



Promoting Fairness, Transparency and
Efficiency in Public Procurement

Public Procurement Commission
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CIRCULAR No. 05/2025

To: All Permanent Secretaries, Regional Executive Officers, Heads of Agencies & Heads of Departments
From: Chairperson, Public Procurement Commission
Date: June 10, 2025
Subject: **Debarment Application Form**

The Public Procurement Commission (PPC) is pleased to inform members of the public, procuring entities, and interested stakeholders that a Debarment Application Form is now available on the Commission's official website: www.ppc.org.gy. This Form (also attached to this Circular as *Appendix A*) has been developed to assist individuals and entities in making formal applications for Debarment, pursuant to the applicable legal framework.

What is Debarment? It is a sanction imposed on a supplier or contractor that restricts their participation in public procurement for a specified period. This action may be taken on any of the grounds set out in Regulation 3 of the Procurement (Suspension and Debarment) Regulations 2019 such as breach of a public procurement contract, supplying false information in the submission of a bid, default on tax obligations and or committed acts of collusion and coercion.


Under Regulation 5 of the aforementioned Regulations, made pursuant to the Procurement Act, Cap. 73:05, the PPC is required to maintain a public register of all suspended or debarred suppliers and contractors. This register is updated and accessible on the Commission's website.

The law empowers procuring entities or any other person to submit an application (termed 'a proposal') to the PPC for the debarment of any supplier and or contractor.

The Debarment Application Form is intended to streamline the process by which stakeholders can submit relevant information to the PPC when seeking the debarment of a supplier or contractor. Persons or entities in possession of evidence or information that may justify such an application are encouraged to make use of this resource.

The Commission invites all stakeholders to utilise this form where appropriate and to uphold the principles of transparency, accountability, and integrity in the public procurement process.

For further information or guidance, please contact the Public Procurement Commission at (592) 226-3729, (592) 231-7306, or via email at publicprocurement@ppc.org.gy.



Pauline Chase
Chairperson



cc: Chairman, National Procurement and Tender Administration Board
Finance Secretary



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APPLICATION FOR DEBARMENT OF SUPPLIER OR CONTRACTOR

made pursuant to the Procurement (Suspension and Debarment) Regulations 2019

Name of Applicant:

Address of Applicant:

Email: Telephone:

Category of Applicant: (tick appropriate box) [☐] Procuring Entity [☐] Other Person

Name of Alleged Infringing Contractor/Supplier:

Address of Contractor/Supplier:

Email of Contractor/Supplier: Telephone of Contractor/Supplier:

Names of Any Affiliates of the Contractor/Supplier:

Ground(s) for debarment of Contractor/Supplier (tick appropriate box or boxes):

- [☐] committed an offence relating to procurement under any law
- [☐] committed an obstructive or prohibitive practice
- [☐] committed a specified offence in the Schedule under the Environmental Protection Act
- [☐] committed an offence under the Anti-Money Laundering and Counter the Financing of Terrorism Act
- [☐] committed a serious violation of fair employment laws including those under the Environmental Protection Act, National Insurance and Social Security Act, Labour Act and Occupational Safety and Health Act
- [☐] defaulted on tax obligations
- [☐] breached a public procurement contract
- [☐] supplied false information in the process of submitting a bid or prequalification application

APPENDIX A

- ☐] colluded with a bidder or public official concerning the formulation of any part of the bidding documents
- ☐] through coercion or connivance, interfered with the participation of competing bidders
- ☐] has lost right to do business or practice a profession as a result of a revoked or suspended licence
- ☐] has been debarred from participating in the procurement process of another jurisdiction or an international organization

Set out particulars of alleged grounds below and attach evidence/documents in support:

Are you seeking suspension of the Contractor/Supplier pending adjudication of this debarment application? (tick appropriate box) ☐ Yes ☐ No

Date: _____

Signature: _____