



Promoting fairness, transparency and
efficiency in public procurement

Public Procurement Commission

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To: All Permanent Secretaries, Chief Executive Officers, Regional Executive Officers, Heads of Procuring Agencies, and Heads of Department

From: Ms. Pauline Chase, Chairperson, Public Procurement Commission

Date: May 29, 2023

Subject: **Review and Approval of Procurement Manuals**

Article 212AA. (1) (e) of the Constitution of the Co-operative Republic of Guyana mandates the Public Procurement Commission to “*approve of procedures for public procurement, disseminate rules and procedures for public procurement and recommend modifications thereto to the public procurement entities.*”

Pursuant to Section 17(2)(b)(v) of the Procurement Act, Chapter 73:05, the Public Procurement Commission is responsible for determining the forms of documents for procurement including, but not limited to procurement manuals, guidelines and procedures.

Further, pursuant to Section 24(1) of the Procurement Act, public corporations and other bodies in which the controlling interest is vested in the State may conduct procurement according to their own rules or regulations, except to the extent that such rules and regulations conflict with the Procurement Act and the Regulations, the Procurement Act and the Regulations shall prevail. Such rules and regulations are subject to the approval of the Commission.

This circular serves as a reminder that all procurement manuals, guidelines and procedures, as aforesaid, must be submitted to the Commission for review and approval.

Pauline Chase (Ms.)

Chairperson

cc: Chairman, National Procurement and Tender Administration Board