 78 | 0 | 0 | | |


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Capital Expenditure
Goods and Services

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|-----|--------------|-------------------------|-----------------------------|----------------|--|---|---------------|--------------------|------------|---------------------|--------------|--------------|----------|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | | 1 Ladder | 24 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 24 | 0 | 0 | | |
| | | 1 Trolley Cart | 22 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 22 | 0 | 0 | | |
| | | 1 Lineman Belt | 135 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 135 | 0 | 0 | | |
| | | 1 Microwave | 26 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 26 | 0 | 0 | | |
| | | 1 Paper Shredder | 114 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 114 | 0 | 0 | | |
| | | 4 Garbage Wheeled Bins | 608 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 608 | 0 | 0 | | |
| | | 3 Semi Executive Chairs | 160 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 110 | 0 | 0 | | |
| | | 1 Microwave | 60 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 60 | 0 | 0 | | |
| | | 1 Executive Chair | 75 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 75 | 0 | 0 | | |
| | | 1 LED light panel | 55 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 55 | 0 | 0 | | |
| | | 3 Headphones | 25 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 25 | 0 | 0 | | |
| | | 1 L-shaped desk | 200 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 1-Jun-2025 | 0 | 200 | 0 | 0 | | |
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| | | Total | 7,000 | - | | | | | | 0 | 3,905 | 3,095 | 0 | | |

Prepared By:


R. Singh

Approved by:


J. Singh

Ministry of Tourism Industry & Commerce
Programme One: Policy Development & Administration
Procurement Plan
FOR THE FISCAL YEAR 2025
Capital Expenditure
Construction

| No. | Project Code | Activity Description | Estimated Budget (GS '000) | | Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|--------------------------|--|----------------------------|----------------|---|---|---------------|--------------------|-------------|---------------------|--------------|---------------|--------------|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 1214700-Buildings | Rehabilitation of Main Auditorium Roof, Shed & Gutter - National Exhibition Center | 25,000 | | OT | 1-Apr-2025 | 22-Apr-2025 | 29-Apr-2025 | 29-Jul-2025 | 0 | 3750 | 18750 | 2500 | | |
| | | Rehabilitation of Studio Room - Minister's Office | 600 | | RFQ | 1-Mar-2025 | 22-Mar-2025 | 29-Mar-2025 | 29-Jun-2025 | 0 | 600 | 0 | 0 | | |
| | | Construction of Concrete Drains & Footpath Bridge - National Exhibition Center | 14,375 | | OT | 1-Apr-2025 | 22-Apr-2025 | 29-Apr-2025 | 29-Jul-2025 | 0 | 2156 | 10781 | 1438 | | |
| | | | | | | | | | | | | | | | |
| | | | 39,975 | - | | | | | | 0 | 6,506 | 29,531 | 3,938 | | |

Prepared By:

R. Singh

Approved by:

[Signature]


Ministry of Tourism Industry & Commerce
Programme 232 Business Development, Support & Promotion
Procurement Plan
FOR THE FISCAL YEAR 2025
Current Expenditure

| No. | Chart of Account | Activity Description | Estimated Budget (GS '000) | Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|------------------|--|----------------------------|---|---|---------------|--------------------|-----|---------------------|-----|-----|-----|--------|----------|
| | | | | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 6221 | Procurement of bandages, tablets, gauze, muscle rub, etc. | 20 | RFQ | 3-Mar-2025 | 29-Aug-2025 | | | 10 | | 10 | | | |
| | 6222 | Procurement of safety boots, reflective road triangles, life vest, umbrellas, safety glasses, container seals, etc. | 400 | RFQ | 3-Mar-2025 | 31-Oct-2025 | | | 50 | 166 | 134 | 50 | | |
| | 6223 | Procurement of toners, pens, pencils, printing papers, binder clips, folders, envelopes, notebooks, staple machines, staples, paper clips, batteries, etc. | 350 | RFQ | 10-Feb-2025 | 12-Dec-2025 | | | 45 | 90 | 120 | 95 | | |
| | 6231 | Procurement of fuel and lubricants (engine oil, antifreeze, transmission fluid, etc.) | 1,500 | RFQ | 3-Feb-2025 | 28-Nov-2025 | | | 320 | 370 | 370 | 440 | | |
| | 6242 | Electrical, plumbing and other works at the scrap metal unit head office building (General Maintenance) | 400 | RFQ | 3-Feb-2025 | 31-Jul-2025 | | | 60 | 220 | 120 | | | |
| | 6243 | Procurement of air freshener, insect repellent spray, disinfectant spray and wipes, paper towels, toilet bowl cleaner, glass cleaner, bleach, etc. | 360 | RFQ | 10-Feb-2025 | 12-Dec-2025 | | | 58 | 103 | 74 | 125 | | |
| | 6255 | Weeding and maintenance at the Scrap metal head office compound | 300 | RFQ | 2-Jun-2025 | 14-Nov-2025 | | | | 150 | 150 | | | |
| | 6261 | Travel and subsistence for SMU officers while conducting inspections at Yarrowkara, Mahaicony, Coverden, Paradise, etc. | 1,467 | RFQ | 10-Feb-2025 | 12-Dec-2025 | | | 160 | 400 | 480 | 427 | | |
| | 6264 | Procurement of vehicle spares and services | 800 | RFQ | 3-Feb-2025 | 28-Nov-2025 | | | 150 | 200 | 250 | 200 | | |
| | 6271 | Procurement of Telephone/Internet Charges (One Communications Guyana and E-Networks) | 1,422 | RFQ | 3-Feb-2025 | 31-Dec-2025 | | | 267 | 355 | 355 | 445 | | |
| | 6282 | Maintenance of computers, printers and CCTV security cameras | 250 | RFQ | 3-Mar-2025 | 30-Sep-2025 | | | 56 | 53 | 141 | | | |
| | 6283 | Treatment for termites and other insect infestations | 120 | RFQ | 3-Mar-2025 | 28-Nov-2025 | | | 28 | 28 | 29 | 35 | | |

Ministry of Tourism Industry & Commerce
Programme 232 Business Development, Support & Promotion
Procurement Plan
FOR THE FISCAL YEAR 2025
Current Expenditure

| No. | Chart of Account | Activity Description | Estimated Budget (GS '000) | Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|---------------------------------------|---|----------------------------|---|---|---------------|--------------------|-----|---------------------|--------|--------|--------|--------|----------|
| | | | | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 6284 | Procurement of printed shirts, window cleaning services, washing of chairs, etc. | 380 | RFQ | 1-Apr-2025 | 28-Nov-2025 | | | | 162 | 118 | 100 | | |
| | 6293 | Procurement of refreshments and meals for meetings with stakeholders | 200 | RFQ | 10-Feb-2025 | 12-Dec-2025 | | | 36 | 54 | 54 | 56 | | |
| | 6294 | Procurement of mats for SMU office | 45 | RFQ | 17-Feb-2025 | 28-Mar-2025 | | | 45 | | | | | |
| | 2320501-Industrial Development | | | | | | | | | | | | | |
| | 6222 | Procure industrial boots and gloves. | 100 | RFQ | 1-Apr-2025 | 14-Apr-2025 | | | 0 | 100 | 0 | 0 | | |
| | 6223 | Office Materials and Supplies | 600 | RFQ | 3-Feb-2025 | 28-Nov-2025 | | | 250 | 150 | 150 | 50 | | |
| | 6224 | Procure the printing of information flyers;t | 100 | RFQ | 1-Apr-2025 | 30-Apr-2025 | | | | 100 | | | | |
| | 6242 | Maintenance of Buildings-incubators, call centres and office building | 1,600 | RFQ | 1-Apr-2025 | 30-May-2025 | | | 0 | 1,000 | 600 | 0 | | |
| | 6243 | Procurement of items such as lysol spray, beep spray, bleach, disinfectant, paper towel, hand sanitizer, baygon, refill air freshener, fabuloso, bright bowl cleaner, glass cleaner, pine sol, lysol/clorox wipes, and air freshener. | 506 | RFQ | 3-Feb-2025 | 12-Dec-2025 | | | 92 | 138 | 138 | 138 | | |
| | 6253 | Maintenance of Drains and Irrigation Works | 4,000 | RFQ | 15-Apr-2025 | 30-Sep-2025 | | | | 1,500 | 1,000 | 1,500 | | |
| | 6255 | Maintenance of Other Infrastructure | 12,500 | RFQ | 3-Feb-2025 | 12-Dec-2025 | | | 660 | 4,640 | 3,060 | 4,140 | | |
| | 6261 | Local Travel And Subsistence | 3,000 | RFQ | 3-Feb-2025 | 12-Dec-2025 | | | 517 | 617 | 932 | 936 | | |
| | 6265 | Procure the service for charter boats | 660 | RFQ | 3-Feb-2025 | 12-Dec-2025 | | | 90 | 180 | 210 | 180 | | |
| | 6271 | Procurement of internet and telephone service | 650 | SS | 3-Feb-2025 | 12-Dec-2025 | | | 65 | 195 | 195 | 195 | | |
| | 6272 | Procurement of electricity supply. | 330 | SS | 3-Feb-2025 | 12-Dec-2025 | | | 66 | 198 | 66 | 0 | | |
| | 6281 | Provision of Security Services to Industrial Estates and Project Sites. | 67,792 | OT | 3-Feb-2025 | 12-Dec-2025 | | | 11,299 | 16,948 | 16,948 | 22,597 | | |
| | 6283 | Termite treatment to call centres and incubator buildings | 1,200 | RFQ | 3-Feb-2025 | 12-Dec-2025 | | | | 820 | 160 | 220 | | |

Ministry of Tourism Industry & Commerce
Programme 232 Business Development, Support & Promotion
Procurement Plan
FOR THE FISCAL YEAR 2025
Current Expenditure

| No. | Chart of Account | Activity Description | Estimated Budget (GS '000) | Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|--|---|----------------------------|---|---|---------------|--------------------|-----|---------------------|--------|--------|--------|--------|----------|
| | | | | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 6284 | Publication of invitation for bids, payment of skip bins rental | 5,500 | RFQ | 3-Mar-2025 | 12-Dec-2025 | | | 130 | 2,190 | 390 | 2,790 | | |
| | 6291 | Procurement of printed booklets; | 300 | RFQ | 21-Apr-2025 | 30-Apr-2025 | | | 0 | 300 | 0 | 0 | | |
| | 6293 | Refreshment and Meals | 310 | RFQ | 3-Feb-2025 | 12-Dec-2025 | | | 57 | 85 | 84 | 84 | | |
| | 6302 | Awareness Session for businesses. | 600 | RFQ | 1-May-2025 | 30-May-2025 | | | 0 | 600 | 0 | 0 | | |
| | 2320301-Standard Development & Promotion (GNBS) | | | | | | | | | | | | | |
| | 6221 | Drugs and Medical Supplies | 310 | RFQ | 17-Feb-2025 | 14-Apr-2025 | | | 74 | 74 | 74 | 88 | | |
| | 6222 | Field Materials and Supplies | 3,018 | RFQ | 17-Feb-2025 | 14-Apr-2025 | | | 509 | 1,000 | 1,000 | 509 | | |
| | 6223 | Office Materials and Supplies | 7,323 | OT | 24-Feb-2025 | 19-May-2025 | | | 1,160 | 2,500 | 2,500 | 1,163 | | |
| | 6224 | Print and Non-Print Materials | 6,940 | OT | 24-Feb-2025 | 19-May-2025 | | | 940 | 2,000 | 2,000 | 2,000 | | |
| | 6231 | Fuel and Lubricants | 13,099 | RT | 24-Feb-2025 | 30-Dec-2025 | | | 2,000 | 4,000 | 4,000 | 3,099 | | |
| | 6241 | Rental of Building | 1,740 | SS | 14-Feb-2025 | 30-Dec-2025 | | | 435 | 435 | 435 | 435 | | |
| | 6242 | Maintenance of Buildings | 3,000 | OT | 24-Feb-2025 | 19-May-2025 | | | 0 | 1,000 | 1,000 | 1,000 | | |
| | 6243 | Janitorial and Cleaning Supplies | 5,500 | OT | 24-Feb-2025 | 30-Dec-2025 | | | 1,375 | 1,375 | 1,375 | 1,375 | | |
| | 6261 | Local Travel and Subsistence | 17,292 | RFQ | 17-Feb-2025 | 30-Dec-2025 | | | 4,246 | 4,400 | 4,400 | 4,246 | | |
| | 6262 | Overseas Conferences and Official Visits | 3,000 | RFQ | 17-Feb-2025 | 30-Dec-2025 | | | 750 | 750 | 750 | 750 | | |
| | 6263 | Postage, Telex and Cablegrams | 150 | RFQ | 17-Feb-2025 | 30-Dec-2025 | | | | 75 | 75 | | | |
| | 6264 | Vehicle Spares and Services | 9,500 | OT | 17-Feb-2025 | 30-Dec-2025 | | | 2,250 | 2,500 | 2,500 | 2,250 | | |
| | 6271 | Telephone Charges | 13,244 | SS | 1-Jan-2025 | 30-Dec-2025 | | | 3,311 | 3,311 | 3,311 | 3,311 | | |
| | 6272 | Electricity Charges | 18,881 | SS | 1-Jan-2025 | 30-Dec-2025 | | | 4,720 | 4,720 | 4,720 | 4,721 | | |
| | 6281 | Security Services | 14,454 | OT | 17-Feb-2025 | 30-Dec-2025 | | | 2,454 | 4,000 | 4,000 | 4,000 | | |
| | 6282 | Equipment Maintenance | 23,595 | OT | 24-Feb-2025 | 19-May-2025 | | | 4,595 | 7,000 | 7,000 | 5,000 | | |
| | 6283 | Cleaning and Extermination Services | 5,350 | RFQ | 14-Feb-2025 | 30-Dec-2025 | | | 850 | 1,800 | 1,800 | 900 | | |
| | 6284 | Other Services | 80,931 | RFQ | 14-Feb-2025 | 30-Dec-2025 | | | 19,971 | 20,500 | 20,230 | 20,230 | | |
| | 6291 | National and Other Events | 20,000 | RFQ | 17-Feb-2025 | 30-Dec-2025 | | | 5,000 | 5,000 | 5,000 | 5,000 | | |
| | 6293 | Refreshments and Meals | 6,500 | RFQ | 17-Feb-2025 | 30-Dec-2025 | | | 1,625 | 1,625 | 1,625 | 1,625 | | |
| | 6294 | Other | 30,793 | RFQ | 17-Feb-2025 | 30-Dec-2025 | | | 6,000 | 8,500 | 8,500 | 7,793 | | |
| | 6302 | Training (including Scholarships) | 55,047 | SS | 14-Feb-2025 | 30-Dec-2025 | | | 10,000 | 17,500 | 17,500 | 10,047 | | |

Ministry of Tourism Industry & Commerce
Programme 232 Business Development, Support & Promotion
Procurement Plan
FOR THE FISCAL YEAR 2025
Current Expenditure

| No. | Chart of Account | Activity Description | Estimated Budget (GS '000) | Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|---|------------------------------------|----------------------------|---|---|---------------|--------------------|-----|---------------------|---------|---------|---------|--------|----------|
| | | | | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 2320201- Small & Micro Enterprise Development (SBB) | | | | | | | | | | | | | |
| | 6223 | Office Materials & Supplies | 3,000 | RFQ | 27-Jan-2025 | 30-Dec-2025 | | | 475 | 775 | 875 | 875 | | |
| | 6224 | Print & Non-Print Materials | 1,000 | RFQ | 23-Jan-2025 | 30-Dec-2025 | | | 1,000 | | | | | |
| | 6231 | Fuel & Lubricants | 3,000 | SS | 23-Jan-2025 | 30-Dec-2025 | | | 768 | 768 | 738 | 726 | | |
| | 6241 | Rental of Buildings | 27,360 | SS | 1-Jan-2025 | 30-Dec-2025 | | | 6,840 | 6,840 | 6,840 | 6,840 | | |
| | 6242 | Maintenance of Building | 610 | RFQ | 17-Feb-2025 | 30-Dec-2025 | | | 70 | 300 | 30 | 210 | | |
| | 6243 | Janitorial & Cleaning Supplies | 2,500 | RFQ | 23-Jan-2025 | 30-Dec-2025 | | | 615 | 695 | 675 | 515 | | |
| | 6261 | Local Travel & Subsistence | 9,000 | RFQ | 17-Feb-2025 | 30-Dec-2025 | | | 2,360 | 2,040 | 2,740 | 1,860 | | |
| | 6263 | Postage, Telex & Cablegram | 160 | RFQ | 17-Feb-2025 | 30-Dec-2025 | | | 30 | 30 | 60 | 40 | | |
| | 6264 | Vehicle Spares & Services | 2,000 | RFQ | 17-Feb-2025 | 30-Dec-2025 | | | 450 | 450 | 650 | 450 | | |
| | 6265 | Other Transportation | 3,000 | RFQ | 17-Feb-2025 | 30-Dec-2025 | | | 1,755 | 455 | 415 | 375 | | |
| | 6271 | Telephone Charges | 5,940 | SS | 23-Jan-2025 | 30-Dec-2025 | | | 3,900 | 680 | 680 | 680 | | |
| | 6272 | Electricity Charges | 7,000 | SS | 23-Jan-2025 | 30-Dec-2025 | | | 1,725 | 1,725 | 1,725 | 1,825 | | |
| | 6273 | Water Rates | 300 | SS | 23-Jan-2025 | 30-Dec-2025 | | | 75 | 75 | 75 | 75 | | |
| | 6281 | Security Services | 15,000 | OT | 23-Jan-2025 | 30-Dec-2025 | | | 3,735 | 3,735 | 3,735 | 3,795 | | |
| | 6282 | Equipment Maintenance | 2,500 | RFQ | 17-Feb-2025 | 30-Dec-2025 | | | 225 | 325 | 225 | 1,725 | | |
| | 6283 | Cleaning & Extermination Services | 600 | RFQ | 17-Feb-2025 | 30-Dec-2025 | | | 150 | 150 | 150 | 150 | | |
| | 6284 | Other Goods and Services Purchased | 14,000 | RFQ | 23-Jan-2025 | 30-Dec-2025 | | | 8,408 | 1,097 | 1,397 | 3,098 | | |
| | 6291 | National & Other Event | 3,500 | RFQ | 17-Feb-2025 | 30-Dec-2025 | | | 750 | | 1,500 | 1,250 | | |
| | 6293 | Refreshment & Meals | 2,500 | RFQ | 23-Jan-2025 | 30-Dec-2025 | | | 603 | 667 | 743 | 487 | | |
| | 6294 | Other Operating Expenses | 24,500 | RFQ | 17-Feb-2025 | 30-Dec-2025 | | | 2,466 | 1,132 | 19,132 | 1,770 | | |
| | 6302 | Training | 16,562 | RFQ | 17-Feb-2025 | 15-Dec-2025 | | | 3,000 | 7,562 | 3,000 | 3,000 | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | 603,751 | | | | | | 128,660 | 159,964 | 168,888 | 146,238 | | |

Prepared By:

A. Marks

Approved by:



Ministry of Tourism Industry & Commerce
Programme 232 Business Development, Support & Promotion
Procurement Plan
FOR THE FISCAL YEAR 2025
Consultancy

| No. | Project Code/ Chart of Account | Activity Description | Estimated Budget (GS '000) | | Procurement method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|-----------------------------------|--|----------------------------|----------------|--|--|---------------|--------------------|-----|---------------------|-----|-----|-------|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 2320701-Commerce | | | | | | | | | | | | | | |
| | 6284 | Procurement of Consultancy to Implement Export Readiness Programme | 2,500 | | RFQ | 1-May-2025 | 31-Oct-2025 | | | | 750 | 750 | 1,000 | | |
| | | | | | | | | | | | | | | | |
| | | | 2,500 | | | | | | | - | 750 | 750 | 1,000 | | |

Prepared By:

A-Marks



Ministry of Tourism, Industry & Commerce
Programme 232 Business Development, Support & Promotion
Procurement Plan
FOR THE FISCAL YEAR 2025
Capital Expenditure
Goods and Services

| No. | Project Code | Activity Description | Estimated Budget (G\$ '000) | | Procurement method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|--|---|-----------------------------|----------------|---|---|---------------|--------------------|------------|---------------------|-------|----|----|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 2508500-Furniture and Equipment | Scrap Metal Unit | | | | | | | | | | | | | |
| 1 | | 1 Server | 2,000 | | RFQ | 1-Mar-2025 | 31-May-2025 | 6-Jun-2025 | 6-Jul-2025 | | 2,000 | | | | |
| 2 | | 1 Backup UPS | 1,000 | | RFQ | 1-Mar-2025 | 31-May-2025 | 6-Jun-2025 | 6-Jul-2025 | | 1,000 | | | | |
| 3 | | 1 Fortinet Firewall | 400 | | RFQ | 1-Mar-2025 | 31-May-2025 | 6-Jun-2025 | 6-Jul-2025 | | 400 | | | | |
| 4 | | 3 Desktop computers | 630 | | RFQ | 1-Mar-2025 | 31-May-2025 | 6-Jun-2025 | 6-Jul-2025 | | 630 | | | | |
| 5 | | 1 Fireproof Safe | 100 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 2-May-2025 | 1-Jun-2025 | | 100 | | | | |
| 6 | | 1 Laserjet printer (colored) | 180 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 2-May-2025 | 1-Jun-2025 | | 180 | | | | |
| 7 | | 2 Access points | 100 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 2-May-2025 | 1-Jun-2025 | | 100 | | | | |
| 8 | | 1 10 Terabyte Backup Drive | 80 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 2-May-2025 | 1-Jun-2025 | | 80 | | | | |
| 9 | | 4 Office chairs | 100 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 2-May-2025 | 1-Jun-2025 | | 100 | | | | |
| | | | | | | | | | | | | | | | |
| | 2508500-Furniture and Equipment | Department of Commerce | | | | | | | | | | | | | |
| 1 | | 1 Desktop Computer | 250 | | RFQ | 1-Mar-2025 | 31-May-2025 | 6-Jun-2025 | 6-Jul-2025 | | 250 | | | | |
| 2 | | 1 Colored Printer | 180 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 6-Jun-2025 | 6-Jul-2025 | | 180 | | | | |
| 3 | | 1 Water Dispenser | 75 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 6-Jun-2025 | 6-Jul-2025 | | 75 | | | | |
| 4 | | 1 Projector | 140 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 6-Jun-2025 | 6-Jul-2025 | | 140 | | | | |
| 5 | | 1 Portable White Screen with Tripod Stand | 55 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 6-Jun-2025 | 6-Jul-2025 | | 55 | | | | |
| | | | | | | | | | | | | | | | |
| | 2508500-Furniture and Equipment | Industrial Development | | | | | | | | | | | | | |
| 1 | | Supply and Installation of CCTV Surveillance system-Coldingen industrial estate | 1,050 | | RFQ | 1-Mar-2025 | 31-May-2025 | 6-Jun-2025 | 6-Jul-2025 | | 1,050 | | | | |

Ministry of Tourism, Industry & Commerce
 Programme 232 Business Development, Support & Promotion
 Procurement Plan
 FOR THE FISCAL YEAR 2025
 Capital Expenditure
 Goods and Services

| No. | Project Code | Activity Description | Estimated Budget (G\$ '000) | | Procurement ethod (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|---|--|-----------------------------|-------------------|--|--|------------------|--------------------|-------------|---------------------|-------|----|----|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| 2 | | 1 Schmidt Concrete Test Hammer, Type N & Concrete Test Hammer Calibration Anvil | 800 | | RFQ | 1-Mar-2025 | 31-May-2025 | 6-Jun-2025 | 6-Jul-2025 | | 800 | | | | |
| 3 | | 1 Multifunction Printer | 150 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 6-Jun-2025 | 6-Jul-2025 | | 150 | | | | |
| | 2508500- Furniture and Equipment | Small Business Bureau | | | | | | | | | | | | | |
| 1 | | 5 Folded Tables | 100 | | RFQ | 26-Feb-2025 | 31-Mar-2025 | 1-Apr-2025 | 1-May-2025 | | 100 | | | | |
| 2 | | 1 Canon EOS R Mirrorless digital Camera | 820 | | RFQ | 26-Feb-2025 | 31-Mar-2025 | 1-Apr-2025 | 31-May-2025 | | 820 | | | | |
| 3 | | 1 Heavy Duty Tripod | 75 | | RFQ | 26-Feb-2025 | 14-Mar-2025 | 24-Mar-2025 | 23-Apr-2025 | 75 | | | | | |
| 4 | | 1 Wireless Microphones for Digital Camera - mini mic with noise cancellation | 40 | | RFQ | 26-Feb-2025 | 14-Mar-2025 | 24-Mar-2025 | 23-Apr-2025 | 40 | | | | | |
| 5 | | 1 43" rechargeable portable outdoor digital signage display, 4K UHD, IP55, Waterproof, Moveable Kiosk. | 690 | | RFQ | 26-Feb-2025 | 31-Mar-2025 | 1-Apr-2025 | 30-Jun-2025 | | 690 | | | | |
| 6 | | 1 Back-up Generator | 5,000 | | OT | 26-Feb-2025 | 31-May-2025 | 1-Jul-2025 | 29-Sep-2025 | | 5,000 | | | | |
| 7 | | 1 40ft container | 2,500 | | RFQ | 26-Feb-2025 | 31-Mar-2025 | 1-Apr-2025 | 31-May-2025 | | 2,500 | | | | |
| 8 | | 2 Laptop | 400 | | RFQ | 26-Feb-2025 | 31-Mar-2025 | 1-Apr-2025 | 31-May-2025 | | 400 | | | | |
| 9 | | 5 Vertical Cabinet (4 Drawer) | 325 | | RFQ | 26-Feb-2025 | 31-Mar-2025 | 1-Apr-2025 | 31-May-2025 | | 325 | | | | |
| 10 | | 4 Desktop Computers | 800 | | RFQ | 26-Feb-2025 | 31-Mar-2025 | 1-Apr-2025 | 31-May-2025 | | 800 | | | | |
| 11 | | 3 Tables | 150 | | RFQ | 26-Feb-2025 | 14-Mar-2025 | 24-Mar-2025 | 23-Apr-2025 | 150 | | | | | |
| 12 | | 5 AC Units (24000 BTU) | 1,800 | | RFQ | 26-Feb-2025 | 14-Mar-2025 | 1-Apr-2025 | 1-May-2025 | | 1,800 | | | | |
| 13 | | 2 Access Point (Wifi device) | 100 | | RFQ | 26-Feb-2025 | 14-Mar-2025 | 24-Mar-2025 | 23-Apr-2025 | 100 | | | | | |
| 14 | | 4 Backup Batteries | 100 | | RFQ | 26-Feb-2025 | 14-Mar-2025 | 24-Mar-2025 | 23-Apr-2025 | 100 | | | | | |
| 15 | | 3 External Harddrive | 105 | | RFQ | 26-Feb-2025 | 14-Mar-2025 | 24-Mar-2025 | 23-Apr-2025 | 105 | | | | | |
| 16 | | 2 Network Switch | 120 | | RFQ | 26-Feb-2025 | 14-Mar-2025 | 7-Mar-2025 | 6-Apr-2025 | 120 | | | | | |
| 17 | | 8 Office Chairs | 320 | | RFQ | 26-Feb-2025 | 30-Apr-2025 | 7-May-2025 | 6-Jul-2025 | | 320 | | | | |

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Procurement Plan
FOR THE FISCAL YEAR 2025
Capital Expenditure
Goods and Services

| No. | Project Code | Activity Description | Estimated Budget (G\$ '000) | | Procurement method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|-----------------------------|---|-----------------------------|----------------|---|---|---------------|--------------------|-------------|---------------------|-------|-------|----|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| 18 | | 4 Monitors HDMI | 240 | | RFQ | 26-Feb-2025 | 31-Mar-2025 | 1-Apr-2025 | 1-May-2025 | 240 | | | | | |
| 19 | | 1 60" Television | 250 | | RFQ | 26-Feb-2025 | 31-Mar-2025 | 1-Apr-2025 | 1-May-2025 | 250 | | | | | |
| 20 | | 5 Security Camera | 375 | | RFQ | 26-Feb-2025 | 31-Mar-2025 | 1-Apr-2025 | 31-May-2025 | | 375 | | | | |
| 21 | | 1 12000 BTU AC Units | 150 | | RFQ | 26-Feb-2025 | 14-Mar-2025 | 24-Mar-2025 | 23-Apr-2025 | 150 | | | | | |
| 22 | | 10 6ft by 3ft tables | 250 | | RFQ | 26-Feb-2025 | 14-Mar-2025 | 24-Mar-2025 | 23-Apr-2025 | 250 | | | | | |
| | | | | | | | | | | | | | | | |
| | 4700500-Bureau of Standards | Guyana National Bureau of Standards | | | | | | | | | | | | | |
| 1 | | 1 Electronic Microbalance | 7,200 | | OT | 25-Feb-2025 | 10-May-2025 | 17-May-2025 | 17-Sep-2025 | | 3,600 | 3,600 | | | |
| 2 | | 15 Data logger | 3,270 | | OT | 25-Feb-2025 | 10-May-2025 | 17-May-2025 | 17-Sep-2025 | | 1,635 | 1,635 | | | |
| 3 | | 1 Freezer | 136 | | RFQ | 17-Mar-2025 | 10-May-2025 | 17-May-2025 | 31-May-2025 | | 136 | | | | |
| 4 | | 1 Temperature readout with at least 4 channels (2 surface probes 90 ° angled lamella , 2 air probes) Kimo Instruments 210 | 500 | | RFQ | 17-Mar-2025 | 10-May-2025 | 17-May-2025 | 31-May-2025 | | 250 | 250 | | | |
| 5 | | 1 Rectangular Inch Gauge blocks (Ceramic) Gauge Block Set, Inch, Ins. Cert., ASME Item number: 516-742-16 Grade 0 5-20" (8 pcs) | 436 | | RFQ | 17-Mar-2025 | 10-May-2025 | 17-May-2025 | 31-May-2025 | | 218 | 218 | | | |
| 6 | | 1 Inch Gauge Block Set (ceramic) Item number: 516-318-11 Grade 0 0,087 - 1 inch (10pcs) | 436 | | RFQ | 17-Mar-2025 | 10-May-2025 | 17-May-2025 | 31-May-2025 | | 218 | 218 | | | |
| 7 | | 4 Metric square gauge blocks for depth measurements (ceramic) | 260 | | RFQ | 17-Mar-2025 | 10-May-2025 | 17-May-2025 | 31-May-2025 | | 130 | 130 | | | |
| 8 | | 1 Metric rectangular gauge blockset (ceramic) Item Number : 650-74-0 Grade 0 1.1 to 100 mm (19 pcs) | 545 | | RFQ | 17-Mar-2025 | 10-May-2025 | 17-May-2025 | 31-May-2025 | | 270 | 275 | | | |

Ministry of Tourism, Industry & Commerce
Programme 232 Business Development, Support & Promotion
Procurement Plan
FOR THE FISCAL YEAR 2025
Capital Expenditure
Goods and Services

| No. | Project Code | Activity Description | Estimated Budget (G\$ '000) | | Procurement ethod (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|--------------|---|-----------------------------|-------------------|--|--|------------------|--------------------|-------------|---------------------|--------|-------|----|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| 9 | | 2 Setting Rings (inch) (Ceramic) Class 1 | 130 | | RFQ | 17-Mar-2025 | 10-May-2025 | 17-May-2025 | 31-May-2025 | | 130 | | | | |
| 10 | | 2 Setting rings (metric) (ceramic) Class 1 | 130 | | RFQ | 17-Mar-2025 | 10-May-2025 | 17-May-2025 | 31-May-2025 | | 130 | | | | |
| 11 | | 3 Retort Stand With A Clamp (Complete Set) Heavy duty base | 129 | | RFQ | 17-Mar-2025 | 10-May-2025 | 17-May-2025 | 31-May-2025 | | 129 | | | | |
| 12 | | 1 Electronic Engineers Levels High accuracy (200mm Linear range | 43 | | RFQ | 17-Mar-2025 | 10-May-2025 | 17-May-2025 | 31-May-2025 | | 43 | | | | |
| 13 | | 1 Dial Gauge tester | 1,000 | | RFQ | 17-Mar-2025 | 10-May-2025 | 17-May-2025 | 17-Sep-2025 | | 500 | 500 | | | |
| 14 | | 1 Gauge block calibrator | 15,000 | | OT | 25-Feb-2025 | 10-May-2025 | 17-May-2025 | 17-Sep-2025 | | 7,500 | 7,500 | | | |
| 15 | | 3 Concrete testing apparatus | 1,611 | | RFQ | | | | | | 0 | 1,611 | | | |
| 16 | | 12 Micropipette racks | 48 | | RFQ | 24-Mar-2025 | 14-May-2025 | 21-May-2025 | 21-Sep-2025 | | 48 | 0 | | | |
| 17 | | 2 Deioniser | 2,578 | | RFQ | 31-Mar-2025 | 6-May-2025 | 13-May-2025 | 13-Sep-2025 | | 1,289 | 1,289 | | | |
| 18 | | 1 Automated jeweller's mill | 1,210 | | RFQ | 24-Mar-2025 | 14-May-2025 | 21-May-2025 | 21-Sep-2025 | | 605 | 605 | | | |
| 19 | | 1 350 MHz universal frequency counter/ timer | 1,708 | | RFQ | 31-Mar-2025 | 12-May-2025 | 19-May-2025 | 19-Sep-2025 | | | 1,708 | | | |
| 20 | | 1 20 MHz waveform generator | 1,744 | | RFQ | 31-Mar-2025 | 12-May-2025 | 19-May-2025 | 19-Sep-2025 | | | 1,744 | | | |
| 21 | | 1 Time SIM computer | 1,000 | | RFQ | 31-Mar-2025 | 14-May-2025 | 21-May-2025 | 21-Sep-2025 | | 500 | 500 | | | |
| 22 | | 1 Seraphin Series C Slicker Plate Prover (100 Liter) | 3,500 | | SS | 28-Feb-2025 | 16-Apr-2025 | 21-Apr-2025 | 21-Aug-2025 | | 3,500 | | | | |
| 23 | | 10 Pressure gauges | 3,210 | | OT | 25-Feb-2025 | 23-Apr-2025 | 30-Apr-2025 | 31-Jul-2025 | | 1,605 | 1,605 | | | |
| 24 | | 1 50kN compression load cell | 9,400 | | OT | 25-Feb-2025 | 23-Apr-2025 | 30-Apr-2025 | 31-Jul-2025 | | 4,700 | 4,700 | | | |
| 25 | | 1 Portable/Benchtop XRF | 13,000 | | OT | 25-Feb-2025 | 23-Apr-2025 | 30-Apr-2025 | 31-Jul-2025 | | 6,500 | 6,500 | | | |
| 26 | | 40 Computer Systems | 10,000 | | OT | 25-Feb-2025 | 23-Apr-2025 | 30-Apr-2025 | 31-Jul-2025 | | 5,000 | 5,000 | | | |
| 27 | | 1 Cloud Backup Solution | 2,600 | | RFQ | 10-Mar-2025 | 15-Apr-2025 | 22-Apr-2025 | 22-Jul-2025 | | 1,300 | 1,300 | | | |
| 28 | | 3 Video conference Equipment | 7,680 | | OT | 24-Mar-2025 | 23-May-2025 | 30-May-2025 | 31-Aug-2025 | | 3,840 | 3,840 | | | |
| 29 | | 8 Rugged Laptops | 6,800 | | OT | 24-Mar-2025 | 23-May-2025 | 30-May-2025 | 31-Aug-2025 | | 3,400 | 3,400 | | | |
| 30 | | 3 Graphic Workstations | 2,400 | | RFQ | 17-Mar-2025 | 28-Apr-2025 | 6-May-2025 | 6-Aug-2025 | | 1,200 | 1,200 | | | |
| 31 | | 4 High End Workstation | 2,800 | | RFQ | 17-Mar-2025 | 28-Apr-2025 | 6-May-2025 | 6-Aug-2025 | | 1,400 | 1,400 | | | |
| 32 | | 3 Document Centres | 10,500 | | SS | 28-Feb-2025 | 21-Mar-2025 | 28-Mar-2025 | 28-Jun-2025 | | 10,500 | | | | |

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Programme 232 Business Development, Support & Promotion
Procurement Plan
FOR THE FISCAL YEAR 2025
Capital Expenditure
Goods and Services

| No. | Project Code | Activity Description | Estimated Budget (G\$ '000) | | Procurement method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|--------------|---|-----------------------------|----------------|---|---|---------------|--------------------|-------------|---------------------|---------|--------|--------|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| 33 | | 1 Microsoft Surface HUB 3 - 85" | 5,832 | | OT | 24-Mar-2025 | 23-May-2025 | 30-May-2025 | 31-Aug-2025 | | 2,916 | 2,916 | | | |
| 34 | | 6 Laptops | 1,500 | | RFQ | 17-Mar-2025 | 14-May-2025 | 21-May-2025 | 21-Sep-2025 | | 1,500 | | | | |
| 35 | | 3 Microsoft Surface Pro 10 w/ Type Cover and Slim Pen | 1,548 | | RFQ | 17-Mar-2025 | 24-Apr-2025 | 4/31/2025 | 31-Jul-2025 | | 1,548 | | | | |
| 36 | | 1 FireProof Safe | 450 | | RFQ | 3-Mar-2025 | 1-Apr-2025 | 8-Apr-2025 | 8-May-2025 | | 450 | | | | |
| 37 | | 1 Electricity Meter Test Bench | 45,758 | | OT | 25-Feb-2025 | 24-Apr-2025 | 31-Apr-2025 | 31-Oct-2025 | | 22,879 | | 22,879 | | |
| 38 | | 1 Trailer Caddy | 4,554 | | OT | 25-Feb-2025 | 24-Apr-2025 | 31-Apr-2025 | 31-Oct-2025 | | 2,277 | | 2,277 | | |
| 39 | | 1 Testing System for EVSE Chargers | 7,810 | | OT | 25-Feb-2025 | 24-Apr-2025 | 31-Apr-2025 | 31-Oct-2025 | | 3,905 | | 3,905 | | |
| 40 | | 1 Ultrasonic Flow meter | 10,352 | | OT | 25-Feb-2025 | 24-Apr-2025 | 31-Apr-2025 | 31-Oct-2025 | | 5,176 | | 5,176 | | |
| 41 | | 1 Non destructive Gold tester | 9,020 | | OT | 25-Feb-2025 | 24-Apr-2025 | 31-Apr-2025 | 31-Oct-2025 | | 4,510 | | 4,510 | | |
| 42 | | 8 Wagner Meters | 1,920 | | RFQ | 10-Mar-2025 | 17-Apr-2025 | 24-Apr-2025 | 24-Jul-2025 | | | 1,920 | | | |
| 43 | | 2 Micrometer | 252 | | RFQ | 10-Mar-2025 | 17-Apr-2025 | 24-Apr-2025 | 24-Jul-2025 | | | 252 | | | |
| | | | | | | | | | | | | | | | |
| | | | 222,000 | - | | | | | | 1,580 | 125,857 | 55,816 | 38,747 | | |

Prepared By:

A. Marks

Approved by:



Ministry of Tourism Industry & Commerce
Programme 232 Business Development, Support & Promotion
Procurement Plan
FOR THE FISCAL YEAR 2025
Capital Expenditure
Construction

| No. | Project Code | Activity Description | Estimated Budget (G\$ '000) | | Procurement ethod (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|---------------------------------------|--|-----------------------------|-------------------|--|--|------------------|--------------------|------------|---------------------|----|--------|----|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 4503300- Industrial Development | Rehabilitation of electrical infrastructure | 19,000 | | SS | 3-Mar-2025 | 30-Jun-2025 | 7-Jul-2025 | 4-Nov-2025 | | | 19000 | | | |
| | | | | | | | | | | | | | | | |
| | | | 19,000 | - | | | | | | - | - | 19,000 | | | |

Prepared By:

A. Marke



Ministry of Tourism Industry & Commerce
Programme 233 Consumer Protection
Procurement Plan
FOR THE FISCAL YEAR 2025
Current Expenditure

| No. | Chart of Account | Activity Description | Estimated Budget (G\$ '000) | Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|--|---|-----------------------------|---|---|---------------|--------------------|-----|---------------------|-----|-------|-----|--------|----------|
| | | | | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 2330201 - Competition and Consumer Protection | | | | | | | | | | | | | |
| | 6221 | Purchases of items to maintain a relevant first aid kit. | 5 | RFQ | 1-Feb-2025 | 28-Feb-2025 | | | 5 | | | | | |
| | 6223 | Purchases of office supplies such as stationery and tea stuff. | 1,649 | RFQ | 1-Feb-2025 | 30-Dec-2025 | | | 412 | 412 | 412 | 412 | | |
| | 6224 | Printing of consumer handbooks for distribution at expos and any outreaches by the Commission. | 1,200 | RFQ | 1-Aug-2025 | 30-Aug-2025 | | | | | 1,200 | | | |
| | 6231 | Purchases of fuel for the 3 three vehicles attached to the Commission. | 945 | RFQ | 1-Feb-2025 | 30-Sep-2025 | | | 500 | | 445 | | | |
| | 6241 | Monthly rental for office space in Linden for the Commission help desk & the Commission's office in NEC compound. | 1,020 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 255 | 255 | 255 | 255 | | |
| | 6242 | Maintenance of Building; to provide a safe working environment. | 312 | RFQ | 1-Jan-2025 | 30-Jun-2025 | | | 200 | 112 | | | | |
| | 6243 | Purchase of toiletries and cleaning agent to maintain a clean environment. | 156 | RFQ | 1-Apr-2025 | 30-Dec-2025 | | | | 65 | 40 | 51 | | |
| | 6261 | Business Compliance Inspections and Certification | 1,000 | RFQ | 1-Feb-2025 | 30-Dec-2025 | | | 250 | 250 | 250 | 250 | | |
| | 6261 | Business Compliance Inspections and Certification | 2,000 | RFQ | 1-Feb-2025 | 30-Dec-2025 | | | 500 | 500 | 500 | 500 | | |
| | 6261 | Use of taxi to carry out the functions of the Commission. | 243 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 61 | 61 | 61 | 61 | | |
| | 6263 | Posting of register and regular mail sending out to suppliers and consumers relating to cases. | 98 | RFQ | 1-Apr-2025 | 30-Dec-2025 | | | 0 | 33 | 33 | 33 | | |
| | 6264 | Quarterly monitoring and maintenance to the 3 vehicles attached to the Commission. | 343 | RFQ | 1-Apr-2025 | 30-Nov-2025 | | | 0 | 114 | 114 | 114 | | |
| | 6271 | Telephone Charges incurred by CCAC office in NEC compound and Linden help desk. | 1,537 | RFQ SS | 1-Jan-2025 | 31-Dec-2025 | | | 384 | 384 | 384 | 384 | | |
| | 6282 | Quarterly monitoring and maintenance check on all office equipments. | 1,050 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 263 | 263 | 263 | 263 | | |

Ministry of Tourism Industry & Commerce
Programme 233 Consumer Protection
Procurement Plan
FOR THE FISCAL YEAR 2025
Current Expenditure

| No. | Chart of Account | Activity Description | Estimated Budget (G\$ '000) | Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|------------------|--|-----------------------------|---|---|---------------|--------------------|-----|---------------------|-----|-----|-------|--------|----------|
| | | | | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 6283 | To provide a clean and healthy working environment. | 735 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 184 | 184 | 184 | 184 | | |
| | 6284 | Bi monthly (twice a month) Radio Appearances for the Year 2025 | 2,000 | RFQ | 1-Feb-2025 | 30-Dec-2025 | | | 500 | 500 | 500 | 500 | | |
| | 6284 | Social Media Management, creation of graphics and boosting. | 1,500 | RFQ | 1-Feb-2025 | 30-Dec-2025 | | | 375 | 375 | 375 | 375 | | |
| | 6284 | Advertisements in Papers (vacancies, messages) | 2,000 | RFQ | 1-Feb-2025 | 30-Dec-2025 | | | 500 | 500 | 500 | 500 | | |
| | 6284 | Twice Monthly Video Productions and broadcast | 1,500 | RFQ | 1-Feb-2025 | 30-Dec-2025 | | | 375 | 375 | 375 | 375 | | |
| | 6284 | Production of Posters and brochures | 500 | RFQ | 1-Feb-2025 | 30-Dec-2025 | | | 125 | 125 | 125 | 125 | | |
| | 6284 | Advertising- Pixels Screens, Bill boards | 2,000 | RFQ | 1-Feb-2025 | 30-Dec-2025 | | | 500 | 500 | 500 | 500 | | |
| | 6284 | Employing Technical experts to provide diagnosis in the investigative stages of Consumer Complaints. | 3,000 | RFQ | 1-Feb-2025 | 30-Dec-2025 | | | 750 | 750 | 750 | 750 | | |
| | 6284 | Acquisition of Merchandise | 2,500 | RFQ | 1-Nov-2025 | 30-Nov-2025 | | | | | | 2,500 | | |
| | 6284 | Technical Experts' Workshop | 350 | RFQ | 20-May-2025 | 18-Jun-2025 | | | | 350 | | | | |
| | 6284 | Supplier Seminar: Suppliers within the Auto-industry/Construction industry | 700 | RFQ | 1-Sep-2025 | 30-Sep-2025 | | | | | 700 | | | |
| | 6291 | Annual World Consumer Rights Day Observance | 1,500 | RFQ | 1-Feb-2025 | 30-Mar-2025 | | | 1,500 | | | | | |
| | 6291 | Expos: Guy Expo, Building Expo, Berbice expo & Essequibo expo 2025 | 1,500 | RFQ | 1-Aug-2025 | 30-Nov-2025 | | | | | 500 | 1,000 | | |
| | 6291 | Contribution for Mash 2025 | 500 | RFQ | 1-Feb-2025 | 28-Feb-2025 | | | 500 | | | | | |
| | 6293 | Purchases of meals and refreshments for board meetings and internal meetings. | 786 | RFQ | 1-Jan-2025 | 20-Dec-2025 | | | 197 | 197 | 197 | 197 | | |
| | 6294 | National essay Competition | 500 | RFQ | 1-Oct-2025 | 31-Oct-2025 | | | | | | 500 | | |
| | 6294 | Purchase of subscriptions - Zoom & Journal of Competition Law & Economics, and the Economist. | 380 | RFQ | 1-Feb-2025 | 28-Feb-2025 | | | 380 | | | | | |
| | 6294 | Competition Policy Investigations | 500 | RFQ | 1-Mar-2025 | 30-Aug-2025 | | | 200 | 100 | 200 | | | |
| | 6294 | Market Inquiries | 400 | RFQ | 1-Apr-2025 | 30-Sep-2025 | | | | 100 | 300 | | | |
| | 6294 | Webinar | 100 | RFQ | 1-Sep-2025 | 30-Sep-2025 | | | | | 100 | | | |

Ministry of Tourism Industry & Commerce
Programme 233 Consumer Protection
Procurement Plan
FOR THE FISCAL YEAR 2025
Current Expenditure

| No. | Chart of Account | Activity Description | Estimated Budget (G\$ '000) | Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|-------------------------------------|---|-----------------------------|---|---|---------------|--------------------|-----|---------------------|-----|-----|-----|--------|----------|
| | | | | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 6294 | Public Awareness Dialogue to commemorate National Competition Day 2025 | 300 | RFQ | 1-Dec-2025 | 20-Dec-2025 | | | | | | 300 | | |
| | 6294 | Litigation proceedings at the High Court and the Magistrate Court concerning consumer law and competition law matters | 3,200 | RFQ | 1-Feb-2025 | 30-Dec-2025 | | | 800 | 800 | 800 | 800 | | |
| | 6294 | To upgrade and maintain the CCAC's database of consumer complaints and business inspections. | 2,200 | RFQ | 1-Jan-2025 | 30-Dec-2025 | | | 550 | 550 | 550 | 550 | | |
| | 6294 | To update and host Homebuilder's Roadmap. | 120 | RFQ | 1-Jun-2025 | 30-Jun-2025 | | | | 120 | | | | |
| | 6294 | Renewal of software -Survey Monkey; for gathering, compiling and storing consumer cases. | 130 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 130 | | | | | |
| | 6294 | legal library online subscription (LexisNexis) | 700 | RFQ | 1-Jul-2025 | 30-Jul-2025 | | | | | 700 | | | |
| | 6302 | Staff Training in the following areas: consumer protection, investigative procedures and mediation. | 500 | RFQ | 1-Jul-2025 | 31-Jul-2025 | | | | | 500 | | | |
| | 6302 | Legal Training: specific courses in Consumer Law, Competition Law | 500 | RFQ | 1-Mar-2025 | 30-Aug-2025 | | | 300 | | 200 | | | |
| | | | | | | | | | | | | | | |
| | 2330101 - Consumer Awareness | | | | | | | | | | | | | |
| | 6222 | Field Items - Raincoats, Life-Jackets, Long Boots & Sun Hats | 200 | RFQ | 3-Mar-2025 | 31-Mar-2025 | | | 200 | | | | | |
| | 6223 | Purchasing officer materials and supplies | 850 | RFQ | 3-Feb-2025 | 12-Dec-2025 | | | 213 | 213 | 212 | 212 | | |
| | 6224 | 200 Posters | 86 | RFQ | 3-Mar-2025 | 31-Mar-2025 | | | 86 | | | | | |
| | 6224 | 1500 Brochures | 228 | RFQ | 3-Mar-2025 | 31-Mar-2025 | | | 185 | | 43 | | | |
| | 6224 | 1500 Booklets | 428 | RFQ | 3-Mar-2025 | 31-Mar-2025 | | | 285 | | 143 | | | |
| | 6224 | 80 Desk Calenders (2026) | 139 | RFQ | 3-Nov-2025 | 12-Dec-2025 | | | | | 139 | | | |
| | 6243 | Purchasing of Janitorial and Cleaning Supplies | 250 | RFQ | 3-Feb-2025 | 12-Dec-2025 | | | 63 | 63 | 62 | 62 | | |
| | 6261 | Payment for Local Travel and Subsistence to attend Expos, Conduct Price tracking activities | 2,500 | RFQ | 3-Feb-2025 | 12-Dec-2025 | | | 450 | 450 | 800 | 800 | | |

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Programme 233 Consumer Protection
Procurement Plan
FOR THE FISCAL YEAR 2025
Current Expenditure

| No. | Chart of Account | Activity Description | Estimated Budget (G\$ '000) | Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|------------------|---|-----------------------------|---|---|---------------|--------------------|-----|---------------------|-----|-----|-----|--------|----------|
| | | | | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 6265 | Payment for chartering of vehicles and other type of transportation to executive, student lectures/conference and market research | 600 | RFQ | 3-Feb-2025 | 12-Dec-2025 | | | 100 | 200 | 200 | 100 | | |
| | 6271 | Payment for Telephone/internet Charges | 296 | RFQ SS | 1-Jan-2025 | 31-Dec-2025 | | | 74 | 74 | 74 | 74 | | |
| | 6284 | Social Media Management and Advertising Services | 340 | SS | 3-Feb-2025 | 5-Dec-2025 | | | 85 | 85 | 85 | 85 | | |
| | 6284 | Procurement of production and airing of Hire Purchase Act Ad on 6 radio stations | 901 | RFQ | 2-Jun-2025 | 30-Jun-2025 | | | | 450 | | 451 | | |
| | 6284 | Print WCRD 2025 Advertisements in 4 newspapers | 200 | RFQ | 14-Mar-2025 | 15-Mar-2025 | | | 200 | | | | | |
| | 6284 | Design, Printing and installation of booth banner | 200 | RFQ | 1-Oct-2025 | 30-Nov-2025 | | | | | 200 | | | |
| | 6284 | Purchase of Shirts and T-shirts for staff | 79 | RFQ | 3-Mar-2025 | 31-Mar-2025 | | | 79 | | | | | |
| | 6284 | Purchasing of miscellaneous pertaining to participating Expos | 80 | RFQ | 3-Mar-2025 | 12-Dec-2025 | | | 20 | 20 | 20 | 20 | | |
| | 6291 | Booth rental and decor for Berbice, Linden, Rupununi and GuyExpo | 725 | SS | 4-Aug-2025 | 30-Nov-2025 | | | | | 195 | 530 | | |
| | 6291 | World Consumer Rights Day 2025, competition Awards ceremony | 286 | RFQ | 3-Mar-2025 | 31-Mar-2025 | | | 286 | | | | | |
| | 6291 | Contribution for Mashramani celebration | 250 | RFQ | 3-Feb-2025 | 28-Feb-2025 | | | 250 | | | | | |
| | 6291 | 120 Stainless Steel Tumblers | 240 | RFQ | 3-Feb-2025 | 28-Feb-2025 | | | 240 | | | | | |
| | 6291 | 55 Fans & 144 Pocket-Sized Reusable Straws | 248 | RFQ | 3-Feb-2025 | 28-Feb-2025 | | | 248 | | | | | |
| | 6291 | 155 Eco-Friendly Tote Bags | 247 | RFQ | 3-Feb-2025 | 28-Feb-2025 | | | 247 | | | | | |
| | 6291 | 36 Wireless Earbuds | 89 | RFQ | 3-Feb-2025 | 28-Feb-2025 | | | 89 | | | | | |
| | 6291 | 130 Pencil Pouch | 85 | RFQ | 3-Feb-2025 | 28-Feb-2025 | | | 85 | | | | | |
| | 6291 | 94 Umbrellas | 177 | RFQ | 3-Feb-2025 | 29-Aug-2025 | | | 88 | | 88 | | | |
| | 6291 | 356 Pens | 178 | RFQ | 3-Feb-2025 | 29-Aug-2025 | | | 89 | | 89 | | | |
| | 6291 | 3 Art Supply Hampers | 80 | RFQ | 3-Feb-2025 | 28-Feb-2025 | | | 80 | | | | | |
| | 6291 | 3 trophies | 29 | RFQ | 3-Feb-2025 | 28-Feb-2025 | | | 29 | | | | | |
| | 6291 | 1 Laptop | 85 | RFQ | 3-Feb-2025 | 28-Feb-2025 | | | 85 | | | | | |
| | 6291 | 1 Smart watch | 20 | RFQ | 3-Feb-2025 | 28-Feb-2025 | | | 20 | | | | | |
| | 6291 | 3 Tokens in the form of vouchers | 160 | RFQ | 1-Dec-2025 | 31-Dec-2025 | | | | | | 160 | | |
| | 6293 | Purchasing of Refreshments and Meals | 307 | RFQ | 3-Feb-2025 | 12-Dec-2025 | | | 77 | 77 | 77 | 77 | | |

Ministry of Tourism Industry & Commerce
Programme 233 Consumer Protection
Procurement Plan
FOR THE FISCAL YEAR 2025
Current Expenditure

| No. | Chart of Account | Activity Description | Estimated Budget (GS '000) | Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|------------------|--|-------------------------------|--|--|------------------|--------------------|-----|---------------------|---------------|--------------|---------------|---------------|----------|
| | | | | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 6302 | Staff Training | 170 | RFQ | 1-Apr-2025 | 30-Jun-2025 | | | | 170 | | | | |
| | 6302 | 2 Student Conference Region 7 and 9 - Meals/Refreshments for participants | 330 | RFQ | 17-Feb-2025 | 30-Nov-2025 | | | | 150 | | 180 | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | Total | | | | | | | | 14,650 | 9,925 | 14,438 | 14,229 | |
| | | | 53,242 | | | | | | | | | | | |

Prepared By:

Bhatnagar Sankar

Approved by:

 PERMANENT SECRETARY
 Ministry of Tourism Industry & Commerce

Ministry of Tourism Industry & Commerce
Programme 233 Consumer Protection
Procurement Plan
FOR THE FISCAL YEAR 2025
Consultancy

| No. | Project Code/ Chart of Account | Activity Description | Estimated Budget (G\$ '000) | | Procurement method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|---|---|-----------------------------|----------------|--|--|---------------|--------------------|------------|---------------------|-----|-----|----|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 2330201 - Competition and Consumer Protection | | | | | | | | | | | | | | |
| | 6284 | Review and harmonisation of the CSME Model Consumer Protection Bill (2016) with the Domestic Consumer Protection Legislation and public consultation. | 250 | | OT | 1-May-2025 | 30-Jun-2025 | 7-Jul-2025 | 8-Sep-2025 | | 150 | 100 | | | |
| | | | | | | | | | | | | | | | |
| | | | 250 | | | | | | | - | 150 | 100 | | | |

Prepared By:

Benny Sanyal

Approved by:



Ministry of Tourism, Industry & Commerce
Programme 233 Consumer Protection
Procurement Plan
FOR THE FISCAL YEAR 2025
Capital Expenditure
Goods and Services

| No. | Project Code | Activity Description | Estimated Budget (G\$ '000) | | Procurement method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|-----------------------------------|---|-----------------------------|----------------|---|---|---------------|--------------------|-------------|---------------------|-------|----|----|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 4403000 - Furniture and Equipment | Competition and Consumer Affairs Commission | | | | | | | | | | | | | |
| | | 1 Multifunction Printer/Copier | 1,000 | | RFQ | 5-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 1,000 | | | | |
| | | 5 Desktop Computers | 1,265 | | RFQ | 10-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 1,265 | | | | |
| | | 1 Camera | 874 | | RFQ | 10-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 874 | | | | |
| | | 4 Printers | 560 | | RFQ | 5-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 560 | | | | |
| | | 1 Scanner | 80 | | RFQ | 5-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 80 | | | | |
| | | 5 UPS Backup Batteries | 105 | | RFQ | 5-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 105 | | | | |
| | | 3 Executive Office Desks | 474 | | RFQ | 5-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 474 | | | | |
| | | 6 Executive Office Chairs | 384 | | RFQ | 5-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 384 | | | | |
| | | 4 Secretary Office Chairs with arms | 132 | | RFQ | 5-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 132 | | | | |
| | | 4 Metal Filing Cabinets - 4 drawers | 256 | | RFQ | 5-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 256 | | | | |
| | | 2 4-Shelf Wooden Bookcases | 80 | | RFQ | 5-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 80 | | | | |
| | | 2 Writing Desks | 110 | | RFQ | 5-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 110 | | | | |
| | | | | | | | | | | | | | | | |
| | | 2 Desktop Computers | 510 | | RFQ | 5-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 510 | | | | |
| | | 2 L-shaped desks | 400 | | RFQ | 5-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 400 | | | | |
| | | 2 Multi-function printers | 330 | | RFQ | 5-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 330 | | | | |
| | | 2 Semi-executive chairs | 110 | | RFQ | 5-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 110 | | | | |
| | | 4 Guest Chairs | 140 | | RFQ | 5-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 140 | | | | |
| | | 1 Cordless phone | 40 | | RFQ | 5-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 40 | | | | |
| | | 1 Filing cabinet | 70 | | RFQ | 5-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 70 | | | | |
| | | 1 Coffee Table | 80 | | RFQ | 5-Feb-2025 | 30-Apr-2025 | 15-May-2025 | 15-May-2025 | | 80 | | | | |
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| | | | 7,000 | - | | | | | | - | 7,000 | - | - | | |

Ministry of Tourism, Industry & Commerce
Programme 233 Consumer Protection
Procurement Plan
FOR THE FISCAL YEAR 2025
Capital Expenditure
Goods and Services

| No. | Project Code | Activity Description | Estimated Budget (G\$ '000) | | Procurement method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|--------------|----------------------|-----------------------------|----------------|--|---|---------------|--------------------|-----|---------------------|----|----|----|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | | | | | | | | | | | | | | | |

Prepared By:

Babing Sempole

Approved by:




Ministry of Tourism Industry & Commerce
Programme 234 Product Development & Promotion
Procurement Plan
FOR THE FISCAL YEAR 2025
Current Expenditure

| No. | Chart of Account | Activity Description | Estimated Budget (C\$ '000) | Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|---|---|-----------------------------|---|---|---------------|--------------------|-----|---------------------|-------|-------|-------|--------|----------|
| | | | | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 6221 | Procurement of drugs and medical supplies | 50 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 15 | 15 | 20 | | | |
| | 6222 | Procurement of field materials and supplies | 500 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 120 | 110 | 150 | 120 | | |
| | 6223 | Procurement of office supplies | 900 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 200 | 250 | 225 | 225 | | |
| | 6224 | Procurement of newspapers and desk calendars | 350 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 19 | 20 | 20 | 291 | | |
| | 6231 | Procurement of fuel and lubricants | 5,000 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 882 | 1,140 | 2,040 | 938 | | |
| | 6242 | Maintenance of buildings | 9,700 | OT | 1-Jan-2025 | 31-Dec-2025 | | | 1,689 | 4,700 | 2,300 | 1,011 | | |
| | 6243 | Procurement of janitorial and cleaning supplies | 3,600 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 649 | 1,100 | 1,100 | 751 | | |
| | 6255 | Maintenance of other infrastructure | 6,800 | OT | 1-Jan-2025 | 31-Dec-2025 | | | 1,750 | 3,700 | 1,110 | 240 | | |
| | 6271 | Procurement of Telephone services | 540 | SS | 1-Jan-2025 | 31-Dec-2025 | | | 135 | 135 | 135 | 135 | | |
| | 6272 | Procurement of Electricity | 10,500 | SS | 1-Jan-2025 | 31-Dec-2025 | | | 2,625 | 2,625 | 2,625 | 2,625 | | |
| | 6273 | Procurement of water services | 3,670 | SS | 1-Jan-2025 | 31-Dec-2025 | | | 917 | 917 | 918 | 918 | | |
| | 6281 | Procurement of security services | 28,460 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 7,500 | 7,500 | 7,500 | 5,960 | | |
| | 6282 | Maintenance of equipment | 6,600 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 1,150 | 2,350 | 1,540 | 1,560 | | |
| | 6283 | Procurement of cleaning services | 3,000 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 1,441 | 620 | 620 | 319 | | |
| | 6284 | Procurement of other good and services | 3,500 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 590 | 660 | 900 | 1,350 | | |
| | 6291 | National and other events | 600 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 285 | 170 | | 145 | | |
| | 6293 | Procurement of refreshments | 625 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 148 | 150 | 150 | 177 | | |
| | 6302 | Procurement of training services | 350 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | | | 350 | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | 2340201-Marketing and Regulation | | | | | | | | | | | | | |
| | 6221 | Procurement of Drug and Medical Supplies | 160 | RFQ | 1-Jan-2025 | 31-Oct-2025 | | | 40 | 40 | 40 | 40 | | |
| | 6223 | Procurement of Office Materials and Supplies | 2,600 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 600 | 900 | 500 | 600 | | |
| | 6224 | Printing of booklets, maps, brochure etc | 9,410 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 100 | 4,100 | 2,400 | 2,810 | | |
| | 6231 | Procurement of fuel and lubricants | 3,600 | SS | 1-Jan-2025 | 31-Dec-2025 | | | 900 | 900 | 900 | 900 | | |
| | 6241 | Rental of building | 2,400 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 600 | 600 | 600 | 600 | | |
| | 6242 | Maintenance of Building | 1,500 | RFP | 1-Jan-2025 | 31-Dec-2025 | | | 500 | | 1,000 | | | |
| | 6243 | Procurement of Janitorial Supplies | 900 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 300 | 600 | | | | |

Ministry of Tourism Industry & Commerce
 Programme 234 Product Development & Promotion
 Procurement Plan
 FOR THE FISCAL YEAR 2025
 Current Expenditure

| No. | Chart of Account | Activity Description | Estimated Budget (G\$ '000) | Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|------------------|---|-----------------------------|---|---|---------------|--------------------|-----|---------------------|---------|---------|---------|--------|----------|
| | | | | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 6261 | Procurement of local travel and meals | 59,711 | RFP | 1-Jan-2025 | 31-Dec-2025 | | | 20,090 | 17,150 | 16,225 | 6,245 | | |
| | 6263 | Shipping of collateral materials for Trade Shows | 3,195 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 765 | 1,530 | 870 | 30 | | |
| | 6264 | Procurement of maintenance for vehicles | 1,580 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 360 | 360 | 360 | 500 | | |
| | 6265 | Procurement of Air transportation to carry out inspections, Product Development programs, Community Development Programs and FAMS in Reg 1-10 | 43,694 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 15,486 | 8,564 | 15,152 | 4,492 | | |
| | 6271 | Procurement of telephone charges | 4,320 | SS | 1-Jan-2025 | 31-Dec-2025 | | | 1,080 | 1,080 | 1,080 | 1,080 | | |
| | 6282 | Equipment Maintenance | 2,400 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 450 | 900 | 500 | 550 | | |
| | 6283 | Cleaning & Extermination Services | 2,325 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 700 | 337 | 762 | 526 | | |
| | 6284 | Procurement of other goods and services | 224,517 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 73,835 | 76,505 | 46,375 | 27,802 | | |
| | 6291 | National & Other events | 86,910 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 7,770 | 7,580 | 19,390 | 52,170 | | |
| | 6293 | Refreshments for board meetings, beverages for guest and Director's office | 2,130 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 1,025 | 655 | 225 | 225 | | |
| | 6294 | Procurement of other goods and services | 540 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | | | 540 | | | |
| | 6302 | Procurement of training services | 59,231 | RFQ | 1-Jan-2025 | 31-Dec-2025 | | | 14,807 | 14,807 | 14,808 | 14,809 | | |
| | | | | | | | | | 164,857 | 176,775 | 156,075 | 157,346 | | |
| | | | 655,054 | | | | | | | | | | | |

Prepared By:



Approved by:



Ministry of Tourism Industry & Commerce
 Programme 234 Tourism Development and Promotion
 Procurement Plan
 FOR THE FISCAL YEAR 2025
 Consultancy

| No. | Project Code/ Chart of Account | Activity Description | Estimated Budget (G\$ '000) | | Procurement ethod (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|--------------------------------------|--|-----------------------------|-------------------|--|--|------------------|--------------------|-----|---------------------|-------|--------|----|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | <u>Department of Tourism</u> | | | | | | | | | | | | | | |
| | 6284 | Procurement of a consultant for the development of a Sports Tourism Policy | 12,000 | | RFQ | 1-Apr-2025 | 31-May-2025 | | | | 6,000 | 6,000 | | | |
| | 6284 | Procurement of a consultant for the development of a National Tourism Policy | 5,965 | | RFQ | 1-October-2025 | 30 November 2 | | | | | 5,965 | | | |
| | | | | | | | | | | | | | | | |
| | | | 17,965 | | | | | | | | 6,000 | 11,965 | | | |

Prepared By:



Approved by:


 PERMANENT SECRETARY
 Ministry of Tourism Industry & Commerce

Ministry of Tourism, Industry & Commerce
 Programme 234 Product Development & Promotion
 Procurement Plan
 FOR THE FISCAL YEAR 2025
 Capital Expenditure
 Goods and Services

| No. | Project Code | Activity Description | Estimated Budget (G\$ '000) | | Procurement method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|--|---|-----------------------------|----------------|---|---|---------------|--------------------|-------------|---------------------|--------|----|----|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | <u>1208300- Arthur Chung Conference Centre</u> | | | | | | | | | | | | | | |
| | | 12 Digital Conference Microphones | 1,440 | | SS | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 30-Jun-2025 | | 1,440 | | | | |
| | | 36 Multi Function Connection Box | 1,260 | | SS | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 30-Jun-2025 | | 1,260 | | | | |
| | | 12 LED RGB lights | 600 | | SS | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 30-Jun-2025 | | 600 | | | | |
| | | 1 LED RGB lights controller | 170 | | SS | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 30-Jun-2025 | | 170 | | | | |
| | | 4 Semi Hexago shape conference tables | 1,958 | | RFQ | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 31-May-2025 | | 1,958 | | | | |
| | | 5 36000 BTU AC units | 2,300 | | RFQ | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 31-May-2025 | | 2,300 | | | | |
| | | 12 10 lbs CO2 Fire extinguishers (Carbon dioxide) | 720 | | RFQ | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 31-May-2025 | | 720 | | | | |
| | | 12 10 lbs fire extinsihers (Dry Powder) | 300 | | RFQ | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 31-May-2025 | | 300 | | | | |
| | | 1 14 cu. ft refrigerator | 200 | | RFQ | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 31-May-2025 | | 200 | | | | |
| | | 2 Laser Multifunction Printers | 300 | | RFQ | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 31-May-2025 | | 300 | | | | |
| | | Supply and installation of carpet in Dome | 35,000 | | Open Tender | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 31-May-2025 | | 35,000 | | | | |
| | | Supply and installation of AC Breaker | 1,600 | | RFQ | 3-Mar-2025 | 31-Mar-2025 | 1-Apr-2025 | 30-Apr-2025 | | 1,600 | | | | |
| | <u>4100400- Tourism Department</u> | | | | | | | | | | | | | | |
| | | 1 Desktop Computer | 255 | | RFQ | 1-Mar-2025 | 31-May-2025 | 6-Jun-2025 | 6-Jul-2025 | | 255 | | | | |
| | | 2 Printers | 330 | | RFQ | 1-Mar-2025 | 31-May-2025 | 6-Jun-2025 | 6-Jul-2025 | | 330 | | | | |
| | | 1 Office Desk | 130 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 6-Jun-2025 | 6-Jul-2025 | | 130 | | | | |
| | | 1 Semi-Executive Chair | 55 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 6-Jun-2025 | 6-Jul-2025 | | 55 | | | | |
| | | 1 Air Conditioning Unit | 140 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 6-Jun-2025 | 6-Jul-2025 | | 140 | | | | |
| | | 1 Camera and Tripod Bundle Kit | 350 | | RFQ | 1-Mar-2025 | 31-May-2025 | 6-Jun-2025 | 6-Jul-2025 | | 350 | | | | |
| | | 3 Wireless Speakers | 30 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 6-Jun-2025 | 6-Jul-2025 | | 30 | | | | |
| | | 1 PA system | 210 | | RFQ | 1-Mar-2025 | 30-Apr-2025 | 6-Jun-2025 | 6-Jul-2025 | | 210 | | | | |

Ministry of Tourism, Industry & Commerce
Programme 234 Product Development & Promotion
Procurement Plan
FOR THE FISCAL YEAR 2025
Capital Expenditure
Goods and Services

| No. | Project Code | Activity Description | Estimated Budget (G\$ '000) | | Procurement method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|---|--|-----------------------------|----------------|--|---|---------------|--------------------|-------------|---------------------|-----|---------------|---------------|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | <u>4100400-Guyana Tourism Authority</u> | | | | | | | | | | | | | | |
| | | 4 Lunch Room Tables (8 feet by 3 feet) | 200 | | RFQ | 3-Mar-2025 | 31-May-2025 | 2-Jun-2025 | 30-Jul-2025 | | 200 | | | | |
| | | 24 Chairs for Lunch Room (folded chairs) | 192 | | RFQ | 3-Mar-2025 | 31-May-2025 | 2-Jun-2025 | 30-Jul-2025 | | 192 | | | | |
| | | 1 AC Unit for Lunch Room- 24,000 BTU | 200 | | RFQ | 3-Mar-2025 | 31-May-2025 | 2-Jun-2025 | 30-Jul-2025 | | 200 | | | | |
| | | 1 Fridge for the Lunch Room | 355 | | RFQ | 3-Mar-2025 | 30-Jun-2025 | 1-Jul-2025 | 31-Jul-2025 | | 355 | | | | |
| | | 1 Car | 5,500 | | RFQ | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 31-Jul-2024 | | | 5,500 | | | |
| | | 6 Interactive Screens - Airport | 4,800 | | RFQ | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 30-Jun-2024 | | | 4,800 | | | |
| | | AC Unit - 18,000 BTU - Studio | 250 | | RDQ | 3-Mar-2025 | 31-May-2025 | 2-Jun-2025 | 30-Jul-2025 | | 250 | | | | |
| | | Executive Chairs for the Studio | 240 | | RFQ | 3-Mar-2025 | 31-May-2025 | 2-Jun-2025 | 30-Jul-2025 | | 240 | | | | |
| | | Office Desks- Office Space | 600 | | RFQ | 3-Mar-2025 | 30-Jun-2025 | 1-Jul-2025 | 4-Sep-2025 | | 600 | | | | |
| | | Office Chairs - Office | 400 | | RFQ | 3-Mar-2025 | 31-May-2025 | 3-Mar-2025 | 31-May-2025 | | 400 | | | | |
| | | AC Unit for the New Office Space- 12,000 BTU | 600 | | RFQ | 3-Mar-2025 | 30-Jun-2025 | 1-Jul-2025 | 9-Aug-2025 | | 600 | | | | |
| | | Filing Cabinets | 320 | | RFQ | 3-Mar-2025 | 31-Jul-2025 | 1-Aug-2025 | 31-Aug-2025 | | | 320 | | | |
| | | Enclosed Canter with hydraulic rear door | 5,624 | | RFQ | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 30-Jun-2024 | | | 5,624 | | | |
| | | Samsung Galaxy Tab S8 | 400 | | RFQ | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 30-Jun-2024 | | 400 | | | | |
| | | Height Adjustable desks + chairs | 900 | | RFQ | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 30-Jun-2024 | | | 900 | | | |
| | | Lenovo Tab P11 (2nd Gen) with Keyboard & Pen | 160 | | RFQ | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 30-Jun-2024 | | 160 | | | | |
| | | Satellite Phone - Iridium 9555 | 264 | | RFQ | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 30-Jun-2024 | | | 264 | | | |
| | | GPS - Garmin eTrex 32x | 330 | | RFQ | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 30-Jun-2024 | | | 330 | | | |
| | | Nikon Binoculars | 165 | | RFQ | 3-Mar-2025 | 30-Apr-2025 | 1-May-2025 | 30-Jun-2024 | | | 165 | | | |
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| | | | 68,848 | - | | | | | | | - | 50,945 | 17,903 | - | |

Ministry of Tourism, Industry & Commerce
Programme 234 Product Development & Promotion
Procurement Plan
FOR THE FISCAL YEAR 2025
Capital Expenditure
Goods and Services

| No. | Project Code | Activity Description | Estimated Budget (GS '000) | | Procurement ethod (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|--------------|----------------------|----------------------------|-------------------|--|--|------------------|--------------------|-----|---------------------|----|----|----|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
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Approved by:

[Signature]



Ministry of Tourism Industry & Commerce
Programme 234 Product Development & Promotion
Procurement Plan
FOR THE FISCAL YEAR 2025
Capital Expenditure
Construction

| No. | Project Code | Activity Description | Estimated Budget (G\$ '000) | | Procurement method (OT, RT, RFQ, RFP, SS, CP, SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|--|----------------------|-----------------------------|----------------|--|--|---------------|--------------------|-------------|---------------------|----|-------|----|--------|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | <u>4100400</u> <u>Tourism</u> <u>Development</u> | Parking Lot | 2,000 | | RFQ | 3-Mar-2025 | 30-Apr-2025 | 1-Jun-2025 | 30-Aug-2025 | | | 2,000 | | | |
| | | | | | | | | | | | | | | | |
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| | | | 2,000 | - | | | | | | | | | | | |

Prepared By:

[Handwritten Signature]

Approved by:

[Handwritten Signature]
