

**Guyana Revenue Authority
Procurement Plan
FOR THE FISCAL YEAR 2024
Capital Expenditure
Goods and Services**

No.	Project Code	Activity Description	Estimated Budget (G\$ '000)		Procurement Method (OT, RT, RFQ, RFP, SS, CP,SH)	Procurement Process (Advertise to Contract Award)		Contract Execution		Expenditure Phasing				Status	Comments
			Government	Foreign Funded		Estimated		Estimated Dates		Q1	Q2	Q3	Q4		
						Date of Advertisement	Date of Award	Start	End						
1	311	ATEM Switcher	521,250		SS					521,250					
2	311	Audio Multi Track Field Recorder	145,950		SS					145,950					
3	311	Bar code scanners	560,000		SS					560,000					
4	311	Cameras Video & Photo & Accessories (3 video & 1 photo/digital)	8,000,000		OT	26/03/2024	18/04/2024				8,000,000				
5	311	Cisco IP Phones	420,000		SS						420,000				
6	311	Computer w / monitor, mouse, keyboard - High Specification	15,048,000		OT	26/03/2024	18/04/2024				15,048,000				
7	311	Computer w / monitor, mouse, keyboard - Medium Specification	17,556,000		OT	26/03/2024	18/04/2024				17,556,000				
8	311	Computer w / monitor, mouse, keyboard - Regular	13,500,000		OT	26/03/2024	18/04/2024				13,500,000				
9	311	Computer w / monitor, mouse, keyboard - Regular w Touchscreen Monitor	20,064,000		OT	26/03/2024	18/04/2024				20,064,000				
10	311	HP LaserJet PRO MFP Color M479dw	1,540,000		SS					1,540,000					
11	311	Industrial Scanners HP 9120	3,000,000		OT	26/03/2024	18/04/2024			3,000,000					
12	311	Laptop Computer	20,976,000		OT	26/03/2024	18/04/2024				20,976,000				
13	311	Monitor - LCD 24"	2,800,000		OT	26/03/2024	18/04/2024				2,800,000				
14	311	Monitor (34 Inch)	3,750,000		OT	26/03/2024	18/04/2024				3,750,000				
15	311	Office scanners	275,000		SS						275,000				
16	311	Printer - Card	2,900,000		OT	26/03/2024	18/04/2024				2,900,000				
17	311	Printer - Epson Fx 890 II dor Matrix - Epson FX890	3,920,000		OT	26/03/2024	18/04/2024			3,920,000					

18	311	Printer - HP Color LaserJet Pro MFP M477fdw	5,775,000		OT	26/03/2024	18/04/2024			5,775,000					
19	311	Printer - Slip	2,673,750		OT	26/03/2024	18/04/2024			2,673,750					
20	311	Printer-HP LaserJet PRO MFP Color M611DN - HP LaserJet Enterprise M608 series	9,625,000		OT	26/03/2024	18/04/2024			9,625,000					
21	311	Projector	2,000,000		OT	26/03/2024	18/04/2024			2,000,000					
22	311	Scanner - Desktop, ADF	9,900,000		OT	26/03/2024	18/04/2024			9,900,000					
23	311	Scanner - Desktop, Flatbed	7,700,000		OT	26/03/2024	18/04/2024			7,700,000					
24	311	Scanner - Industrial	15,400,000		SS					15,400,000					
25	311	SDI/HDMI capture cards	396,150		SS					396,150					
26	311	Signature Pads	3,300,000		OT	26/03/2024	18/04/2024			3,300,000					
27	311	Tablet	2,550,000		OT	26/03/2024	18/04/2024				2,550,000				
28	311	Telmax PRO-IP-EX Universal Tablet & Smartphone Teleprompter	80,000		SS						80,000				
29	311	Video Monitors/Recorders	834,000		SS						834,000				
30	311	Wireless mics	125,100		SS						125,100				
31	311	iClock Biometric Device	1,500,000		SS						1,500,000				
32	311	IXLA Color Printers	18,000,000		SS							18,000,000			
33	311	Scanner - Mobile (Hand held) Scanners	5,350,500		OT	26/03/2024	18/04/2024			5,350,500					
34	311	Wireless mesh routers	1,400,000		SS							1,400,000			
35	311	Modern Tax Administration Software	180,485,312		SS							60,161,773	120,323,539		Roll Over Project
36	311	Active Directory Upgrade, Exchange Upgrade	24,000,000		SS							24,000,000			
37	311	Alfresco Enterprise Edition	60,000,000		SS							60,000,000			
38	311	Automation of Systems Infrastructure	5,000,000		SS							5,000,000			
39	311	Datacenter Growth	30,000,000		SS							30,000,000			
40	311	Employee Onboarding and Offboarding	3,000,000		SS						3,000,000				
41	311	ERP Management Solution	42,000,000		SS						42,000,000				
42	311	Fileserver Upgrade	5,000,000		SS							5,000,000			
43	311	Human Capital Management Software	11,000,000		SS					11,000,000					
44	311	Oracle DatabaseTuning Pack	6,300,000		SS						6,300,000				
45	311	Software (Audit & Investigation)	3,000,000		SS							3,000,000			

46	311	Solarwinds Database Performance Analyzer	1,071,000		SS						1,071,000				
47	311	Branch Office Firewalls	1,000,000		SS						1,000,000				
48	311	Teleprompter Software	15,000		SS						15,000				
49	311	Tableau Business Intelligence Solution	4,000,000		SS					4,000,000					
50	311	Microsoft Office Pro - Microsoft Office	31,500,000		RT	19/03/2024	09/04/2024				31,500,000				
51	311	Microsoft Office Standard - Microsoft Visio	1,000,000		RT	19/03/2024	09/04/2024				1,000,000				
52	311	Microsoft Windows Licences - Desktop	10,000,000		RT	19/03/2024	09/04/2024				10,000,000				
53	311	Microsoft Windows Licences - Server	5,000,000		RT	19/03/2024	09/04/2024				5,000,000				
54	311	Time Management Software Licence	560,000		SS						560,000				
55	311	Adobe Products licensing (for 2 PCs) (Creative Cloud All Apps) 2 licence	147,000		SS						147,000				
56	311	Google Drive Storage/ One Drive Storage (1 TB)	20,850		SS						20,850				
57	311	Vmix Licensing (for 2 PCs)	291,900		SS						291,900				
58	311	ZK BioTime Developer Licence	778,000		SS						778,000				
59	311	Cashier chairs with arms	2,200,000		RFQ							2,200,000			
60	311	Chair - Executive	6,600,000		RFQ					1,500,000	2,000,000	2,200,000	900,000		
61	311	Chair - Semi-Executive	9,000,000		RFQ					1,000,000	5,000,000	2,800,000	200000		
62	311	Chair - Typist	2,610,000		RFQ						2,610,000				
63	311	Chair - Visitor	1,285,350		RFQ						1,285,350				
64	311	Coffee Table	50,000		RFQ						50,000				
65	311	Desk - Executive	17,775,000		RFQ					3,500,000	5,000,000	3,275,000	6,000,000		
66	311	Desk - Office	7,461,300		RFQ					3,500,000	3,961,300				
67	311	Enclosed Bookshelf/ Cabinet	600,000		RFQ						600,000				
68	311	File Cupboard	240,000		RFQ						240,000				
69	311	Filing Cabinet - 2 Doors	1,630,200		RFQ					600,000	600,000	430,200			
70	311	Filing Cabinet - 2 Drawers	1,375,000		RFQ					450,000	500,000	425,000			
71	311	Filing Cabinet - 4 Drawers	7,900,200		RFQ					1,200,000	1,800,000	2,400,200	2,500,000		
72	311	Kitchenette	500,000		RFQ						500,000				
73	311	Sofa - 3+2+1 Seater Suite	1,760,000		RFQ						1,760,000				
74	311	Table - Conference	262,500		RFQ						262,500				

75	311	Bed - with Mattress	1,280,000		RFQ						1,280,000				
76	311	Table - Folding/Portable	84,000		RFQ					84,000					
77	311	32 Channel DVR	300,000		RFQ					300,000					
78	311	64 Channel NVR	400,000		RFQ					400,000					
79	311	Air Condition Unit	27,000,000		OT	19/03/2024	09/04/2024				27,000,000				
80	311	Air Purifier	585,000		SS					585,000					
81	311	Binding Machine	240,000		SS					240,000					
82	311	Binoculars	2,633,400		SS						2,633,400				
83	311	Boat Anchor	1,800,000		SS						1,800,000				
84	311	Camera - Digital	800,000		SS					800,000					
85	311	Camera - Security CCTV	26,000,000		OT	19/03/2024	09/04/2024			10,000,000	12,000,000	4,000,000			
86	311	Coffee Percolator	90,000		SS					90,000					
87	311	Currency Counter	6,400,000		SS					6,400,000					
88	311	Drone	51,965,751		SS					51,965,751					
89	311	Dual Way window Counter Intercom /Interphone External Speaker Guard Glass	1,000,000		SS					1,000,000					
90	311	Fire Extinguisher	3,109,920		SS					3,109,920					
91	311	Firearm	10,157,400		SS					10,157,400					
92	311	Generator	10,881,045		SS					10,881,045					
93	311	IP Phones (Cisco)	8,000,000		RFQ						8,000,000				
94	311	IP Phones (Grandstream)	6,250,000		RFQ						6,250,000				
95	311	Microwave	1,045,000		RFQ					1,045,000					
96	311	Mini Refrigerator	1,200,000		RFQ					1,200,000					
97	311	Multifunction Photocopier/Scanner/Printer	2,106,720		RFQ					2,106,720					
98	311	Pad mount transformer	300,000		RFQ					300,000					
99	311	Photocopier - Heavy Duty	4,500,000		RFQ					4,500,000					
100	311	Photocopier - Small	8,750,000		RFQ					8,750,000					
101	311	Pressure Washer - Gas Powered	325,000		RFQ					325,000					
102	311	Radio Set	7,000,000		RFQ					7,000,000					
103	311	Radios - Handheld and Base	1,540,000		RFQ					1,540,000					
104	311	Refrigerators- Large	1,320,000		RFQ					1,320,000					
105	311	Relocatable scanner	500,000,000		RFQ						500,000,000				
106	311	Safe	800,000		RFQ					800,000					
107	311	Safe - Untra dry box	1,950,000		RFQ					1,950,000					
108	311	Shredder - Shredder (large)	4,000,000		RFQ					4,000,000					
109	311	Shredder - Shredder (small)	1,875,000		RFQ					1,875,000					
110	311	Stove - 4 burner gas	210,000		RFQ					210,000					

111	311	Television - 32-Inch, Flat Screen	750,000		RFQ					750,000				
112	311	Television - 40-Inch, Flat Screen	720,000		RFQ					720,000				
113	311	Television - 55-Inch, Smart TV, Flat Screen	1,680,000		RFQ					1,680,000				
114	311	UPS	2,590,000		SS					2,590,000				
115	311	Washing Machine (heavy duty)	1,940,000		RFQ					1,940,000				
116	311	Container - 40 ft	1,200,000		SS					1,200,000				
117	311	Cold Storage	11,000,000		OT	08/04/2024	29/04/2024					11,000,000		
118	311	Water Cooler	1,580,040		SS						1,580,040			
119	311	Boat - Large motor vessel	35,000,000		OT	08/04/2024	29/04/2024				35,000,000			
120	311	Motor Vehicle - All Terrain Vehicle (ATV)	2,500,000		OT	08/04/2024	29/04/2024				2,500,000			
121	311	Motor Vehicle - Sports Utility Vehicle (SUV)	10,500,000		OT	08/04/2024	29/04/2024				10,500,000			
	Total		1,453,362,588							289,982,686	796,078,190	237378173	129,923,539	

Prepared By:

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Approved by:

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**Guyana Revenue Authority
Procurement Plan
FOR THE FISCAL YEAR 2024**

**Capital Expenditure
Construction**

No.	Project Code	Activity Description	Estimated Budget (G\$ '000)		Procurement Method (OT, RT, RFQ, RFP, SS, CP,SH)	Procurement Process (Advertise to Contract Award)		Contract Execution		Expenditure Phasing				Status	Comments
			Government	Foreign Funded		Estimated		Estimated Dates		Q1	Q2	Q3	Q4		
						Date of Advertisement	Date of Award	Start	End						
1	311	Construction of Lethem Bond	36,618,502		OT	09/03/2023	12/04/2023	13/06/2023	13/06/2024		36,618,502				Roll Over Projects
2	311	Construction of Office Building - Mabaruma	12,625,628		OT	12/11/2022	24/11/2022	09/02/2023	09/02/2024	12,625,628					
3	311	Construction of Lethem Office	137,221,986		OT	09/03/2023	01/06/2023	20/11/2023	20/11/2024			137,221,986			
4	311	Construction of Lethem Living Quarters	83,483,568		OT	09/03/2023	01/06/2023	20/11/2023	20/11/2024			83,483,568			
5	311	Construction of Complex - Onverwagt	42,717,142		OT	19/06/2021	02/11/2021	14/12/2021	14/03/2023				42,717,142		
6	311	Rehabilitation of Integrated Regional Tax Office at Corriverton	38,610,200		OT	06/09/2022	27/09/2022	20/12/2022	20/12/2023		38,610,200				
7	311	Rehabilitation of Integrated Regional Tax Office at Parika (Roof & Ceiling)	13,175,085		OT	07/11/2023	16/11/2023	14/02/2024	14/04/2024				13,175,085		
8	311	Rehabilitative works at GRA's Headquarters- Replacement of windows and painting of building	48,143,865		OT	07/11/2023	14/12/2023	19/02/2024	19/10/2024				48,143,865		
9	311	Construction of Roof at GRA's Headquarters	15,934,144		OT	07/11/2023	06/12/2023	22/02/2024	22/10/2024				15,934,144		
10	311	Rehabilitation Works to CITED	8,144,785		OT	21/11/2023	29/12/2023	19/02/2023	19/05/2024			8,144,785			
11	311	Rehabilitation Works to GRA's Headquarters- Retiling of Internal Staircase	4,248,912		OT	21/11/2023	29/12/2023	19/02/2024	19/05/2024		4,248,912				
12	311	Rehabilitation of Works- Licence Revenue Operation's Parking Lot	9,489,506		OT	21/11/2023	29/12/2023	14/02/2024	14/06/2024		9,489,506				
13	311	Construction of Bond: Eccles	126,635,702		OT	18/06/2021	03/12/2021	30/12/2021	30/12/2023	126,635,702					
14	311	Rehabilitation of Living Quarters: Moleson Creek	4,309,740		OT	09/05/2022	03/11/2022	25/11/2022	25/07/2023				4,309,740		
15	311	Extension of Customs Operations: Boathouse	5,359,663		OT	04/03/2022	30/12/2022	13/06/2022	13/12/2023				5,359,663		
16	311	Construction of New Licence Revenue Office	21,907,096		OT								21,907,096		
17	311	Extension of Customs Operations	1,488,894		OT	18/01/2022	25/11/2022	20/12/2022	20/04/2023	1,488,894					
18	311	Acquisition of Land- Mahdia	10,000,000									10,000,000			
19	311	Acquisition of Land -Port Mourant	10,000,000									10,000,000			
20	311	Construction of Linden Bond and Examination Shed.	32,000,000		OT	09/04/2024	14/05/2024	28/05/2024	28/05/2025		32,000,000				
21	311	Construction of Law Enforcement & Investigation Division - Living Quarter, Corriverton	65,000,000		OT	07/05/2024	11/06/2024	25/06/2024	25/12/2025				65,000,000		

22	311	Onverwagt Bond	90,000,000		OT	05/03/2024	09/04/2024	23/04/2024	23/04/2025			90,000,000			New Initiatives
23	311	Construction of GRA Headquarters (Consultancy and Supervision)	50,000,000		OT	03/09/2024	08/10/2024	22/10/2024	22/04/2026				50,000,000		
24	311	Extension of Office Building -Strand, New Amsterdam	88,623,056		OT	09/04/2024	14/05/2024	28/05/2024	28/11/2025		88,623,056				
25	311	Acquisition of Land	10,000,000									10,000,000			
26	311	Construction of Monitoring Room - New Amsterdam	2,500,000		OT	12/03/2024	16/04/2024	30/04/2024	30/10/2025		2,500,000				
27	311	Construction of Living Quarters Morrawhanna	10,000,000		OT	12/03/2024	16/04/2024	30/04/2024	30/10/2025			10,000,000			
28	311	Acquisition of Land -Anna Regina	10,000,000									10,000,000			
29	311	Construction of Complex - Onverwagt	17,112,533			19/06/2021	02/11/2021	14/12/2021	14/03/2023		17,112,533				
30	311	Rehabilitation of Integrated Regional Tax Office at Corriverton	19,787,405		OT	06/09/2022	27/09/2022	20/12/2022	20/12/2023		19,787,405				
31	311	Construction of Lethem Bond	13,000,000		OT	09/03/2023	12/04/2023	13/06/2023	13/06/2024			13,000,000			
32	311	Construction of Office Building - Mabaruma	8,500,000		OT	12/11/2022	24/11/2022	09/02/2023	09/02/2024			8,500,000			
Total			1,046,637,412												

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Guyana Revenue Authority
Procurement Plan
FOR THE FISCAL YEAR 2024
Current Expenditure

No.	Project Code	Activity Description	Estimated Budget (G\$ '000)	Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH)	Procurement Process (Advertise to		Contract Execution		Expenditure Phasing				Status	Comments
					Estimated		Estimated Dates		Q1	Q2	Q3	Q4		
					Date of Advertisement	Date of Award	Start	End						
		6223- Stationery & Office Supplies												
1		Ink & Toner	70,000,000	OT	09/04/2024	14/05/2024	04/06/2024	04/12/2024	20,000,000	20,000,000	20,000,000	10,000,000		
2		Stationery	30,000,000	RFQ	Not applicable	Not applicable			5,000,000	10,000,000	10,000,000	5,000,000		Procured monthly for operational use
			100,000,000											
		6224 - Print & Non-Print												
3		Motor Vehicle Registration - Gertec	33,000,000	SS	Not applicable	Not applicable	04/2024	04/2026	33,000,000					Existing Contract 2024-2026- Gertec
4		Miscellaneous Licences	3,000,000	SS	Not applicable	Not applicable				3,000,000				Supplied by Moore Paragon to replenish supplies
5		Compliance and Notice of Assessment	4,000,000	SS	Not applicable	Not applicable					4,000,000.00			
6		Revenue Receipts	14,000,000	RFQ	Not applicable	Not applicable			3,000,000	5,000,000	4,000,000	2,000,000		Procured monthly for operational use
7		New Drivers Licence Cards, Laminates, TIN Cards & HR Badges	3,000,000	SS	Not applicable	Not applicable			1,000,000	2,000,000				Supplied by Thales to replenish supplies
8		Lodgement Books, Fuel books, Diaries, Other Forms	13,000,000	RFQ	Not applicable	Not applicable				1,000,000	3,000,000	9,000,000		Procured upon request to replenish stock
9		TIN Certificates	5,000,000	SS	Not applicable	Not applicable			3,000,000	1,000,000	1,000,000			Supplied by Sheik Hassan to replenish supplies
10		Cheque and Deposit Books	1,000,000	SS	Not applicable	Not applicable			1,000,000					Procured from Bank of Guyana
11		Business Cards and Complimentary Slips	500,000	RFQ	Not applicable	Not applicable			200,000	100,000	100,000	100,000		Procured annually for Senior staff
12		Rubber Stamps	500,000	RFQ	Not applicable	Not applicable			200,000	100,000	100,000	100,000		
13		Booklets and brochures	500,000	RFQ	Not applicable	Not applicable			500,000					Procured as requested from various suppliers
14		Vehicle Registration Cards and Revenue Licence	8,000,000	SS	Not applicable	Not applicable				8,000,000				Supplied by Moore Paragon to replenish supplies

15		GRA Folders	3,200,000	RFQ	Not applicable	Not applicable			3,200,000				Procured as requested from various suppliers
16		Newspapers	8,000,000	SS	Not applicable	Not applicable		8,000,000					Procured from the four dailies- Stabroek, Kaieteur, Chronicle, Guyana Times
17		Annual Reports.	2,699,000	RFQ	Not applicable	Not applicable				2,699,000			Procured as requested by the Public Relations Unit
18		Other	5,000,000	RFQ	Not applicable	Not applicable		2,000,000	2,000,000	1,000,000			
			104,399,000										
		6243 - Janitorial Supplies											
19		Janitorial Supplies	35,000,000	RFQ	Not applicable	Not applicable		10,000,000	10,000,000	10,000,000	5,000,000		
20		Toilet Supplies	10,000,000	RFQ	Not applicable	Not applicable		3,000,000	3,000,000	2,000,000	2,000,000		Procured upon request to replenish stock
			45,000,000										
		6284 - Other Subscriptions											
21		Customs Seals	12,000,000	SS	Not applicable	Not applicable		12,000,000					Procured annually as requested by Customs
22		Legal Fees	1,000,000	SS	Not applicable	Not applicable				1,000,000			Paid upon request
23		Software Subscriptions	125,030,441	SS	Not applicable	Not applicable		60,000,000	30,000,000	20,000,000	15,030,441		Annual renewals for various IT support
24		Household Items for Outstations	2,000,000	RFQ	Not applicable	Not applicable			2,000,000				Procured upon request
25		Bank Charges and Deposit Fees	500,000	SS	Not applicable	Not applicable		200,000	100,000	100,000	100,000		
26		Contstruction Works	8,000,000	RFQ	Not applicable	Not applicable			4,000,000	4,000,000			
27		Transport Cost	1,000,000	SS	Not applicable	Not applicable		300,000	300,000	200,000	200,000		
28		Labourers	1,000,000	SS	Not applicable	Not applicable		300,000	300,000	200,000	200,000		
29		Consultancy Works	20,000,000		Not applicable	Not applicable		5,000,000	5,000,000	5,000,000	5,000,000		
30		Enforcement Activities and Equipment	500,000	RFQ	Not applicable	Not applicable		200,000	100,000	100,000	100,000		Paid upon request
31		Other works (filing cupboards, air purifiers etc)	5,000,000	RFQ	Not applicable	Not applicable		2,000,000	1,000,000	2,000,000			
32		Signs	500,000	RFQ	Not applicable	Not applicable		200,000	100,000	100,000	100,000		Procured upon request
33		Other/Member Subscription	1,000,000	SS	Not applicable	Not applicable		300,000	200,000	300,000	200,000		Membership Subscription for Executive Management
34		Installation Costs	3,500,000	RFQ	Not applicable	Not applicable		2,000,000	1,000,000	500,000			Paid upon request
35		Customs Tribunal Stipend and Remuneration of Board	1,000,000	SS	Not applicable	Not applicable			1,000,000				Membership Subscription
			182,030,441										
								172,400,000	113,500,000	91,399,000	54,130,441		
			431,429,441										

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