49 Main & Urquhart Streets, Georgetown, Guyana. S O O REPUBLIC OF S

**Phone:** 592-227-3992 **Fax:** 592-226-4491 **Web:** www.finance.gov.gy

March 6, 2025

Mr. Michael Singh Chief Executive Officer Public Procurement Commission 262 New Garden Street Georgetown.

Dear Mr. Singh,

Please find attached, Ministry of Finance 2025 Procurement Plans.

All for your information.

Yours truly,

Tracy Blair

**Deputy Finance Secretary** 



AGENCY NAME: Ministry of Finance FISCAL YEAR: 2025 EXPENDITURE CATEGORY: Capital TYPE OF PROCUREMENT: Goods

| Programme<br>Code | Line Item ID Activity       |                        |             | r                   |       | Procurement Process (Advertise to Contract Award) |       | Contract<br>Duration |                     |    |      |    |
|-------------------|-----------------------------|------------------------|-------------|---------------------|-------|---|-------|----------------------|---------------------|----|------|----|
|                   |                             |                        | Estimated   | Estimated Budget (C |       | ) i   |       | Months               | Expenditure Phasing |    |      |    |
|                   |                             |                        | Government  | Donor               |       | Start   | End   |                      | 01                  | O2 | Q3   | 04 |
| 031               | 2401300 - Land<br>Transport | Provision for vehicles | 400,000,000 | GoG                 | RT/SS | July  | Sept. | 3                    |                     |    | 100% |    |
| Total             |                             |                        | 400,000,000 |                     |       |   |       |                      |                     |    |      |    |

Date
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Programme Manager

Head of Budget Agency

MINISTRY OF FINANCE

Notes:

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The Procurement Methods include Open Tender (OT), Restricted Tender (RT), Request for Quotation (RFQ), Request for Proposal (RFP), Single Source (SS), Community Participation (CP) and Shopping (SH).

AGENCY NAME: Ministry of Finance FISCAL YEAR: 2025

EXPENDITURE CATEGORY: Current TYPE OF PROCUREMENT: Works

| Programme<br>Code | Line Item ID                                  | Activity  | Estimated Budget |             | Procureme<br>nt Method                                | Procurement Process (Advertise to Contract Award) |       | Contract<br>Duration |             |                     |     |     |
|-------------------|---|---|------------------|-------------|---|---|-------|----------------------|-------------|---------------------|-----|-----|
|                   |   |   |                  |             | (OT, RT,<br>RFQ,<br>RFP, SS,<br>CP, SH) <sup>2)</sup> |   |       | Months               |             | Expenditure Phasing |     |     |
|                   |   |   | Government       | Donor       |   | Start   | End   |                      | Q1 Q2 Q3 Q4 |                     |     | Q4  |
| 031               | 6255 - Maintenance of<br>Other Infrastructure | Weeding, Spraying weedicide around<br>parapets and perimeter drains,<br>trimming of trees and cleaning of<br>Head Office and Generator<br>Compounds | 900,000          | GoG         | RT  | Jan   | Dec   | 12                   | 25%         | 25%                 | 25% | 25% |
| 1 031 1           | 6255 - Maintenance of<br>Other Infrastructure | Maintenance of plants-Annex   | 720,000          | GoG         | RT  | Jan   | Dec   | 12                   | 25%         | 25%                 | 25% | 25% |
| 1 031 1           | 6255 - Maintenance of<br>Other Infrastructure | Weeding and Cleaning of Valuation<br>Division Compound  | 720,000          | GoG         | RT  | Jan   | Dec   | 12                   | 25%         | 25%                 | 25% | 25% |
| 1 031 1           | 6255 - Maintenance of<br>Other Infrastructure | Maintenance of Lawns and Sprinkler<br>System  | 960,000          | GoG         | RT  | Jan   | Dec   | 12                   | 25%         | 25%                 | 25% | 25% |
| 1 031 1           | 6255 - Maintenance of<br>Other Infrastructure | Maintenance of plants and lawns -<br>Parking Lot, NPTA and ICTU Area  | 900,000          | GoG         | RT  | Jan   | Dec   | 12                   | 25%         | 25%                 | 25% | 25% |
| 1 032 1           | 6256 - Maintenance of<br>Other Infrastructure | Pressure wash driveway and fence  | 560,000          | GoG         | RT  | Jan   | Dec   | 12                   | 25%         | 25%                 | 25% | 25% |
| 031               | 6255 - Maintenance of<br>Other Infrastructure | Road Marking - Parking Lot and MoF<br>Compound  | 1,000,000        | GoG         | RT  | Jan   | June  | 6                    |             | 100%                |     |     |
| 031               | 6255 - Maintenance of<br>Other Infrastructure | Refurbishing of Security Huts (5)   | 3,000,000        | GoG         | RT  | Jan   | June  | 6                    |             | 100%                |     |     |
| 1 031 1           | 6255 - Maintenance of<br>Other Infrastructure | Painting of fence - Croal Street  | 1,000,000        | GoG         | RT  | Jan   | June  | 6                    |             | 100%                |     |     |
| 0.21              | 6255 - Maintenance of<br>Other Infrastructure | Painting of shed and benches  | 500,000          | 500,000 GoG |   | Jan   | June  | 6                    |             | 100%                |     |     |
| 032               | 6255 - Maintenance of<br>Other Infrastructure | Welding of Gate-NPTA and<br>Minister's Entrance   | 500,000          | GoG         | RT  | Jan   | March | 3                    | 100%        |                     |     |     |
| Total             |   |   | 10,760,000       |             |   |   |       |                      |             |                     |     |     |

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AGENCY NAME: Ministry of Finance FISCAL YEAR: 2025 EXPENDITURE CATEGORY: Current TYPE OF PROCUREMENT: Works

| Programme<br>Code | Line Item ID                       | Activity  | Estimated Budget ( |                  | Procureme<br>nt Method                                | nt Method (Advertise to Contract Award) |       | Contract<br>Duration | Expenditure Phasing |      |    |     |
|-------------------|------------------------------------|---|--------------------|------------------|---|---|-------|----------------------|---------------------|------|----|-----|
|                   |                                    |   |                    |                  | (OT, RT,<br>RFQ,<br>RFP, SS,<br>CP, SH) <sup>2)</sup> |   |       |                      |                     |      |    |     |
|                   |                                    |   | Government         | Donor            |   | Start                                   | End   |                      | 01                  | O2   | Q3 | 04  |
| 031               | 6242 - Maintenance of<br>Buildings | Repairs to Boardroom and Ceiling  | 1,000,000          | GoG              | RT  | March                                   | April | 2                    | 100%                |      |    |     |
| 031               | 6242 - Maintenance of<br>Buildings | Repairs to ceiling - Top Floor  | 5,000,000          | GoG              | RT  | March                                   | June  | 4                    |                     | 100% |    |     |
| 031               | 6242 - Maintenance of<br>Buildings | Painting of Internal Walls and Offices  | 12,000,000         | GoG              | RT  | Feb                                     | April | 3                    |                     | 100% |    |     |
| 031               | 6242 - Maintenance of<br>Buildings | Repairs to Office - GNCB  | 5,000,000          | GoG              | RT  | Feb                                     | April | 3                    |                     | 100% |    | (6) |
| 031               | 6242 - Maintenance of<br>Buildings | Repairs to Stamp Room   | 2,000,000          | GoG              | RT  | April                                   | July  | 4                    |                     | 100% |    |     |
| 031               | 6242 - Maintenance of<br>Buildings | Painting of Fire Escapes  | 2,000,000          | GoG              | RT  | April                                   | June  | 3                    |                     | 100% |    |     |
| 031               | Buildings                          | Repairs and replacement to damage windows - FMD   | 1,000,000          | GoG              | RT  | April                                   | June  | 3                    |                     | 100% |    |     |
| 031               | 6242 - Maintenance of<br>Buildings | Carpentry works - ICTU Verandah<br>Area   | 3,000,000          | GoG              | RT  | March                                   | June  | 4                    |                     | 100% |    |     |
| 031               | 6242 - Maintenance of<br>Buildings | Replacement of damaged guttering,<br>drain pipes, etc   | 2,000,000          | G <sub>0</sub> G | RT  | March                                   | June  | 4                    |                     | 100% |    |     |
| 031               | 6242 - Maintenance of<br>Buildings | Carpentry works - Annex # 2   | 13,000,000         | GoG              | RT  | March                                   | June  | 4                    |                     | 100% |    |     |
| 031               | 6242 - Maintenance of<br>Buildings | Carpentry Works - Valuation<br>Division   | 5,000,000          | GoG              | RT  | March                                   | June  | 4                    |                     | 100% |    |     |
| 031               | 6242 - Maintenance of<br>Buildings | Miscellaneous Electrical Maintenance<br>and other electrical works -<br>MoF/Valuation Division/Annexes  | 12,000,000         | G <sub>0</sub> G | RT  | March                                   | June  | 4                    |                     | 100% |    |     |
| 031               | 6242 - Maintenance of<br>Buildings | Miscellaneous Repairs - Carpentry<br>and other minor repairs; minor<br>plumbing and guttering works and<br>minor painting works -<br>MoF/Valuation Division/Annexes | 12,000,000         | G <sub>0</sub> G | RT  | March                                   | Јипе  | 4                    |                     | 100% |    |     |
| Total             |                                    |   | 75,000,000         |                  |   |   |       |                      |                     |      |    |     |

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**AGENCY NAME: Ministry of Finance** FISCAL YEAR: 2025 EXPENDITURE CATEGORY: Capital TYPE OF PROCUREMENT: Works

| Programme<br>Code | E Line Item ID Activity |  | I I        |       | Procureme<br>nt Method                                | Procurement Process (Advertise to Contract Award) |     | Contract<br>Duration |                     |    |      |    |
|-------------------|-------------------------|--|------------|-------|---|---|-----|----------------------|---------------------|----|------|----|
|                   |                         |  |            |       | (OT, RT,<br>RFQ,<br>RFP, SS,<br>CP, SH) <sup>2)</sup> |   |     | Months               | Expenditure Phasing |    |      |    |
|                   |                         |  | Government | Donor |   | Start   | End |                      | Q1                  | Q2 | Q3   | Q4 |
| 031               | 1202200 - Buildings     | Completion of upgrading of electrical system - Main & Urquhart Streets   |            | GoG   | ОТ  |   |     |                      |                     |    | 100% |    |
| 031               | 1202200 - Buildings     | Retention - Construction of elevated<br>walkways linking: Main Building to<br>Debt Management Division and Main<br>Building to MISU building |            | GoG   | SS  |   |     |                      | 100%                |    |      |    |
| Total             |                         |  |            |       |   |   |     |                      |                     |    |      |    |

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AME: Ministry of Finance CAL YEAR: 2025 JRE CATEGORY: Capital ROCUREMENT: Goods

| Programme<br>Code | Line Item ID                         | Activity   | Estimated Budget        |                  | Procureme<br>nt Method                                | Procurement Process<br>(Advertise to Contract<br>Award) |              | Contract<br>Duration |                     |       |          |      |  |
|-------------------|--------------------------------------|--|-------------------------|------------------|---|---|--------------|----------------------|---------------------|-------|----------|------|--|
|                   |                                      |  |                         |                  | (OT, RT,<br>RFQ,<br>RFP, SS,<br>CP, SH) <sup>2)</sup> |   |              | Months               | Expenditure Phasing |       |          |      |  |
|                   |                                      |  | Government              | Donor            |   | Start   | End          |                      | 01                  | 02    | 03       | 04   |  |
| 031               | 2502300 - Furniture and<br>Equipment | Administration:  |                         |                  |   | O.M.E.  | Dild         |                      | Ų,                  | V.    |          | - 4. |  |
|                   |                                      | Addressable Fire Alarm Control -     Annex Croal Street          | 4,444,000               | GoG              | RFQ   | Feb   | March        | 2                    | 100%                |       |          |      |  |
|                   |                                      | 75-CoIP Phones   | 2,962,500               | GoG              | RFO   | Feb   | March        | 2                    | 100%                |       |          |      |  |
|                   |                                      | 6 Desktop Computers  | 2,700,000               | GoG              | OT  | Feb   | June         | 5                    | 10070               | 100%  |          |      |  |
|                   |                                      | 4 Air Condition Units  | 2,563,600               | GoG              | RFO   | Feb   | March        | 2                    | 25%                 | 75%   |          |      |  |
|                   |                                      | 80 Cameras   | 2,176,000               | GoG              | RFQ   | Feb   | March        | 2                    | 100%                | 1370  |          |      |  |
|                   |                                      | 1- Refrigerator  | 153,900                 | GoG              | RFO   | Feb   | March        | 2                    | 100%                |       |          |      |  |
|                   |                                      | NPTAB:   | 1,500,700               | 000              | I III Q   | 1.00  | March        |                      | 10070               |       |          |      |  |
|                   |                                      | 1 Enterprise Scanner   | 1,300,000               | GoG              | RFQ   | March   | June         | 4                    |                     | 100%  |          |      |  |
|                   |                                      | 1 Data Storage "Network Attached<br>Storage - QNAP Storage Unit" | 1,900,000               | G <sub>0</sub> G | RFQ   | March   | June         | 4                    |                     | 100%  |          |      |  |
|                   |                                      | 2 Paper Shredders  | 300,000                 | GoG              | RFO   | March   | June         | 4                    |                     | 100%  |          |      |  |
| j)                |                                      | 24 Executive Office Chairs                                       | 1,560,000               | GoG              | RFO   | March   | June         | 4                    |                     | 100%  |          |      |  |
|                   |                                      | 24 Visitors Chairs   | 1,080,000               | GoG              | RFO   | March   | June         | 4                    |                     | 100%  |          |      |  |
|                   |                                      | 100 4 Drawer Filing Cabinets                                     | 8,105,000               | GoG              | RFO   | March   | June         | 4                    |                     | 100%  |          |      |  |
|                   |                                      | Office of the Minister   | 4,755,000               |                  |   | .,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,                 | Guile        |                      |                     | 10070 |          |      |  |
|                   |                                      | 5 Chairs   | 210,000                 | GoG              | RFO   | Feb   | March        | 2                    | 100%                |       |          |      |  |
|                   |                                      | 1-Microwave  | 35,000                  | GoG              | RFQ   | Feb   | March        | 2                    | 100%                |       |          |      |  |
| 022               | 2502300 - Furniture and              | ACCOUNTANT GENERAL   |                         |                  | -   |   | 77241 031    |                      | 10070               |       |          |      |  |
| 032               | Equipment                            | DEPARTMENT (AGD):  | 3,000,000               |                  |   |   |              |                      |                     |       | '        |      |  |
|                   |                                      | 1 Large Printer  | 350,000                 | GoG              | OT  | March   | June         | 4                    |                     | 100%  |          |      |  |
|                   |                                      | 1 Small Refridgerator  | 75,000                  | GoG              | RFO   | March   | June         | 4                    |                     | 100%  |          |      |  |
|                   |                                      | 4 Semi Executive Desks (wood)                                    | 300,000                 | GoG              | RFO   | March   | June         | 4                    |                     | 100%  |          |      |  |
|                   |                                      | 15 Semi Executive Desks Chairs                                   | 675,000                 | GoG              | RFO   | March   | June         | 4                    |                     | 100%  |          |      |  |
|                   |                                      | 4 Desktop Computers  | 1,600,000               | GoG              | OT  | Feb   | June         | 5                    |                     | 100%  |          |      |  |
|                   |                                      | INFORMATION<br>COMMUNICATION                                     |                         |                  |   |   |              |                      |                     |       |          |      |  |
|                   |                                      | TECHNOLOGY UNIT (ICTU):  | 90,000,000              |                  |   |   |              |                      |                     |       |          |      |  |
|                   |                                      | 10 Desktop Computers   | 4,500,000               | GoG              | OT  | Feb   | June         | 5                    |                     | 100%  |          |      |  |
|                   |                                      | 2 Projectors   | 6,000,000               | GoG              | OT  | Feb   | June         | 5                    |                     | 100%  |          |      |  |
|                   |                                      | 200 Patch Cables   | 1,000,000               | GoG              | OT  | Feb   | June         | 5                    |                     | 100%  |          |      |  |
|                   |                                      | Recabling ICTU Building  | 7,000,000               | GoG              | OT  | Feb   | June         | 5                    |                     | 100%  |          |      |  |
|                   |                                      | Recabling Middle Floor of Main<br>Building                       | 10,000,000              | $G_0G$           | OT  | Feb   | June         | 5                    |                     | 100%  |          |      |  |
|                   |                                      | 5 Enterprise Laptops   | 3,000,000               | GoG              | OT  | Feb   | June         | 5                    | _                   | 100%  |          |      |  |
|                   |                                      | 2 Network Switches Type 1  | 6,000,000               | GoG              | OT  | Feb   | June         | 5                    |                     | 100%  |          |      |  |
|                   |                                      | 14 SAN Storage Drives  | 1,400,000               | GoG              | OT  | Feb   | June         | 5                    |                     | 100%  |          |      |  |
|                   |                                      | 1 Firewall Type 1  | 2,000,000               | GoG              | OT  | Feb   | June         | 5                    |                     | 100%  |          | -    |  |
|                   |                                      | 1 Firewall Type 2  | 700,000                 | GoG              | OT  | Feb   | June         | 5                    |                     | 100%  | $\vdash$ |      |  |
|                   |                                      |  |                         |                  |   |   |              |                      |                     |       |          |      |  |
|                   |                                      |  |                         |                  |   |   |              |                      |                     |       |          |      |  |
|                   |                                      | 2 Conference Solutions 1 Temperature Sensors                     | 10,000,000<br>3,000,000 | GoG<br>GoG       | OT<br>OT  | Feb<br>Feb  | June<br>June | 5 5                  |                     | 100%  |          |      |  |

|       | 1 Rizograph                      | 1,500,000   | GoG | SS  | Feb   | June  | 5 | 100% |   |
|-------|----------------------------------|-------------|-----|-----|-------|-------|---|------|---|
|       | 1 Enterprise Colour Printer      | 2,000,000   | GoG | ТО  | Feb   | June  | 5 | 100% |   |
|       | 1 Enterprise Server              | 6,000,000   | GoG | OT  | Feb   | June  | 5 | 100% |   |
|       | 2 Network Type 2 Switches        | 3,000,000   | GoG | ОТ  | Feb   | June  | 5 | 100% |   |
|       | 1 SAN Storage                    | 10,200,000  | GoG | ОТ  | Feb   | June  | 5 | 100% |   |
|       | 1 QNAP Storage Type 1            | 6,200,000   | GoG | OT  | Feb   | June  | 5 | 100% |   |
|       | 1 QNAP Storage Type 2            | 2,500,000   | GoG | OT  | Feb   | June  | 5 | 100% |   |
|       | 1 MoF / Annex Fiber Link         | 2,000,000   | GoG | ОТ  | Feb   | June  | 5 | 100% |   |
|       | OFFICE OF THE BUDGET             | 13,040,000  |     |     |       |       |   |      |   |
|       | Director - Office of the Budget: |             |     |     |       |       |   |      |   |
|       | 1 Standing desk converter        | 250,000     | GoG | RFQ | March | June  | 4 | 100% |   |
|       | 1 Shredder (Industrial)          | 524,000     | GoG | RFQ | March | June  | 4 | 100% |   |
|       | Fiscal Management Department:    |             |     | 1 2 |       |       |   |      |   |
|       | 1 Standing desk converter        | 250,000     | GoG | RFO | March | June  | 4 | 100% |   |
|       | 4 Desktop Computers              | 2,400,000   | GoG | OT  | Feb   | June  | 5 | 100% |   |
|       | 5 Laptop Computers               | 2,625,000   | GoG | OT  | Feb   | June  | 5 | 100% |   |
|       | 1 Shredder                       | 300,000     | GoG | RFQ | March | June  | 4 | 100% |   |
|       | 2 Risographs                     | 3,000,000   | GoG | RFQ | March | June  | 4 | 100% |   |
|       | 3 Air Purifiers                  | 90,000      | GoG | RFO | March | June  | 4 | 100% |   |
|       | Debt Management Division:        |             |     |     |       |       |   |      |   |
|       | 4 Laptop Computers               | 2,100,000   | GoG | OT  | Feb   | June  | 5 | 100% |   |
|       | 1 Desktop Computer               | 400,000     | GoG | OT  | Feb   | June  | 5 | 100% |   |
|       | Enterprise Monitoring Division:  |             |     |     |       |       |   |      | _ |
|       | 1 Laptop Computer                | 525,000     | GoG | TO  | Feb   | June  | 5 | 100% |   |
|       | Economic Policy Analysis Unit:   |             |     |     |       |       |   |      |   |
|       | 1 Laptop Computer                | 525,000     | GoG | OT  | Feb   | June  | 5 | 100% |   |
|       | 3 Stand Fans                     | 51,000      | GoG | RFO | Feb   | April | 3 | 100% |   |
|       | PROJECT CYCLE                    |             |     |     |       |       |   |      |   |
|       | MANAGEMENT DIVISION:             | 2,550,000   |     |     |       |       |   |      |   |
|       | 1 Electronic Binding Machine     | 550,000     | GoG | RFO | March | Mav   | 3 | 100% |   |
|       | 8 Standing Desk Converters       | 1,830,200   | GoG | RFO | March | May   | 3 | 100% |   |
|       | Officer Chairs                   | 169,800     | GoG | RFO | March | May   | 3 | 100% |   |
| Total |                                  | 251,425,000 |     |     |       |       |   |      |   |

Date

Programme Manager

2025/02/25 Date

Head of Budget Agency
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