

DEEDS AND COMMERCIAL REGISTRIES AUTHORITY
Procurement Plan
FOR THE FISCAL YEAR 2024
Capital Expenditure
Goods and Services

No.	Project Code	Activity Description	Estimated Budget (G\$ '000)		Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH)	Procurement Process (Advertise to Contract Award)		Contract Execution		Expenditure Phasing				Status	Comments
			Government	Foreign Funded		Date of Advertisement	Estimated Date of Award	Start	End	Q1	Q2	Q3	Q4		
		Furniture and Equipment													
1	IT	Business Names and Companies Database	15,000	NIL	Public Tender	Pending	Pending	Pending	Pending					Pending	
2	IT	15-inch Laptop	700	NIL	RFQ	19-02-2024	Pending	Pending	Pending					In process	Awaiting Submission of Quotation
3	IT	Laptop Monitor Extender	200	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
4	IT	Video Editing Software	60	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
5	IT	Copiers (Color)	12,500	NIL	SS	Pending	Pending	Pending	Pending					Pending	
6	IT	Printers	12,000	NIL	Public Tender	Pending	Pending	Pending	Pending					Pending	
7	IT	Workstations	9,000	NIL	Public Tender	Pending	Pending	Pending	Pending					Pending	
8	IT	Toolkit	200	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
9	IT	Cable Tester	400	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
10	IT	Label Maker	450	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
11	IT	Wireless Router	200	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
12	IT	Cameras for CCTV	900	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
13	ADMIN	Furnishing	100,000	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
14	ADMIN	Executive Chairs	1,125	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
15	ADMIN	Overhead cupboards	270	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
16	ADMIN	Refrigerator	220	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
17	ADMIN	4 Drawer Filing Cabinet	1,026	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
18	ADMIN	Shredder	480	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
19	ADMIN	Bar Stools	170	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
20	ADMIN	Lockers	65	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
21	ADMIN	Water Dispenser	234	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
22	ADMIN	Plastic folding chairs	28	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
23	ADMIN	Plastic folding table	20	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
24	ADMIN	Guttlotne	63	NIL	RFQ	Pending	Pending	Pending	Pending					Pending	
		Total for Equipment													
			155,311												

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Verified By: *Ms. Anita Latchman*
Ms. Anita Latchman
Finance and Accounts Manager

FINANCE & ACCOUNTS MANAGER

Approved By: *Ms. Azreena Balish*
Ms. Azreena Balish
Registrar of Deeds

Approved By: *Mr. Refa Manraj*
Mr. Refa Manraj
Registrar of Commerce

REGISTRAR OF COMMERCE

REGISTRAR OF DEEDS



Construction

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