

PROCUREMENT PLAN

AGENCY NAME		Audit Office of Guyana													
FISCAL YEAR		2024													
EXPENDITURE CATEGORY		Capital Expenditure													
TYPE OF PROCUREMENT		Office Equipment and Furniture													
No.	Programme Code	Line Item ID	Activity	Estimated Budget (GS '000)		Procurement Method (OT, RT, RFQ, RFP, SS, CP, SH)	Procurement Process (Advertise to Contract)		Contract Duration (Months)	Expenditure Phasing				Status (In Progress / Pending)	Comments
				Govt	Donor		Estimated			Q1	Q2	Q3	Q4		
							Start	End							
1	081	2500300	(20) Laptop	7,600		RFQ	1/03/2024	1/06/2024	3		7,600			Pending	
2	081	2500300	(1) Multi function Printer	1,000		RFQ	1/03/2024	1/06/2024	3	1,000				Pending	
3	081	2500300	(3) Satellite Phone	1,413		RFQ	1/03/2024	1/05/2024	2	1,413				Pending	
4	081	2500300	(2) Drone	1,348		RFQ	1/03/2024	1/05/2024	2	1,348				Pending	
5	081	2500300	(2) Water Resistant Tablet	423		RFQ	1/03/2024	1/05/2024	2	423				Pending	
6	081	2500300	(2) Laser Measuring Device	479		RFQ	1/03/2024	1/05/2024	2	479				Pending	
7	081	2500300	(10) Filing Cabinet	1,241		RFQ	1/03/2024	1/06/2024	3	1,241				Pending	
8	081	2500300	(2) AC Split Inverter Unit 18000 BTU	504		RFQ	1/03/2024	1/06/2024	3	504				Pending	
9	081	2500300	(1) AC Split Inverter Unit 24000 BTU	302		RFQ	1/03/2024	1/06/2024	3	302				Pending	
10	081	2500300	(2) AC Split Inverter Unit 12000 BTU	305		RFQ	1/03/2024	1/06/2024	3	305				Pending	
11	081	2500300	(2) Digital Cameras	462		RFQ	1/03/2024	1/05/2024	2	462				Pending	
12	081	2500300	(5) Executive chair	253		RFQ	1/03/2024	1/06/2024	3	253				Pending	
13	081	2500300	(2) Executive desk	180		RFQ	1/03/2024	1/06/2024	3	180				Pending	

FEB 12 2024

Date

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Programme Manager

FEB 12 2024

Date



Head of Budget Agency

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				Govt	Donor		Estimated			Q1	Q2	Q3	Q4		
							Start	End							
14	081	2500300	(2) Writing desk	156		RFQ	1/03/2024	1/04/2024	1	156				Pending	
15	081	2500300	(1) Refrigerator	68		RFQ	1/03/2024	1/04/2024	1	68				Pending	
16	081	2500300	(3) Water dispenser	156		RFQ	1/03/2024	1/04/2024	1	156				Pending	
17	081	2500300	(1) Bookshelf	110		RFQ	1/03/2024	1/04/2024	1	110				Pending	

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Husband
 Programme Manager

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Date

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 Head of Budget Agency

