

49 Main & Urquhart Streets,  
Georgetown,  
Guyana.



3/11

Phone: 592-227-3992  
Fax: 592-226-4491  
Web: www.finance.gov.gy

March 6, 2025

Mr. Michael Singh  
Chief Executive Officer  
Public Procurement Commission  
262 New Garden Street  
Georgetown.



Dear Mr. Singh,

Please find attached, Ministry of Finance 2025 Procurement Plans.

All for your information.

Yours truly,

Tracy Blair  
Deputy Finance Secretary



**PROCUREMENT PLAN <sup>1)</sup>**

AGENCY NAME: Ministry of Finance  
 FISCAL YEAR: 2025  
 EXPENDITURE CATEGORY: Capital  
 TYPE OF PROCUREMENT: Goods

Programme Code	Line Item ID	Activity	Estimated Budget		Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) <sup>2)</sup>	Procurement Process (Advertise to Contract Award)		Contract Duration  Months	Expenditure Phasing			
						Start	End					
			Government	Donor				Q1	Q2	Q3	Q4	
031	2401300 - Land Transport	Provision for vehicles	400,000,000	GoG	RT/SS	July	Sept.	3			100%	
<b>Total</b>			<b>400,000,000</b>									

Date  
 Please type data DIRECTLY onto this form

Programme Manager

*2025/02/25*  
 Date

  
 Head of Budget Agency

**MINISTRY OF FINANCE**

- Notes:
- <sup>1)</sup> Form Header should include Name of the Agency (e.g. Ministry of Finance), Fiscal Year the Plan is being prepared (e.g. 2022), Category of Expenditure (e.g. Current or Capital), Type of Procurement.(Goods, Services, Works, Consultancy)
  - <sup>2)</sup> The Procurement Methods include Open Tender (OT), Restricted Tender (RT), Request for Quotation (RFQ), Request for Proposal (RFP), Single Source (SS), Community Participation (CP) and Shopping (SH).

**PROCUREMENT PLAN <sup>1)</sup>**

AGENCY NAME: Ministry of Finance  
 FISCAL YEAR: 2025  
 EXPENDITURE CATEGORY: Current  
 TYPE OF PROCUREMENT: Works

Programme Code	Line Item ID	Activity	Estimated Budget		Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) <sup>2)</sup>	Procurement Process (Advertise to Contract Award)		Contract Duration  Months	Expenditure Phasing			
						Start	End					
			Government	Donor				Q1	Q2	Q3	Q4	
031	6255 - Maintenance of Other Infrastructure	Weeding, Spraying weedicide around parapets and perimeter drains, trimming of trees and cleaning of Head Office and Generator Compounds	900,000	GoG	RT	Jan	Dec	12	25%	25%	25%	25%
031	6255 - Maintenance of Other Infrastructure	Maintenance of plants-Annex	720,000	GoG	RT	Jan	Dec	12	25%	25%	25%	25%
031	6255 - Maintenance of Other Infrastructure	Weeding and Cleaning of Valuation Division Compound	720,000	GoG	RT	Jan	Dec	12	25%	25%	25%	25%
031	6255 - Maintenance of Other Infrastructure	Maintenance of Lawns and Sprinkler System	960,000	GoG	RT	Jan	Dec	12	25%	25%	25%	25%
031	6255 - Maintenance of Other Infrastructure	Maintenance of plants and lawns - Parking Lot, NPTA and ICTU Area	900,000	GoG	RT	Jan	Dec	12	25%	25%	25%	25%
032	6256 - Maintenance of Other Infrastructure	Pressure wash driveway and fence	560,000	GoG	RT	Jan	Dec	12	25%	25%	25%	25%
031	6255 - Maintenance of Other Infrastructure	Road Marking - Parking Lot and MoF Compound	1,000,000	GoG	RT	Jan	June	6		100%		
031	6255 - Maintenance of Other Infrastructure	Refurbishing of Security Huts (5)	3,000,000	GoG	RT	Jan	June	6		100%		
031	6255 - Maintenance of Other Infrastructure	Painting of fence - Croal Street	1,000,000	GoG	RT	Jan	June	6		100%		
031	6255 - Maintenance of Other Infrastructure	Painting of shed and benches	500,000	GoG	RT	Jan	June	6		100%		
032	6255 - Maintenance of Other Infrastructure	Welding of Gate-NPTA and Minister's Entrance	500,000	GoG	RT	Jan	March	3	100%			
<b>Total</b>			<b>10,760,000</b>									

Date  
 Please type data DIRECTLY onto this form

Programme Manager

2025/07/25  
 Date



- Notes:
- <sup>1)</sup> Form Header should include Name of the Agency (e.g. Ministry of Finance), Fiscal Year the Plan is being prepared (e.g. 2022), Category of Expenditure (e.g. Current or Capital), Type of Procurement.(Goods, Services, Works, Consultancy).
  - <sup>2)</sup> The Procurement Methods include Open Tender (OT), Restricted Tender (RT), Request for Quotation (RFQ), Request for Proposal (RFP), Single Source (SS), Community Participation (CP) and Shopping (SH).

: PROCUREMENT PLAN <sup>1)</sup>

AGENCY NAME: Ministry of Finance  
 FISCAL YEAR: 2025  
 EXPENDITURE CATEGORY: Current  
 TYPE OF PROCUREMENT: Works

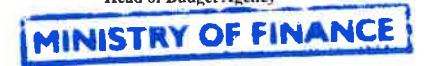
Programme Code	Line Item ID	Activity	Estimated Budget		Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) <sup>2)</sup>	Procurement Process (Advertise to Contract Award)		Contract Duration  Months	Expenditure Phasing			
						Start	End		Q1	Q2	Q3	Q4
			Government	Donor								
031	6242 - Maintenance of Buildings	Repairs to Boardroom and Ceiling	1,000,000	GoG	RT	March	April	2	100%			
031	6242 - Maintenance of Buildings	Repairs to ceiling - Top Floor	5,000,000	GoG	RT	March	June	4		100%		
031	6242 - Maintenance of Buildings	Painting of Internal Walls and Offices	12,000,000	GoG	RT	Feb	April	3		100%		
031	6242 - Maintenance of Buildings	Repairs to Office - GNCB	5,000,000	GoG	RT	Feb	April	3		100%		
031	6242 - Maintenance of Buildings	Repairs to Stamp Room	2,000,000	GoG	RT	April	July	4		100%		
031	6242 - Maintenance of Buildings	Painting of Fire Escapes	2,000,000	GoG	RT	April	June	3		100%		
031	6242 - Maintenance of Buildings	Repairs and replacement to damage windows - FMD	1,000,000	GoG	RT	April	June	3		100%		
031	6242 - Maintenance of Buildings	Carpentry works - ICTU Verandah Area	3,000,000	GoG	RT	March	June	4		100%		
031	6242 - Maintenance of Buildings	Replacement of damaged guttering, drain pipes, etc	2,000,000	GoG	RT	March	June	4		100%		
031	6242 - Maintenance of Buildings	Carpentry works - Annex # 2	13,000,000	GoG	RT	March	June	4		100%		
031	6242 - Maintenance of Buildings	Carpentry Works - Valuation Division	5,000,000	GoG	RT	March	June	4		100%		
031	6242 - Maintenance of Buildings	Miscellaneous Electrical Maintenance and other electrical works - MoF/Valuation Division/Annexes	12,000,000	GoG	RT	March	June	4		100%		
031	6242 - Maintenance of Buildings	Miscellaneous Repairs - Carpentry and other minor repairs; minor plumbing and guttering works and minor painting works - MoF/Valuation Division/Annexes	12,000,000	GoG	RT	March	June	4		100%		
<b>Total</b>			<b>75,000,000</b>									

Date  
 Please type data DIRECTLY onto this form

Programme Manager

2025/02/25  
 Date

Head of Budget Agency



Notes:  
<sup>1)</sup> Form Header should include Name of the Agency (e.g. Ministry of Finance), Fiscal Year the Plan is being prepared (e.g. 2022), Category of Expenditure (e.g. Current or Capital), Type of Procurement (Goods, Services, Works, Consultancy).  
<sup>2)</sup> The Procurement Methods include Open Tender (OT), Restricted Tender (RT), Request for Quotation (RFQ), Request for Proposal (RFP), Single Source (SS), Community Participation (CP) and Shopping (SH).

**PROCUREMENT PLAN <sup>1)</sup>**

AGENCY NAME: Ministry of Finance  
 FISCAL YEAR: 2025  
 EXPENDITURE CATEGORY: Capital  
 TYPE OF PROCUREMENT: Works

Programme Code	Line Item ID	Activity	Estimated Budget		Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH) <sup>2)</sup>	Procurement Process (Advertise to Contract Award)		Contract Duration  Months	Expenditure Phasing			
						Start	End					
			Government	Donor				Q1	Q2	Q3	Q4	
031	1202200 - Buildings	Completion of upgrading of electrical system - Main & Urquhart Streets		GoG	OT						100%	
031	1202200 - Buildings	Retention - Construction of elevated walkways linking: Main Building to Debt Management Division and Main Building to MISU building		GoG	SS				100%			
<b>Total</b>												

Date  
 Please type data DIRECTLY onto this form

Programme Manager

2025/02/25  
 Date

  
 Head of Budget Agency



- Notes:
- <sup>1)</sup> Form Header should include Name of the Agency (e.g. Ministry of Finance), Fiscal Year the Plan is being prepared (e.g. 2022), Category of Expenditure (e.g. Current or Capital), Type of Procurement.(Goods, Services, Works, Consultancy)
  - <sup>2)</sup> The Procurement Methods include Open Tender (OT), Restricted Tender (RT), Request for Quotation (RFQ), Request for Proposal (RFP), Single Source (SS), Community Participation (CP) and Shopping (SH).



	1 Rizograph	1,500,000	GoG	SS	Feb	June	5		100%	
	1 Enterprise Colour Printer	2,000,000	GoG	OT	Feb	June	5		100%	
	1 Enterprise Server	6,000,000	GoG	OT	Feb	June	5		100%	
	2 Network Type 2 Switches	3,000,000	GoG	OT	Feb	June	5		100%	
	1 SAN Storage	10,200,000	GoG	OT	Feb	June	5		100%	
	1 QNAP Storage Type 1	6,200,000	GoG	OT	Feb	June	5		100%	
	1 QNAP Storage Type 2	2,500,000	GoG	OT	Feb	June	5		100%	
	1 MoF / Annex Fiber Link	2,000,000	GoG	OT	Feb	June	5		100%	
	<b>OFFICE OF THE BUDGET</b>	<b>13,040,000</b>								
	<b>Director - Office of the Budget:</b>									
	1 Standing desk converter	250,000	GoG	RFQ	March	June	4		100%	
	1 Shredder (Industrial)	524,000	GoG	RFQ	March	June	4		100%	
	<b>Fiscal Management Department:</b>									
	1 Standing desk converter	250,000	GoG	RFQ	March	June	4		100%	
	4 Desktop Computers	2,400,000	GoG	OT	Feb	June	5		100%	
	5 Laptop Computers	2,625,000	GoG	OT	Feb	June	5		100%	
	1 Shredder	300,000	GoG	RFQ	March	June	4		100%	
	2 Risographs	3,000,000	GoG	RFQ	March	June	4		100%	
	3 Air Purifiers	90,000	GoG	RFQ	March	June	4		100%	
	<b>Debt Management Division:</b>									
	4 Laptop Computers	2,100,000	GoG	OT	Feb	June	5		100%	
	1 Desktop Computer	400,000	GoG	OT	Feb	June	5		100%	
	<b>Enterprise Monitoring Division:</b>									
	1 Laptop Computer	525,000	GoG	OT	Feb	June	5		100%	
	<b>Economic Policy Analysis Unit:</b>									
	1 Laptop Computer	525,000	GoG	OT	Feb	June	5		100%	
	3 Stand Fans	51,000	GoG	RFQ	Feb	April	3		100%	
	<b>PROJECT CYCLE</b>									
	<b>MANAGEMENT DIVISION:</b>	<b>2,550,000</b>								
	1 Electronic Binding Machine	550,000	GoG	RFQ	March	May	3		100%	
	8 Standing Desk Converters	1,830,200	GoG	RFQ	March	May	3		100%	
	Officer Chairs	169,800	GoG	RFQ	March	May	3		100%	
<b>Total</b>		<b>251,425,000</b>								

.....  
Date  
a DIRECTLY onto this form

.....  
Programme Manager

2025/02/25  
Date



Notes:

- 1) Form Header should include Name of the Agency (e.g. Ministry of Finance), Fiscal Year the Plan is being prepared (e.g. 2022), Category of Expenditure (e.g. Current or Capital), Type of Procurement.(Goods, Services, Works, Consultancy
- 2) The Procurement Methods include Open Tender (OT), Restricted Tender (RT), Request for Quotation (RFQ), Request for Proposal (RFP), Single Source (SS), Community Participation (CP) and Shopping (SH).

.....