

Ministry of Public Service
Procurement Plan
FOR THE FISCAL YEAR 2024
Capital Expenditure

| No. | Project Code | Activity Description | Estimated Budget (G\$ '000) | | Procurement Method (OT, RT, RFQ, RFP, SS, CP,SH) | Procurement Process (Advertise to Contract Award) | | Contract Execution | | Expenditure Phasing | | | | Status | Comments |
|-----|--------------|---|-----------------------------|----------------|--|---|---------------|--------------------|-----------|---------------------|-----------|---------|----|---|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | 2506200 | Project Title: Furniture & Equipment | | | | | | | | | | | | | |
| | | 1 - Vacuum Cleaner | 100,000 | | RFQ | 1-Apr-24 | | 8-Apr-24 | 31-May-24 | | 100,000 | | | 141 - Head Office [Admin] | |
| | | 1 - Vacuum | 80,000 | | RFQ | 1-Apr-24 | | 8-Apr-24 | 31-May-24 | | 80,000 | | | 142 - Development & Operations [Training Division] | |
| | | | 180,000 | | | | | | | | | | | | |
| | | 2 - Access Points | 225,000 | | RFQ | 1-Apr-24 | | 8-Apr-24 | 30-Jun-24 | | 225,000 | | | 143 - Information System Department | |
| | | 3 - Scanner | 300,000 | | RFQ | 1-Apr-24 | | 8-Apr-24 | 30-Jun-24 | | 300,000 | | | 141 - Head Office [Accounts & Registry Departments] | |
| | | 1 - Television (32") | 80,000 | | RFQ | 1-Apr-24 | | 8-Apr-24 | 31-May-24 | | 80,000 | | | 141 - Head Office [Accounts Departments] | |
| | | 2 - Televisions (55") | 340,000 | | RFQ | 1-Apr-24 | | 8-Apr-24 | 31-May-24 | | 340,000 | | | 142 - Training - CEIT (Centre for Excellence in Information Technology) | |
| | | | 420,000 | | | | | | | | | | | | |
| | | 5 - Microwave | 320,000 | | RFQ | 1-Apr-24 | | 8-Apr-24 | 8-Jun-24 | | 320,000 | | | 141 - Head Office [PS Office & Secretariat, Central Registry, Admin, Accounts] | |
| | | 1 - Microwave | 40,000 | | RFQ | 1-Apr-24 | | 8-Apr-24 | 8-Jun-24 | | 40,000 | | | 142 - Training - CEIT (Centre for Excellence in Information Technology) | |
| | | 2 - Water dispenser | 70,000 | | RFQ | 1-Apr-24 | | 8-Apr-24 | 8-Jun-24 | | 70,000 | | | 142 - Training - CEIT (Centre for Excellence in Information Technology) | |
| | | | 430,000 | | | | | | | | | | | | |
| | | 2 - Paper Shredder | 100,000 | | RFQ | 1-Apr-24 | | 8-Apr-24 | 30-Jun-24 | | 100,000 | | | 141 - Head Office [PS Office & Advisor to the Minister] | |
| | | 2 - Small Black Chairs | 130,000 | | RFQ | 1-Apr-24 | | 8-Apr-24 | 30-Jun-24 | | 130,000 | | | 141 - Head Office [PS Secretariat] | |
| | | 24 - Tables and chairs (New Training Room) | 960,000 | | RFQ | 1-Apr-24 | | 8-Apr-24 | 30-Jun-24 | | 960,000 | | | 142 - Development & Operations [Training Division] | |
| | | | 1,090,000 | | | | | | | | | | | | |
| | | 2 - Windows Server License | 644,000 | | RFQ | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 644,000 | | | 143 - Information System Department | |
| | | 9 - Microsoft 365 Business | 348,300 | | RFQ | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 348,300 | | | 143 - Information System Department | |
| | | 1 - PDF Productivity Software | 120,000 | | RFQ | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 120,000 | | | 143 - Information System Department | |
| | | | 1,112,300 | | | | | | | | | | | | |
| | | 3 - Printers | 360,000 | | RFQ | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 360,000 | | | 141 - Head Office [Admin Assistant, Communication Officer & Advisor to the Minister] | |
| | | 2 - LaserJet Printer | 700,000 | | RFQ | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 700,000 | | | 141 - Head Office [Advisor to the Minister] and 142 - Scholarships Department] | |
| | | 1 - Printer | 120,000 | | RFQ | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 120,000 | | | 142 - Development & Operations [Training Division] | |
| | | | 1,180,000 | | | | | | | | | | | | |
| | | 5 - Laptop computers | 1,250,000 | | RFQ | 1-Apr-24 | | 8-Apr-24 | 30-Jun-24 | | 1,250,000 | | | 141 - Head Office [3 - Communication Officer, PS Secretariat & Minister Advisor] and 142 - 2 Training [CEIT and Development & Operations Department] | |
| | | 12 - PBX Telephones | 540,000 | | RFQ | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 540,000 | | | 141 - Head Office 5 - [Registry Supervisor, 1 Accounts Clerks, 2 Typist Clerks, Stores Clerk] 142 - 2 Scholarships Department and 5 CEIT | |
| | | 1 - Conference System | 320,000 | | RFQ | 1-Jun-24 | | 1-Jul-24 | 30-Sep-24 | | | 320,000 | | 142 - Development & Operations [Training Division] | |
| | | 4 - Lapel Microphone | 320,000 | | RFQ | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 320,000 | | | 142 - Training - CEIT (Centre for Excellence in Information Technology) | |
| | | 1 - Audioconference Unit | 150,000 | | RFQ | 1-Jun-24 | | 1-Jul-24 | 30-Sep-24 | | | 150,000 | | 141 - Head Office [Boardroom] | |
| | | 1 - Cordless Phone | 15,000 | | RFQ | 1-Apr-24 | | 8-Apr-24 | 30-Jun-24 | | 15,000 | | | 142 - Head Office [Accounts] | |
| | | | 1,345,000 | | | | | | | | | | | | |
| | | 10 - Filing Cabinet (4 drawers) | 940,000 | | RFQ | 1-Apr-24 | | 8-Apr-24 | 30-Jun-24 | | 940,000 | | | 142 - Head Office [(1) Admin. Assistant, [3] Accounts, [1] PS Office/Secretariat, [1] Communication Officer & (4) Central Registry] | |
| | | 5 - Filing Cabinet (4 drawers) | 470,000 | | RFQ | 1-Apr-24 | | 8-Apr-24 | 30-Jun-24 | | 470,000 | | | 142 - 2 [Scholarships Department] | |
| | | | 1,410,000 | | | | | | | | | | | | |
| | | 4 - Air conditioner Unit - 18000 BTU | 680,000 | | RFQ | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 680,000 | | | 141 - Head Office [PS Secretariat, Data Entry Clerk, Central Stores and Accounts] | |
| | | 1 - Air conditioning Units (12000 BTU) | 558,000 | | RFQ | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 558,000 | | | 142 - Development & Operations [Training Division] | |
| | | 1 - AC Units (24000 BTU) | 262,700 | | RFQ | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 262,700 | | | 143 - Central Personnel Department | |

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|---------|--------------|--|-----------------------------|----------------|--|---|---------------|--------------------|-----------|---------------------|------------|-------------|------------|--|----------|
| | | | Government | Foreign Funded | | Estimated | | Estimated Dates | | Q1 | Q2 | Q3 | Q4 | | |
| | | | | | | Date of Advertisement | Date of Award | Start | End | | | | | | |
| | | | 1,500,700 | | | | | | | | | | | | |
| | | 1 - Heavy duty Printer | 1,600,000 | | OT | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 1,600,000 | | | 143 - Central Personnel Department | |
| | | 1 - Document Management Software | 1,700,000 | | OT | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 1,700,000 | | | 143 - Information System Department | |
| | | 1 - Multimedia System: - Wall mounted TVs (75") - Wall mounted Speakers - Microphones - Cabling and fittings - Installation cost for Service Provider | 1,940,000 | | OT | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 1,940,000 | | | 142 - Training - CEIT (Centre for Excellence in Information Technology) | |
| | | 65 - Antivirus software | 572,000 | | RFQ | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 572,000 | | | 142 - Training - CEIT (Centre for Excellence in Information Technology) | |
| | | 1 - FortiGuard Antivirus | 1,500,000 | | RFQ | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 1,500,000 | | | 143 - Information System Department | |
| | | | 2,072,000 | | | | | | | | | | | | |
| | | 1 - Interactive Whiteboards (75') | 2,700,000 | | OT | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 2,700,000 | | | 142 - Development & Operations [Training Division] | |
| | | 1 - Server | 3,500,000 | | OT | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 3,500,000 | | | 142 - Training - CEIT (Centre for Excellence in Information Technology) | |
| | | 1 - Electronic Access Control | 3,185,000 | | OT | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 3,185,000 | | | 142 - Training - CEIT (Centre for Excellence in Information Technology) | |
| | | 1 - Firewall (cybersecurity software) | 660,000 | | OT | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 660,000 | | | 142 - Training - CEIT (Centre for Excellence in Information Technology) | |
| | | 1 - Firewall (with managed software & same brand as APs) | 3,000,000 | | OT | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 3,000,000 | | | 142 - Training - CEIT (Centre for Excellence in Information Technology) | |
| | | | 3,660,000 | | | | | | | | | | | | |
| | | 1 - Generator | 4,000,000 | | OT | 1-Jun-24 | | 1-Jul-24 | 30-Sep-24 | | | 4,000,000 | | 142 - Development & Operations [Training Division] | |
| | | 18 - Desktop Computers | 4,500,000 | | OT | 1-Jun-24 | | 1-Jul-24 | 30-Sep-24 | | | 4,500,000 | | 141 - Head Office 8 [1 Registry Supervisor, 2 Typist Clerk, 4 Accounts Dept., Stores Clerk] 142 - HR Development 8 [4 Scholarships Department and 4 Training [Development & Operations Department] 143 - 2 Central Personnel Department [Typist Clerk] | |
| | | 1,828 - Tablets | 94,000,000 | | OT | 1-Jun-24 | | 1-Jul-24 | 30-Sep-24 | | | 94,000,000 | | 142 - GOAL [Guyana Online Academy of Learning] | |
| 1207300 | | Project Title: Buildings | | | | | | | | | | | | | |
| | | Rewiring of building - Rollover | 4,396,000 | | OT | 1-Mar-24 | | 14-Mar-24 | 30-Jun-24 | | 4,396,000 | | | 141 - Head Office | |
| | | Upgrade / reconstruction of the Male & Female washrooms [1st & 2nd floor] | 2,472,000 | | OT | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 2,472,000 | | | 141 - Head Office [Male & female washrooms, middle floor] | |
| | | Converting of Registry to Training Room at the Training Division | 2,000,000 | | OT | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 2,000,000 | | | 142 - Development & Operations [Training Division] | |
| | | Retiling of washrooms - (upper flat & registry) at the Training Division | 1,300,000 | | RFQ | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 1,300,000 | | | 142 - Development & Operations [Training Division] | |
| | | Rewiring of building at the Training Division | 10,000,000 | | OT | 1-Sep-24 | | 1-Oct-24 | 14-Dec-24 | | | 10,000,000 | | 142 - Development & Operations [Training Division] | |
| | | Upgrade/Extension of Guard hut to include waiting area (inclusive of furniture) at the Training Division | 1,600,000 | | OT | 1-Mar-24 | | 1-Apr-24 | 30-Jun-24 | | 1,600,000 | | | 142 - Development & Operations [Training Division] | |
| | | | 155,168,000 | | | | | | | 15,000 | 42,183,000 | 102,970,000 | 10,000,000 | 155,168,000 | |

Prepared By:

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Approved by:



PERMANENT SECRETARY
Ministry of Public Service