

APPENDIX A: PROCUREMENT PLAN <sup>1)</sup>

AGENCY NAME: New Guyana Marketing Agency  
FISCAL YEAR: 2025  
EXPENDITURE CATEG Capital Expenditure  
TYPE OF PROCUREMENT: Goods & Works

No.	Project Code  2)	Chart of Account Code  3)	Description of Activity	Estimated Budget		Procurement Method  (OT, RT, RFQ, RFP, SS, CP, SH) <sup>4)</sup>	Procurement Process (Advertise to Contract Award) <sup>5)</sup>			Contract Duration  (Months)	Expenditure Phasing			
				Government	Donor		Start	Opening	End		Q1	Q2	Q3	Q4
1	3300800		Constructing and Equipping of an Agro-processing Facility at Highbury, EBB	√		OT	25-Feb-25		17-Apr-25	6 mths				
2	3300800		Construction of concrete drainage system	√		OT	11-Feb-25		03-Apr-25	6 mths	-			
3	3300800		Construction of Chain links fence with Galvanizing pipes	√		OT	11-Feb-25		03-Apr-25	6 mths	-			
4	3300800		Construction of concrete pavement	√		OT	11-Feb-25		03-Apr-25	6 mths	-			
5	3300800		Rehabilitation of the flooring	√		OT	11-Feb-25		27-Mar-25	6 mths	-			
6	3300800		Development of the Cold Storage Facility and Special Projects Unit preparatory works	√		OT	11-Feb-25		03-Apr-25	6 mths				

7	3300800		Supply and delivery of movable stainless steel sinks	√		RFQ	05-Feb-25		20-Mar-25	3 mths				
8	3300800		Supply and delivery of Temperature Control Industrial Fans	√		RFQ	05-Feb-25		20-Mar-25	3 mths				
9	3300800		Supply and delivery of Industrial Truck Scales	√		OT	05-Feb-25		20-Mar-25	3 mths				
10	3300800		Remodelling of Guyana Shop Georgetown	√		OT	25-Feb-25		10-Apr-25	2 mths				
11	3300800		Construction of shed at Fort Wellington	√		RFQ	11-Feb-25		06-Mar-25	2 mths				
12	3300800		Thresher	√		RFQ	05-Feb-25		20-Mar-25	3 mths				
13	3300800		Construction of shed to house thresher	√		RFQ	05-Feb-25		06-Mar-25	2 mths				
14	3300800		Construction of a boat landing	√		RFQ	05-Feb-25		06-Mar-25	2 mths				
15	3300800		Flour mills	√		RFQ	05-Feb-25		06-Mar-25	3 mths				
16	3300800		Cassava press	√		RFQ	05-Feb-25		06-Mar-25	3 mths				
17	3300800		Filling Machine	√		RFQ	05-Feb-25		06-Mar-25	3 mths				
	Total			-								-	-	-

.....

Date

.....

Programme Manager

.....

Date

.....

Head of Budget Agency

Please type data DIRECTLY onto this form

Notes:

1)

Form Header should include Name of the Agency (e.g. Ministry of Finance), Fiscal Year the Plan is being prepared (e.g. 2022), Category of Expenditure (e.g. Current or Capital), Type of

2)

Appropriate project code for capital procurement activity.

3)

Chart of Accounts code for recurrent procurement activities.

4)

The Procurement Methods include Open Tender (OT), Restricted Tender (RT), Request for Quotation (RFQ), Request for Proposal (RFP), Single Source (SS), Community

5)

For the procurement process the start date should be the date the procurement is advertised, or quotation/proposal requested while the end date should be the date the contract is